

March 09, 2017

The Conrad City Council met in regular session on 03/09/17 in Council Chambers. Officials present were Council Members Peg Brown, Brad Murty, Diane Miller and Todd Schnathorst. Absent: Ryan Callaway. Also in attendance: Dean Ladehoff, Bruce Marble – City Maintenance and Lori Stansberry - City Administrator/Clerk. Mayor Jeff Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved by Brown and seconded by Murty.

Council member Murty moved, second by Brown, to approve the following consent items: Minutes from the 02/09/17 council meeting; February 2017 clerk's financial reports; Payment of claims totaling \$61,914.79; Liquor License permit renewal for Hometown Foods. Motion approved 4-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits	506.66	Ladehoff Landscape, snow rmvl	1,810.00
Alliant, utilities	5,613.13	Mid-America, publishing	173.07
Arnold Motor, batteries	215.69	Mike Walton, window clean	75.00
Bank of America, fuel/supply/conf	524.94	Moler Sanitation, services	204.50
Birdwatching, periodical	28.95	Monkeytown, supply	18.06
Bruce Marble, parking	16.00	Municipal Emerg Serv, supply	114.59
Casey's, fuel	135.83	Nick Kitzman, testing fees	20.00
Conrad Auto, misc.	218.88	Petty Cash, library supply	122.32
Conrad Hardware, supply	15.46	Ranger Rick, periodical	19.95
Craft Ideas, periodical	19.99	RC Systems, repair	56.50
Data Technologies, training	95.00	Sandry Fire Supply, equipment	15,803.50
Dave Juchems, mileage	16.74	Scholastic, books	152.10
Family Circle	9.99	Storey Kenworthy, supply	58.21
First National Bank, library supply	619.15	Test America, lab	366.45
Gary Statler, supply	13.09	That Place, annual meeting	420.10
Getz Fire Equipment, service	340.25	The Iowan, periodical	22.00
Grundy Co. Sheriff, contract	5,956.66	The Production House, service	132.00
Heart of Iowa, phone/internet	393.45	US Postmaster, mail UB	131.24
Heather Ward, training	380.00	US Bank, lib copier lease	198.00
Ingram, books & supply	602.24	Verizon, cell phone	132.13
IRS, taxes	4,679.94	Wolf Creek Childcare, LOST	6,400.53
ICAP, insurance	364.04	Payroll, 02/10/17 to 03/09/17	11,844.30
IA Public Health, pool lic	70.00		
IPERS, benefit	2,804.16	Totals Claims	\$61,914.79

February 2017 expenses per fund: General \$23,020; Road Use Tax \$5,965; Employee Benefit \$2,243 LOSST \$6,401; Fire Station Fund \$97,782; Water \$15,404; Sewer \$7,750. Total \$158,565.

February 2017 receipts per fund: General \$3,401; RUT \$12,935; Employee Benefits \$221; Local Option \$7,530; TIF \$686, Debt Service \$100; Fire Station Fund \$102,000; Water \$1,751; Sewer \$1,530; Storm Water Utility \$184. Total \$130,338.

Under new fire station discussion:

- a. Council member Schnathorst approved, second by Brown, to approve pay request #10 to Brycon in the amount of \$69,777.44. Motion carried 4-0.
- b. Resolution #2017-01 Approving the Certificate of Substantial Completion of the Conrad Fire Station was approved by Schnathorst, seconded by Murty. Resolution approved 4-0.
- c. A motion was made by Schnathorst, seconded by Brown, to approve Phase I of Fire Station furniture and furnishings in an amount up to \$44,000. Motion carried 4-0.

Council discussed the purchase of a new ATV for the public works department since the one used in the past is no longer available to rent. Motion by Schnathorst and seconded by Murty to purchase one for \$9,554 from USS Polaris. Motion approved 4-0.

Schnathorst approved and seconded by Murty to approve the bid for seal coat and asphalt patching for city streets in the amount of \$35,460. \$30,000 will be paid from the FYE 17 budget with the remaining in next year budget. Motion approved 4-0.

The road closure for the Black Dirt Days parade was approved by Murty and seconded by Miller. Motion approved 4-0.

Mayor Martin opened the public hearing on the FY2018 Budget at 7:18. Dean Ladehoff spoke in regards to the \$2.67 tax increase. He wanted it on record that it was said the fire station would not raise rates. It was explained the rate increase was due to the Smith Development debt being paid by debt service levy instead of TIF revenues for the next two years. At the end of the two years, this loan is paid off. It was also noted that assessed valuations decreased last year which does also affect the rate. The development included more than just the fire station land with hopes that future development would decrease the rate in the future. Debt for the new fire station will be paid with TIF revenues which does not increase the property tax rate. The hearing was closed at 7:29 PM.

Upon closing the public hearing council member Schnathorst moved, Brown seconded, to adopt resolution 2017-02 approving the FY 2018 Budget and authorizing the City Clerk to file as required. Resolution approved 4-0.

Motion was moved by Schnathorst and seconded by Miller to approve the net payment to ICAP for the annual insurance renewal in the amount of \$35,726.25. Motion carried 4-0.

Council acknowledged a letter from First Presbyterian Church requesting a utility bill reduction. The current bill was substantial higher this last bill. Bruce Marble, maintenance has been monitoring for prior three weeks without seeing a spike in usage. It was discussed that a bill had never been decreased in the past. Action has been tabled until the April meeting until more meter readings can be taken.

With no further business evident, meeting was adjourned at 7:42 PM.