

Feb 08, 2018

The Conrad City Council met in regular session on 02-08-18 in the Council Chambers. Officials present were Council Members Todd Schnathorst, Peg Brown, Diane Miller and Brad Murty. John Dinsmore was absent. Also in attendance: Lori Stansberry - City Administrator/Clerk, and a member of the press. Mayor Jeff Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved by Murty and seconded by Brown.

Council member Schnathorst moved and seconded by Murty to approve the following consent agenda items: Minutes from the January 11, 2018 council meeting; clerk's Jan 2018 financial reports, payment of claims totaling \$83,153.20, and liquor license renewal for RJ's Lounge. Motion approved 4-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits	356.66	KB Underground, services	1,620.00
Alliant, utilities	7,966.97	Library Petty Cash, supplies	198.44
Arnold Motor Supply, supplies	31.63	Martha Severance, supplies	151.00
Auditor of State, filing fee	175.00	Mid-America, publishing	87.97
Bank of America, supplies/fuel	236.19	Mike Walton, services	75.00
Better Homes & Gardens, periodical	10.99	Minute Man, supplies	21.95
Central IA Distributing, supplies	61.00	Moler Sanitation, services	229.50
Conrad Auto Supply, supplies	16.84	Municipal Emerg Serv, fire gear	7,104.00
Conrad Chamber-Main St, approp.	14,550.00	National Geographic, periodical	39.00
Crop Production, diesel	127.29	Operation Threshold, appropriation	500.00
Dave Juchems, mileage	16.90	Ranger Rick, periodical	19.95
DEMCO, supplies	423.46	Sarah Dougherty, museum files	127.00
Dennis Donovan, audit fees	750.00	Scholastic Library Pub, books	152.10
Family Circle, periodical	12.99	Swank Movie Licensing, fee	231.00
First National Bank, Lib supplies	497.02	Test America, lab	575.40
Grundy Co. Sheriff, contract	6,165.08	The Book Farm, books	227.18
HW Wilson, book	307.50	Tony Fischels, refund	218.72
Heart of Iowa, phone/internet	443.27	Unity Point, dues	40.00
I+S Group, engineering	262.50	UPS, shipping	31.10
Ingram Library Serv., supplies	893.13	U.S. Bank, copier lease	203.15
IRS, taxes	5,227.31	Verizon Wireless, phone	92.26
Iowa Barns, books	34.95	Wolf Creek Child Care, allocation	5,416.67
Iowa Downtown Resource, fee	1,000.00		
Iowa Firefighters Assoc., dues	260.00	Payroll, 01/12/18 to 02/08/18	12,845.21
Iowa One Call, locates	10.80		
Iowa Regional Utilities, water	9,320.01	Totals Claims	\$ 83,153.20
IPERS, benefit	3,789.11		

Jan 2018 receipts per fund: General \$18,993; Road Use Tax \$9,243; Employee Benefits \$573; Local Option Sales Tax \$6,886, TIF \$2,322; Debt Service \$1,299; Water \$33,366; Sewer \$31,590 and Storm Water \$4,144. Total \$108,416.

Jan 2018 expenditures per fund: General \$27,166; RUT \$8,547 Employee Benefits \$2,933; Local Option Sales Tax \$5,417; Fire Station \$649; Water \$20,905; Sewer \$10,255 and Storm Water \$20. Total \$75,892.

Leon Yantis representing Ritchie Industries, Inc. made a presentation discussing the trade of property. Ritchie's would like the Council to vacate a portion of the alley from the northeast corner of their building to Walnut Street. In exchange, Ritchie's would deed the property that is North of the old Friday's building which has been currently been made into a park like area. Ritchie's do not have any plans to close the alley anytime soon if properties would be exchanged. They would maintain the alley and would still allow the public to use it at this time. He would like the Council to consider doing this exchange prior to his retirement at the end of the year.

The council was given an update on the remaining punch list items that still need to be completed at the new Fire Station. Brycon, Inc. was sent a letter from I+S Group in regards to set deadlines to have the items completed or further action will be taken in regards to the contract. The initial deadline date is February 16<sup>th</sup>.

Council was given an update on two water leaks under trailers at Wolf Creek Village Mobile Home Park. The public works department found the leaks due to analyzing in increase in the water usage by the town and tracking it down to the trailer park. The park requested a credit on their sewer portion of their next utility bill. It was determined that approximately 15,000 gallons was leaking per day and that approximately half was not going down the sanitary sewer system where the water would have to be treated. Murty approved a motion to allow a credit of 50% on the sewer bill portion in excess of the average normal consumption usage. Brown seconded this motion. Staff will review the March billing reports to determine this dollar amount. Motion approved 4-0.

Stansberry highlighted areas of the Fiscal Year 2018-19 budget noting that the property tax levy will go down ninety nine cents (\$.99). It would have been higher but taxable valuations went down almost \$800,000 city wide due in part to the State's reclassification of multi-family residential property and the residential rollback figure established by the State. Murty approved a motion to set the budget public hearing date for March 8, 2018. Brown seconded the motion. Motion approved 4-0.

Brown made a motion and seconded by Schnathorst to adjourn the meeting. The meeting was adjourned at 7:31 pm.

Jeff Martin, Mayor

Lori Stansberry, Clerk/Administrator