

November 12, 2018

The Conrad City Council met in regular session on 11-12-18 in the Council Chambers. Officials present were Council Members John Dinsmore, Todd Schnathorst, Diane Miller, Peg Brown and Brad Murty. Also in attendance: Lori Stansberry-City Administrator/Clerk and Lee Gallentine, Clapsaddle-Garber. Mayor Jeff Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved by Brown and seconded by Murty.

Council member Schnathorst moved and seconded by Murty to approve the following consent agenda items: Minutes from the Oct 11 council meeting; Clerk's Oct 2018 financial reports, payment of claims totaling \$100,199.01 less \$140.00 void adjusted total \$100,059.01, Oct 2018 building permits. Motion approved 5-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits	827.50	Iowa Finance Authority, debt	901.25
Alliant, utilities	5,759.83	Iowa Museum Assoc., dues	50.00
American Legion, flags	90.00	Iowa One Call, locates	18.90
Arnold Motor, supplies	184.88	Iowa Regional Utilities, water	8,108.25
Bank of America, training/fuel/supplies	966.02	IPERS, payroll	3,021.60
Betty Haker, zoning	30.00	Jason Hines, meetings	166.00
Brian Erickson, meetings	82.00	John McNair, meetings	40.00
Bruce Marble, clothing	100.00	Jordan Hoy, meetings	150.00
Central IA Distributing, supplies	81.00	Josh Cordes, meetings	30.00
Chad Hupfeld, meetings	208.00	Larry Ladehoff, meetings	214.00
Chris Harris, classes	211.00	Library Petty Cash, supplies	198.45
Clapsaddle, engineering	1,633.60	Marshall County Extension, classes	140.00
Collyn Hoy, meetings	160.00	Mid-America, publishing/copies	272.89
Conrad Hardware, supplies	21.74	Mike Purvis, classes	432.27
Country Sampler, periodicals	19.98	Mike Walton, service	75.00
Dave Blackburn, mowing	220.00	Moler Sanitation, recycling	292.50
Dave Juchems, mileage	16.90	Mother Earth News, periodical	27.00
Dean Ladehoff, meetings	190.00	Motion Picture, license	120.50
Denny Hines, meetings	125.00	Nagel Sign, sign removal	300.00
Derek Ladehoff, meetings	60.00	Neal Hurlbutt, meetings	170.00
Ferneau Truck Service, service	718.96	Nik Scheidd, meetings	60.00
First National Bank, Lib supplies	538.49	Nutrien Ag, diesel	92.01
Food Network, periodical	9.99	Robert Colin, meetings	146.00
Grant Benson, meetings	270.00	Ron Ladehoff, meetings	170.00
Grundy Co Engineer, repairs	19,242.10	Ryan Ward, meetings	202.00
Grundy Co. Sheriff, contract	6,350.00	Pesticide Bureau, class	(140.00)
Heart of Iowa, phone/internet	494.21	Simmering-Cory, codification	242.00
Heather Ward, CPR recert	215.60	Stacey Hines, meetings	285.00
Home Rental Center, supplies	954.90	State of IA Treasurer, tax	698.00
IMFOA, conference	125.00	Test America, lab fees	575.40
IMWCA, work comp	619.00	Tom Schultz, meetings	142.00
Ingram, books/supplies	640.59	U.S. Postmaster, rental/postage	216.95
IRS, taxes	5,693.06	US Bank, copier lease	203.15
		Verizon Wireless, cellphones	104.88
		Weidner Construction, repairs	16,624.40

Wolf Creek Child Care, allocation 5,416.67

Totals Claims

\$ 100,059.01

Payroll, 10/12/18 to 11/12/18 13,432.59

Oct 2018 receipts per fund: General \$132,974; Road Use Tax \$9,932; Employee Benefits \$23,371; LOST \$7,344; TIF \$66,809; Debt Service \$25,392; Fire Station \$63,130; Water \$2,751; Sewer \$2,049 and Storm Water \$208. Total \$333,960.

Oct 2018 expenditures per fund: General \$38,821; RUT \$5,619 Employee Benefits \$2,550; Local Option Sales Tax \$5,417; TIF \$-3,797; Water \$13,420; Sanitary Sewer \$14,316 and Storm Sewer \$69. Total \$76,415.

Mayor Martin signed the proclamation for National Education Week. The proclamation was presented by the American Legion Auxiliary.

Resolution #2018-16 approving agreement with ISU to prepare a Comprehensive Plan was tabled until next meeting. It was tabled to make sure the Chamber/Main Street and Conrad Development boards were on board with proceeding with the plan. Motion approved.

Brown made a motion to approve Resolution #2018-17 to approve Simmering Cory to be the Grant Administrator for a CDBG grant for storm sewer improvements. Murty seconded the motion. Motion carried 5-0.

Resolution #2018-18 was approved by Schnathorst and seconded by Dinsmore to approve a contract with Dennis P. Donovan, PC to perform the annual examination. This examination is for fiscal year ending June 30, 2018 in an amount not to exceed \$3,150. Motion carried 5-0.

Murty made a motion to approve Resolution #2018-19 to approve the annual appropriation to Conrad Chamber Main Street Inc. for fiscal year ending June 30, 2020 in the amount of \$30,000. Schnathorst seconded the motion. Motion carried 5-0.

Schnathorst approved Resolution #2018-20 approving the Tax Increment Financing Indebtedness Certification to County Auditor for fiscal year ending June 30, 2020. Brown seconded the motion. Motion carried 5-0.

Mayor Martin explained Resolution #2018-21 was to approve the building permit fees and payment to Zoning Administrator. It was recommended by the Planning & Zoning Committee to have staggered fees, but it was the feeling of the Finance Committee to maintain having one flat fee of \$50 with \$25 being paid to zoning administrator for administration of the permit and \$25 to attend the board of adjustment meetings. Schnathorst made a motion to approve the resolution and was seconded by Brown. Motion carried 5-0.

Brown approved Resolution #2018-22 approving the Depository Resolution. The motion was seconded by Miller. Murty abstained from the vote due to the bank he works for being added. IPAIT was also added which is sponsored by the Iowa League of Cities. Motion carried 4-0.

Brown made a motion to approve Ordinance #268 first reading pertaining to Chapter 165.3 Manufactured Housing District section of Code. The changes were due to setbacks, concrete pads and sidewalks. Murty seconded the motion. A rollcall vote was taken and the motion carried 5 – 0.

Miller made a motion to approve waiving the second and third reading of Ordinance #268 pertaining to Chapter 165.3 Manufactured Housing District section of Code. Brown seconded the motion. A rollcall vote was taken and the motion carried 5 – 0. Ordinance adopted once it has been published.

Murty made a motion and was seconded by Brown to adjourn the meeting. The meeting was adjourned at 7:33 pm.

Jeff Martin, Mayor

Lori Stansberry, Administrator/Clerk