

April 13, 2017

The Conrad City Council met in regular session on 04-13-17 in Council Chambers. Officials present were Council Members Peg Brown, Ryan Callaway, Brad Murty, Diane Miller and Todd Schnathorst. Also in attendance: Lee Gallentine – Ryken Engineering, Lori Stansberry - City Administrator/Clerk, Eric & Jeff Sieverding and a member from the press. Mayor Jeff Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved by Schnathorst and seconded by Callaway.

Council member Callaway moved, second by Brown, to approve the following consent items: Minutes from the 03-09-17 council meeting; March 2017 clerk's financial reports; Payment of claims totaling \$137,465.29; and appointing Mike Wilson to the Park Board. Motion approved 5-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits	506.66	IPERS, benefit	3,357.09
Alliant, utilities	6,252.96	Kate Poling, mileage	58.50
American Patchwork, periodical	24.97	Magnolia Journal, periodical	30.00
Arnold Motor, supplies	580.40	Mid-America, publishing	151.10
Bank of America, fuel/supply/conf	619.16	Midwestone Bank, safety dep box	13.00
Casey's, fuel	146.58	Mike Walton, window clean	75.00
CIWA, water	17,377.76	Moler Sanitation, services	172.50
Conrad Auto, misc.	826.97	Monkeytown, supply	144.93
Conrad Hardware, supply	338.25	National Geographic, periodical	39.00
Crop Production, snow removal/fuel	486.33	Petty Cash, library supply	154.75
Dave Juchems, mileage	16.59	Popular Mechanics, periodical	12.00
Demco Inc, library supply	816.85	Ranger Rick, periodical	19.95
Derek Ladehoff, computer/printer	784.39	Sandry Fire Supply, equipment	5,785.42
First National Bank, library supply	622.25	Sarah Dougherty, reimb.	99.98
Gearhart Co, dumpster repair	274.90	State of Iowa, taxes	5,137.00
Gehrke, Inc., rock	64.88	Storey Kenworthy, furniture	3,175.11
Grundy Co. Sheriff, contract	5,956.66	Test America, lab	391.65
HW Wilson Co, reference material	432.50	U.S.S. Polaris, Ranger	9,554.09
Hach Co, chlorine	238.89	US Bank, lib copier lease	198.00
Heart of Iowa, phone/internet	405.89	Van Switzer, strip/wax floors	975.00
Heart of Iowa Ventures, wiring	2,000.00	Verizon, cell phone	117.13
I+S Group, Engineering	4,803.75	Wolf Creek Childcare, LOST	3,422.44
Ingram, books & supply	1,289.59		
IRS, taxes	6,662.26	Payroll, 03/10/17 to 04/13/17	17,109.01
ICAP, insurance	35,726.25		
Iowa Gardener, periodical	16.95	Totals Claims	\$137,465.29

March 2017 receipts per fund: General \$8,172; Road Use Tax \$10,920; Employee Benefits \$978; Local Option \$6,367, TIF \$2,640; Debt Service \$432; Fire Station Fund \$70,000; Water \$33,922; Sewer \$48,727 and Storm Water Utility \$4,232. Total \$186,390.

March 2017 expenditures per fund: General \$68,440; RUT \$16,377; Employee Benefits \$2,502; Local Option \$6,401; Fire Station Fund \$69,777; Water \$9,952; Sewer \$29,941. Total \$203,390.

Under new fire station discussion:

- a. Callaway gave an update of the committee's recommendation for the old fire station. The Committee had different opinions but was decided they would wait for one year prior to making a final decision. The decision was based upon the fact that you can't build a new building for what it costs for the same square footage as what we have with the existing building. Motion was made by Callaway and seconded by Miller to keep the building for a year and then re-evaluate. Motion carried 5-0.
- b. Resolution #2017-03 Transferring funds from the fire building reserve fund to the capital project fund for Phase I of furniture and furnishing was approved by Schnathorst and seconded by Miller. Resolution approved 5-0.

Council discussed the storm sewer repairs that needed to be done on Main Street in front of Ritchie Industry. It is estimated the project will cost \$87,000 to complete which includes engineering fees. The City will pay for the project using cash from the Storm Sewer and Local Option Sales Tax (LOST) funds. When the Storm Sewer Utility fund cash balance gets to \$15,000, the project will be funded with LOST. No loans will be taken out. A motion was made by Murty and seconded by Callaway to accept the project with a completion date of September 1, 2017. Motion carried 5-0

Murty made a motion and seconded by Schnathorst to approve Resolution #2017-04 approving a contract in the amount not to exceed \$16,000 with Ryken Engineering to do the engineering for the Main Street Storm Sewer Project. Resolution approved 5-0.

Brown approved and seconded by Miller to approve setting May 11, 2017 for the public hearing on the fiscal year 16-17 budget. Motion approved 5-0.

Resolution #2017-5 to write off delinquent utility bills was approved by Murty and seconded by Callaway. All delinquent customers had moved out of town. There were three write offs totaling \$60. Resolution approved 5-0.

Mayor Martin gave an update on the water usage by the Presbyterian Church. Last month they had requested a sewer credit on their water bill because of the high usage with the prior bill. The readings have been relatively steady since that spike. It was unanimous to table until the next meeting and continue to monitor the readings with the water circulating through two meters.

There was a recommendation from the Board of Adjustments to increase the amount that was paid to the City's Zoning Administrator. Discussion was had on the costs of building permits. It was tabled until May's meeting so additional information from comparable cities could be analyzed on their permit fees.

With no further business evident, meeting was adjourned at 7:30 PM.