

July 13, 2017

The Conrad City Council met in regular session on 07-13-17 in Council Chambers. Officials present were Council Members Ryan Callaway, Brad Murty, and Todd Schnathorst. Peg Brown and Diane Miller were absent. Also in attendance: Lee Gallentine - Ryken Engineering, Matt DeSchamp – MD Construction, Bruce Marble – Public Works Department and Lori Stansberry - City Administrator/Clerk. Mayor Jeff Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved by Murty and seconded by Callaway.

Council member Murty moved, seconded by Schnathorst, to approve the following consent items: Minutes from the 06-08-17, 06-15-17 and 07-03-17 council meetings; June 2017 clerk's financial reports; payment of claims totaling \$118,648.66; and approve appointment of Troy Emley and Jared Walter to library board with terms expiring June 30, 2021. Motion approved 3-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Accucut, library supply	1,324.90	Iowa Division of Labor, inspection	95.00
Advantage Admin, benefits	540.00	Iowa History Journal, periodical	18.95
Alliant, utilities	8,315.51	Iowa League of Cities, membership	841.00
American Girl, periodical	24.95	IPERS benefit	2,683.51
Arnold Motor, supplies	157.52	KB Underground, repair	1,535.00
Balvanz Electric, repair	140.45	Ledford Tree, tree removal	325.00
Bank of America, fuel/supplies	1,029.44	Lee Mowing, mowing	2,000.00
Car and Driver, periodical	16.05	Library Journal, periodicals	157.99
Casey's, fuel/propane	147.35	Mid-America, publishing	161.05
Central Iowa Dist., supplies	350.50	Midwest Tapes, hoopla acct	2,000.00
CIWA, water	10,078.60	MidwestOne, interest	16.21
Conrad Auto, misc.	95.65	Mike Walton, window clean	75.00
Conrad Cemetery, FY18 allocation	3,000.00	Moler Sanitation, services	224.50
Conrad Hardware, supply	55.95	Myers-Cox, Concessions	1,116.01
Conrad Tire, repair	16.00	National Geographic Kids, periodical	15.00
Consumer Reports, periodical	30.00	Nucara Pharmacy, supplies	24.96
Crop Production, fuel/chemicals	174.63	Oprah Magazine, periodical	35.28
Dave Blackburn, mowing	196.00	Petty Cash, supplies	200.42
Electric Supply, signs	98.09	Physio-Control, equipment	19,655.25
Family Handyman, periodical	15.00	Popular Science, periodical	19.97
First National Bank, library supply	520.10	Psychology Today, periodical	19.97
Gary Statler, museum supplies	50.69	Reader's Digest, periodical	19.98
Grundy Co. Sheriff, contract	6,165.08	Ryken Engineering, services	2,064.00
Hawkins Inc., chemicals	2,637.00	Sports Illustrated Kids, periodical	35.96
Heart of Iowa, phone/internet	536.23	Sterling, laptops	1,200.00
Hometown Foods, supplies	257.98	Taste of Home, Periodical	14.98
Hutch Screen Printing, apparel	430.00	Test America, lab	717.15
Ingram, books & supply	888.16	US Bank, lib copier lease	198.00
IRS, taxes	9,538.57	Verizon, cell phone	117.21
IDNR, fee	127.44	Wolf Creek Child Care, allocation	5,052.90

Payroll, 06/16/17 to 07/13/17 31,050.57 Totals Claims \$118,648.66

June 2017 receipts per fund: General \$32,857; Road Use Tax \$11,483; Employee Benefits \$665; Local Option \$11,889, TIF \$1,882; Debt Service \$296; Water \$1,457; Sewer \$1,094 and Storm Water \$152. Total \$232,630.

June 2017 expenditures per fund: General \$48,467; RUT \$8,675; Employee Benefits \$7,852; TIF \$30,419; Debt Service \$76,798, Fire Station Fund \$5,411; Water \$17,449; Sewer \$10,011 and Storm Water \$810. Total \$205,892.

There was discussion on where to allow food trucks to be park. Location sites discussed were by the pool, Methodist Church parking lot and old fire station. It would take additional electrical/water hook by the pool. Daily rate discussion was tabled until cost estimates could be received.

Schnathorst made a motion to approve Resolution #2017-13 and seconded by Murty to transfer funds for fiscal year ending June 30, 2017. Roll call vote was taken with the resolution approved 3-0.

Schnathorst made a motion to approve the first reading of Ordinance #265 amending Chapter 75 of Conrad's Code of Ordinances by adding Off-Road Utility Vehicles. Murty seconded this motion. Roll call vote was taken and approved 3-0. Murty made a motion to waive the first and second readings of this ordinance which was seconded by Schnathorst. Roll call vote was taken and approved 3-0.

The council discussed cost sharing of sidewalks for commercial properties and how it is has been shared in the past. The discussion ensued due to the Main Street Storm Sewer property and the sidewalk in front of Ritchie's Industry and GNB Bank. It was the consensus of the Council that any sidewalk that is needed to be replaced due to the project should be paid 100% by the City. Any reimbursement cost for additional sidewalk work requested by the two companies was tabled until a reimbursement request has been received by the City.

An update on the Main Street Storm Sewer project was given by Lee Gallentine of Ryken Engineering and the need for the change order request. Matt DeSchamp was at the meeting and said that his bid was all inclusive to include all sections within the painted area even though the change order specifications did not include one section. MD Construction would do it all within the \$27,286 in the quoted change order. Work would commence July 31 with substantial completion date of 09-29-17 for items 9 through 11 and 09-01-17 for all other items. Callaway made a motion to approve Resolution #2017-14 to approve change order #1 to MD Construction in the amount of \$27,286 and seconded by Murty. Roll call vote was taken and approved 3-0.

Callaway moved and Murty seconded adjournment of the meeting at 7:33 pm. Motion carried 3-0.

Jeff Martin, Mayor

Lori Stansberry, Clerk/Administrator