

June 21, 2018

The Conrad City Council met in regular session on 06-21-18 in the Council Chambers. Officials present were Council Members John Dinsmore, Diane Miller, Todd Schnathorst and Peg Brown. Brad Murty was absent. Also in attendance: Lori Stansberry-City Administrator/Clerk, Lee Gallentine from CGA, Jordan Hoy from I+S Group and Chad West of IDOT. Mayor Jeff Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved by Brown and seconded by Miller.

Council member Schnathorst moved and seconded by Dinsmore to approve the following consent agenda items: Minutes from the May 10 & 16 council meetings; Clerk's May 2018 financial reports, payment of claims totaling \$258,607.70, May 2018 building permits, approve Ellen Brown and Shane Jacobson to library board with terms expiring June 30, 2022 and approve cigarette permits for Conrad Foods, Inc., and Casey's Store. Motion approved 4-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits	873.32	Ingram Library, books/supplies	1,215.92
Alliant, utilities	5,743.96	IRS, taxes	9,695.96
American Legion Post, flags	45.00	Iowa League of Cities, dues	866.00
American Red Cross, fee	300.00	Iowa Museum Assoc, conference	450.00
Arnold Motor Supply, supplies	39.71	Iowa One Call, locates	28.80
Bank of America, actuator		Iowa Regional Utilities, water	9,025.17
/conference/fuel	2,137.24	IPERS, benefit	5,461.15
Bergman Lawn Care, spraying	1,148.73	Library Petty Cash, supplies	196.01
Betty Haker, building permits	60.00	Mid-America, publishing	218.53
Book Look, books	162.89	Midwest Alarm Services, inspection	350.00
Carol Altenhein, shelter refund	40.00	MidwestOne, loan payments	69,688.35
Casey's, fuel	185.42	Mike Walton, services	75.00
Central IA Dist, supplies	554.40	Minute Man, supplies	69.93
Clapsaddle-Garber, engineering	1,690.60	Moler Sanitation, services	627.66
Chamber-Main St., allocation	14,500.00	Moore Medical, supplies	45.76
Conrad Hardware, supplies	92.90	Municipal Emerg Serv, fire gear	2,293.00
Crop Production, diesel/weed spray	504.28	Myers-Cox, concession	1,764.25
Dave Blackburn	240.00	RC Systems, repairs	51.33
Dave Juchems, mileage	16.90	State of Iowa-taxes	5,416.00
First National Bank, Lib supplies	331.37	Test America, lab fees	429.45
Gearhart Company, repairs	539.50	Times Republican	236.60
GNB, loan payment	64,604.07	U.S. Bank, copier lease	203.15
Grundy County Engineer, salt	1,045.86	Verizon Wireless, phone	209.56
Grundy Co. Sheriff, contract	6,165.12	Weidner Construction, repairs	7,476.90
Hawkins, pool chemicals	1,347.80	Wolf Creek Child Care, allocation	5,419.63
Heart of Iowa, phone/internet	667.76		
Hometown Food, concessions	558.86	Payroll, 05/11/18 to 06/21/18	27,399.40
I+S Group, engineering	262.50		
IACMA, dues	120.00	Totals Claims	\$ 258,607.70
IMWCA, workcomp	5,716.00		

May 2018 receipts per fund: General \$16,767; Road Use Tax \$13,309; Employee Benefits

\$1,593; LOST \$6,813; TIF \$3,997; Debt Service \$3,520; Fire Station \$2,693; Water \$35,850; Sewer \$33,529 and Storm Water \$4,151. Total \$122,222.

May 2018 expenditures per fund: General \$23,791; RUT \$17,104 Employee Benefits \$2,207; Local Option Sales Tax \$-6,583; Water \$11,423; Sewer \$108,157 and Storm Sewer \$12,020. Total \$168,119.

Jordan Hoy gave an update in regards to the items remaining on the punch list from the September 2017 walk through of the new fire station. Hoy now works for I+S Group who are the engineers for this project. He will be setting up a meeting with Brycon by the end of the month in regards to setting up a schedule of when work needs to be completed. He is also going to try and have Chosen Valley there at that date to do additional core samples of the concrete. They will allow a 1/8" tolerance from the plans and specifications of the concrete. Hoy will be there at every concrete pour.

Chad West from the Iowa DOT explained the Tenant Purchase Agreement that needed to be approved by the City Council. The City will need to relocate the Conrad sign that is by Highway 14 due to the upcoming Highway 14 road work. This is considered a tenant agreement due to the City not owning the property where the sign resides. The resolution is just for the landscaping portion of the relocation of the sign. Brown made a motion to approve Resolution #2018-09 approving the IDOT Tenant Purchase Agreement for the landscaping portion of moving the Conrad sign on Highway 14 in an amount of \$ 5,057.50. Resolution approved 4-0.

Schnathorst approved and Brown seconded the motion to approve Resolution #2018-10 approving the transfer of funds from one fund to another for Fiscal Year Ending June 30, 2018. Resolution approved 4-0.

Schnathorst updated the Council on getting bids for the repair of the Walnut Street Storm Sewer project. It is known there is approximately 17 feet of storm sewer that needs replaced. After that amount, it is unknown how much more needs replaced. The resolution approves MD Construction to repair the Walnut Street Storm Sewer in an amount not to exceed \$16,052. The resolution also gives the Storm Sewer Committee the authority to approve any additional work needed beyond the initial 17 feet up to 130 feet without additional council approval. Brown approved and Schnathorst seconded the motion to approve Resolution #2018-11 approving MD Construction to repair the Walnut Street Storm Sewer Project. Resolution approved 4-0.

Stansberry updated the Council in regards to raising the water and sewer rates by four percent. This had been discussed during the finance committee budget sessions. It was noted another increase will need to be made in January due to the fact that the water fund had been in a deficit cash balance prior to doing the internal loan. The rates are not sufficient enough to repay this loan. Schnathorst made a motion to modifying the water and sewer ordinance to increase the rates by four percent. Motion was seconded by Brown. A roll call vote was taken with the Ordinance being approved 4-0. Brown moved to waive the second and third reading which was seconded by Miller. Roll call vote taken and it was approved to waive the second and third readings 4-0.

Schnathorst made a motion and which was seconded by Brown to adjourn the meeting. The meeting was adjourned at 7:26 pm.