

Oct 12, 2017

The Conrad City Council met in regular session on 10-12-17 in the Council Chambers. Officials present were Council Members Todd Schnathorst, Peg Brown, Diane Miller and Brad Murty. Also in attendance: Lori Stansberry - City Administrator/Clerk, Lee Gallentine - Ryken Engineering, Shane Tiernan and Betty Haker representing Conrad Chamber Main Street, Gary Stattler representing the Conrad Museum, Ben Petty, Dan Shine, Joann Klein, Darci Steckelberg and a member of the press. Mayor Jeff Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved by Brown and seconded by Murty.

Council member Murty moved and seconded by Miller, to approve the following consent items: Minutes from the 09-14-17 council meeting; clerk's Sept 2017 financial reports, payment of claims totaling \$75,668.68; approve liquor licenses for Hutch Screen Printing & Embroidery, Conrad Grove Recreation Club and Wilkerson Hardware. Motion approved 4-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

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| Advantage Admin, benefits | 606.66 | Iowa Wholesale Supply, supplies | 97.96 |
| Alliant, utilities | 5,924.80 | IPAY/Wescom Cr Union, refund | 173.75 |
| Arnold Motor Supply, supplies | 107.09 | IPERS, benefit | 2,719.56 |
| Bank of America, supplies/ Conference/ fuel | 1,972.66 | Jan Hines, meetings | 248.00 |
| Bjelland Plumbing, televising | 200.81 | John McNair, Sr, meetings | 248.00 |
| Bobby Colin, meetings | 208.00 | Jordan Hoy, meetings/shirts | 608.00 |
| Book Page, books | 324.00 | KB Underground, repair | 1,320.00 |
| C & C Concrete, repairs | 2,250.00 | Krista Grant, meetings/reimb | 483.92 |
| Casey's, fuel | 280.00 | Marshall County Extension, class | 210.00 |
| CID, supplies | 147.00 | MD Construction, reimb | 730.40 |
| Chris Harris, meetings | 248.00 | Melody Lauer, meetings | 248.00 |
| Conrad Auto, parts | 34.20 | Menards, supplies | 281.41 |
| Conrad Hardware, supplies | 34.97 | Mid-America, publishing | 78.73 |
| Crop Production, fuel/rock | 990.55 | Mike Purvis, meetings | 248.00 |
| Dave Blackburn, mowing | 197.00 | Mike Walton, services | 75.00 |
| Dave Juchems, mileage | 33.18 | Moler Sanitation, services | 222.50 |
| Diamond Vogel, paint | 87.45 | Petty Cash, supplies | 188.32 |
| Farm & Ranch Living, periodical | 18.00 | Real Simple, periodical | 24.00 |
| Ferneau Truck Service, repairs | 270.49 | Ron Ladehoff, meetings | 248.00 |
| First National Bank, library exp | 851.29 | State of Iowa, taxes | 6,479.00 |
| Follett Software, hosted site | 1,042.50 | Test America, lab | 429.45 |
| Gary Stattler, shelving | 73.80 | US Bank, copier lease | 198.00 |
| Grundy Co. Sheriff, contract | 6,165.08 | Verizon Wireless, phone | 117.93 |
| GNB, sidewalk reimb | 688.00 | Westrum Leak Detection, service | 565.00 |
| Heart of Iowa, phone/internet | 343.14 | Wolf Creek Child Care, allocation | 5,696.79 |
| Heather Ward, meetings | 248.00 | Zehr Enterprises, storage | 220.00 |
| Ingram Library Services, books | 1,572.52 | | |
| IRS, taxes | 5,484.56 | Payroll, 09/15/17 to 10/12/17 | 13,824.08 |
| Iowa Regional Utilities, water | 9,281.13 | Totals Claims | \$ 75,668.68 |

Sept 2017 receipts per fund: General \$28,629; Road Use Tax \$14,486; Employee Benefits \$3,869; Local Option \$6,702, TIF \$13,008; Debt Service \$8,844; Fire Station \$12,675; Water \$35,776; Sewer \$32,055 and Storm Water \$4,144. Total \$ 160,188.

Sept 2017 expenditures per fund: General \$27,582; RUT \$5,042; Employee Benefits \$2,202; Local Option \$27,523; Fire Station \$1,749; Water \$16,719; Sewer \$8,600 and Storm Water \$77,418. Total \$166,835.

The Mayor signed the proclamation for National Education Week.

Shane Tiernan from Conrad Chamber Main Street gave a presentation on a new proposed Rural Economic and Capital Help Fund (R.E.A.C.H.) program. This program would be using Tax Increment Financing (TIF) funds to recruit and retain new and existing businesses in the downtown area. It is not targeted to startup business and the owner must have experience in operating or managing an existing business. The funds would be used to provide equity capital to the business for fixed asset purchases in exchange for an ownership stake. All applications will be screened by a separate committee. This program will require the City to amend their Urban Renewal Plan.

Schnathorst gave an update on the status of the final punch list of items that are due to be completed at the new fire station. There is a problem with some of the concrete at the new facility and the City is currently waiting to hear about the test results. More information will be available at the next council meeting.

Gary Stattler discussed the Museum's request to replace the glass in the museum's display windows to plain glass versus the current reinforced wired glass. Schnathorst made a motion to allow the museum to replace their existing display glass and seconded by Murty. The money will come from their reserve fund. Motion approved 4-0.

Miller approved resolution #2017-21 approving the funding for the Chamber Main Street Program in the amount of \$30,000 for fiscal year ending June 30, 2019. The resolution was seconded by Murty. Resolution approved 4-0.

Schnathorst approved and Brown seconded resolution #2017-22 transferring funds for fiscal year ending June 30, 2018 from fire building reserve fund to the capital project fund. Resolution approved 4-0.

Brown approved and Murty seconded resolution #2017-23 assessing a delinquent utility bill to the property owner's parcel for collection with their property taxes. Resolution approved 4-0.

Schnathorst approved and Murty seconded resolution #2017-24 setting the date of November 9th for public hearing on the Urban Renewal Plan Amendment. Resolution approved 4-0.

The public hearing for the approval of the Grundy County Multi-Jurisdictional Hazard Mitigation Plan was opened at 7:37. There were no written or verbal objections or anyone in the audience objecting. Public hearing closed at 7:38. Schnathorst approved resolution #2017-25 to approve the Grundy County Multi-Jurisdictional Hazard Mitigation Plan. Resolution seconded by Miller. Resolution approved 4-0.

Brown approved resolution #2017-26 to approve the Annual Financial Report for the fiscal year ending June 30, 2017. Resolution seconded by Murty. Resolution approved 4-0.

Schnathorst approved and Murty seconded resolution #2017-27 approving the Substantial Certificate of Completion with MD Construction, Inc. for the Main Street Storm Sewer Project and paying the final retainage in 30 days from this passage. Resolution approved 4-0.

Murty approved and Brown seconded resolution #2017-28 approving the contract with Dorsey & Whitney to provide legal services to amend the City of Conrad's Urban Renewal Plan. Resolution approved 4-0.

Murty made a motion to adjourn the meeting which was seconded by Miller. The meeting was adjourned at 7:41 pm.

Jeff Martin, Mayor

Lori Stansberry, Clerk/Administrator