

Dec 14, 2017

The Conrad City Council met in regular session on 12-14-17 in the Council Chambers. Officials present were Council Members Todd Schnathorst, Brad Murty, Peg Brown and Diane Miller. Also in attendance: Lori Stansberry - City Administrator/Clerk, various department representatives and a member of the press. Mayor Jeff Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved by Murty and seconded by Brown.

Council member Murty moved and seconded by Miller, to approve the following consent agenda items: Minutes from the Nov 9th & 30th council meetings; clerk's Nov 2017 financial reports and payment of claims totaling \$208,406.62. Motion approved 4-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits	606.66	Iowa One Call, locates	27.00
Alliant, utilities	5,693.11	Iowa Regional Utilities, water	8,105.01
Arnold Motor Supply, supplies	214.20	Iowa Rural Water Assoc., dues	275.00
Bank of America, supplies/ Conference/ fuel/printer	803.18	IPERS, benefit	2,736.83
BCLUW, yearbook	58.00	Jordan Hoy, equip/supplies	651.50
Bergman Lawn Care, services	1,335.73	Kiplinger, periodical	23.95
Book Look, book	136.91	Laura Newby, refund	182.00
CID, supplies	236.10	Lee Mowing, services	1,410.00
Conrad Hardware, supplies	43.94	Lori Stansberry, mileage/meals	493.05
Country Women, periodical	14.98	Marshall Glass, glass	136.40
Crop Production, diesel	166.35	Matt Parrott & Sons, supplies	401.05
Cuisine at Home, periodical	24.00	Mid-America, publishing	80.19
Dave Blackburn, mowing	230.00	MidWestOne Bank, loan	69,688.35
Dave Juchems, mileage	16.59	Mike Walton, services	170.00
Dennis Donovan, audit	2,250.00	Minute Man, supplies	55.11
Derek Ladehoff, equipment	1,441.55	Moler Sanitation, services	254.50
First National Bank, Lib supplies	1,500.53	Monkeytown, supplies	57.44
Food Network, periodical	39.97	Mother Earth News, periodical	17.00
Frazer Farms, sludge hauling	3,960.00	Motion Picture, license	118.14
Gary Statler, reimbursement	126.47	Nick Kitzman, clothing allow	100.00
GNB, loan payment	64,604.07	Petty Cash, supplies/postage	171.79
Grace Garber, IPod	50.00	Premier Office, copies	22.48
Grainger, motor	425.15	Rachael Ray, periodical	20.00
Grundy Co Auditor, election	620.15	Radio Communication, service	474.89
Grundy Co. Sheriff, contract	6,165.08	Sarah Dougherty, reimbursement	53.50
HW Wilson Co, books	252.50	Sensus USA, support	1,715.95
HDC Business Forms	104.86	State of Iowa, sales tax	2,704.00
Heart of Iowa, phone/internet	632.53	Susan Blythe, mileage	114.81
Hometown Foods, water	3.96	Test America, lab	914.76
Ingram Library Serv., supplies	1,404.87	U.S. Bank, copier lease	401.15
IRS, taxes	5,268.90	Verizon Wireless, phone	117.39
Iowa Museum Assoc., dues	50.00	Wolf Creek Child Care, allocation	5,416.67

Payroll, 11/10/17 to 12/14/17 12,816.37 Totals Claims \$ 208,406.62

Nov 2017 receipts per fund: General \$15,131; Road Use Tax \$12,798; Employee Benefits \$2,187; Local Option Sales Tax \$6,702, TIF \$5,419; Debt Service \$4,826; Water \$35,060; Sewer \$30,838 and Storm Water \$3,960. Total \$116,921.

Nov 2017 expenditures per fund: General \$25,833; RUT \$6,484 Employee Benefits \$2,212; Local Option Sales Tax \$5,581; Fire Station \$4,521; Water \$13,622; Sewer \$8,431, Sewer Sinking \$1,768 and Storm Water \$320. Total \$68,773

The oath of office was administered to the Martin, Murty, Miller and the newly elected Council Member John Dinsmore.

Departmental budget presentations were given by the following:

Gary Statler represented the Heritage Museum and discussed the Museum's request for museum expansion in the next five years. It was discussed using some of the room in the old fire station for storage.

Krista Grant represented BCerts in her presentation. Her presentation consisted of updating the Council of need for ambulance in approximately eight years and that their department had a budget increase request due to now having to pay garbage at the new station, getting a new paging system and need for uniforms (shirts/sweatshirts).

Tom Schultz spoke in behalf of the fire station. They requested the same budget as last year with the exception of additional costs for utilities and insurance due to the new fire station. He discussed the age of the department's bunker gear and how the replacement schedule was set out on the capital equipment replacement plan. The Mayor asked about their training at the station and Tom updated the officials on what they have done.

Pete Busch from the Park Board reviewed their budget and the need for pool updates especially in the zero depth area. He updated the Mayor/Council on playground equipment at Four Season Park and the request for new basketball hoops at Reunion Park. He would also like to put a set at Four Season. The Shelter House needs a new roof and they are looking at putting on a steel roof.

Schnathorst approved and Murty seconded the motion to approve the Grundy Register for the City's Official Newspaper. Motion approved 4-0.

Brown approved the motion and seconded by Murty to approve setting the retainer fee for City Attorney at \$1,500 payable January 2018. Motion approved 4-0.

Murty approved the motion and Brown seconded the Mayor's Board & Committee Appointments and Representation. Motion approved 4-0.

Schnathorst approved the motion and Murty seconded the approval for Fire Department to purchase five sets of bunker gear at cost of approximately \$11,000 taking the money from reserves if grant application is not approved. Motion approved 4-0.

Murty approved the motion and Schnathorst seconded the approval to purchase two water meters for the two schools in town Motion approved 4-0.

Brown approved and Murty seconded resolution #2017-35 to authorize the City Administrator/Clerk the authority to assess delinquent utility bills and nuisance abatement charges to land owner's property. Resolution approved 4-0.

Murty approved and Miller seconded resolution #2017-36 setting the compensation for City employees for fiscal year 2018-19 for the City Hall, Public Works Department and Recycling. Resolution approved 4-0.

Brown approved and Miller seconded resolution #2017-37 approving the 2018 lease on the burn site with Joanne Klein. Resolution approved 4-0.

Brown made a motion and seconded by Brown to adjourn the meeting. The meeting was adjourned at 7:40 pm.

Jeff Martin, Mayor

Lori Stansberry, Clerk/Administrator