

January 12, 2017

The Conrad City Council met in regular session on 01/12/17 in the Council Chambers. Officials present were Council Members Ryan Callaway, Brad Murty and Todd Schnathorst. Absent were Peg Brown and Diane Miller. Also in attendance: Lori Stansberry - City Administrator/Clerk, Bob Mickelson – ISG, Lee Gallentine – Ryken Engineering and Gary Stattler – Museum Board and a member of the press. Mayor Jeff Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved by Callaway and seconded by Murty. Motion carried 3-0.

Council member Schnathorst moved, second by Callaway, to approve the following consent items: Minutes from the 12-08-16 & 12-20-16 council meetings; December 2016 clerk’s financial reports and liquor license renewal for Casey’s General Store; Payment of claims totaling \$84,619.00. Motion carried 3-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits	1,017.42	Ladehoff Landscaping, service	1,990.00
Airgas USA LLC, cylinder rental	90.00	Library Petty Cash	91.48
Alliant, utilities	5,458.55	Lisa Purvis, reissue check	15.00
Arnold Motor, parts	233.49	Luke Fogle, sidewalk repairs	656.00
Auditor of State, Audit filing fee	175.00	Methodist Church, sewer repairs	4,180.35
B&G HVAC, repairs	184.00	Mid-America, publishing	130.33
Bank of America, fuel/conference	697.44	Mid Iowa Cooperative, battery	153.95
Casey’s, fuel	56.30	Mike Walton, window clean	75.00
CIWA, water	8,538.64	Moler Sanitation, services	354.50
Conrad Auto, parts	78.39	People Weekly, periodical	116.07
Conrad Hardware, supply	60.69	Productivity Plus, fuel filters	54.60
Country Women, periodical	12.98	School Library Journal, periodicals	136.99
Crop Production, fuel	106.75	Self, periodical	16.00
DEMCO Inc., library supply	657.59	Sensus Metering Systems, support	1,665.98
Denise Hoy, reimburse filing fee	7.00	Stansberry Accounting, service	1,922.56
Dennis Donovan, audit services	2,500.00	State of Iowa, sales tax	5,892.00
First National Bank, library supply	528.20	Susan Blythe, mileage	15.13
Gehrke Quarries, rock	89.76	Taste of Home, periodical	19.98
Grundy Co. Sheriff, contract	5,956.67	Test America, lab	306.60
Todd Geer, legal services	2,007.50	U.S. Postmaster, stamps	134.30
Heart of Iowa, phone/internet	399.86	US Bank, copier lease	198.00
I+S Group, engineering services	4,147.50	Verizon, cell phone	117.21
IACMA, membership	120.00	Wolf Creek Childcare, LOST	6,400.53
IMFOA, membership	50.00	Payroll, 12/09, 2016 to 01/12, 2017	
Ingram, books & supply	1,066.69		16,826.53
IRS, taxes	6,145.93		
Iowa One Call, locates	21.60	Totals Claims	\$84,619.00
IPERS	2,741.96		

December 2016 expenses per fund: General \$23,555; Road Use Tax \$6,462; Employee Benefit \$2,377; LOSST \$12,489; TIF \$14,500; Smith/Hartwig Land Dev \$3,585; Fire & Rescue Building

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\$117,409; Water \$17,672; Sewer \$21,234. Total \$219,283.

December 2016 receipts per fund: General \$38,219; RUT \$10,245; Employee Benefits \$2,840; Local Option \$7,530; TIF \$8,478; Debt Service \$1,274; Fire & Rescue Building \$117,000; Water \$3,377; Sewer \$2,441; Sewer Sinking \$8,447; Storm Water Utility \$288. Total \$200,139.

Under new fire station discussion:

- a. Bob Mickelson updated council on progress being made at the fire station. Brycon extended their completion date to February 8th. The data lines were discussed and noted that cabling was not included as part of the original contract; only the conduits were part of the contract. Council asked ISG to get costs for the installation of the cable starting with Heart of Iowa. Weekly inspections will continue to be done until completed.
- b. Council member Callaway, second by Schnathorst, to approve pay request #8 to Brycon in the amount of \$107,092.55. Motion carried 3-0.

Council member Murty moved, second by Schnathorst to approve the FYE 06-30-16 audit. Motion carried 3-0.

The Mayor updated the council that a job description was being created for the Deputy City Clerk and that the personnel committee will meet the week of Jan 16th to approve it. Advertising will then be done for this position to work 12-16 hours. Until the Deputy Clerk is hired, City Hall will be closed on Fridays.

Gary Stattler, from the museum board, gave an update on the storage needs of the museum. They are needing additional climate controlled room and have been looking for alternatives with price quotes. They will come back in the future to discuss funding with the Council.

With no further business evident, meeting was adjourned at 7:24 PM.

Jeff Martin, Mayor

Lori Stansberry, Clerk/Administrator