

May 18, 2017 - Special

The Conrad City Council met in special session on 05-18-17 in City Hall. Officials present were Council Members Peg Brown, Todd Schnathorst and Brad Murty (via phone). Ryan Callaway and Diane Miller were absent. Also in attendance: Lee Gallentine - Ryken Engineering and Lori Stansberry - City Administrator/Clerk. Mayor Jeff Martin called the meeting to order at 12:00 PM (noon). The agenda was approved by Schnathorst and seconded by Brown.

Lee Gallentine gave an overview of the number/location of bidders for the 2017 S. Main Street Storm Sewer Replacement Project. There were a few irregularities that were noted on the bid sheet in regards to the bids. They did not impact the lowest bid and there were no irregularities in that company's bid. Irregularities involved one company submitting the bid to City Hall instead of Ryken, bond information included with bid document and one bid five minutes late. Motion by Murty and seconded by Schnathorst to waive irregularities and accept the bids as presented. Motion approved 3-0

Resolution #2017-08 to approve plans, specs, form of contract and engineer's estimate for the 2017 S. Main St. Storm Sewer Replacement Project was approved by Brown and seconded by Schnathorst. Roll call vote was taken and approved 3-0.

Resolution #2017-09 to accept the bid and authorize the award of contract for the 2017 S. Main St. Storm Sewer Project to MD Construction, Garwin, Iowa in the amount of \$68,498 was approved by Murty and seconded by Schnathorst. Roll call vote was taken and approved 3-0.

A brief explanation was given by Gallentine in regards to the type of bond each contractor has to secure with their bid. Resolution #2017-10 to approve the contract and bond for the construction of the 2017 S. Main St. Storm Sewer Project in the amount of \$68,498 was approved by Brown and seconded by Murty. Roll call vote was taken and approved 3-0.

Resolution #2017-11 to approve extending the City Administrator/Clerk's hours to 30 hours per week with benefits based upon the Employee Policy Handbook. The monthly insurance stipend was waived by Stansberry at this time. Resolution was approved by Brown and seconded by Murty. Roll call vote was taken and approved 3-0.

With no further business evident, meeting was adjourned at 12:10 PM.

Jeff Martin, Mayor

Lori Stansberry, Clerk/Administrator