

The Conrad City Council met in regular session on 12-09-21. Officials present were Council Members Todd Schnathorst, John Dinsmore, Peg Brown, Diane Miller and Lindsay Kuhl were present. Also in attendance were Lori Stansberry, City Administrator/Clerk, Luke Wilson (CGA), Jeff Frank (Council Member beginning Jan 1, 2022) and Connor Derrick, reporter for the Grundy Register. Mayor Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved by Brown and seconded by Dinsmore.

Council member Miller made a motion to approve the consent agenda which was seconded by Brown. The consent agenda consisted of the following items: Minutes from the November 12 & 24, 2021 council meetings; Clerk's financial reports for November 2021; building permits, approve liquor license for Hometown Foods, approve Louis Reicks and Derek Bruner to the Park Board with terms expiring 12-31-24; approve Sarah Dougherty to Museum Board with term expiring 12-31-24; approve Kurt Steckelberg, David Lee and Jerry Gade to the Planning and Zoning with terms expiring 12-31-24; approve Janice Juchems and Gary Heggen to the Board of Adjustments with terms expiring 12-31-26 and payment of claims totaling \$231,538.67. Motion approved 5-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits/fees	620.00	Ingram Library Service, supplies	1,281.73
Alliant, utilities	6,274.61	IRS, taxes	5,249.29
Arnold Motor, supplies	117.39	Iowa Museum Assoc, dues	55.00
Bank of America, supplies,		Iowa One Call, locates	9.00
Conference/workshops	471.89	Iowa Regional Utilities, water	7,912.76
Bergman Lawn Care, spraying	1,256.50	IPERS, retirement	3,059.91
BOK Financial, debt payments	113,747.50	Jason Hines, meetings	140.00
Boston Gunderson, mowing	360.00	Jordan Hoy, meetings	130.00
Buddy Jones, meetings	60.00	Klocke's Emergency Vehicles,	
C & C Bedbug, pest control	75.00	power cot	19,992.00
Chad Hupfeld, meetings	330.00	Larry Ladehoff, meetings	220.00
Chad Southard, meetings	180.00	David Lee, mowing	1,858.00
Collyn Hoy, meetings	128.00	Michael Todd, snow equip	1,800.00
Conrad Auto, supplies	100.38	Mid America Publishing, notices	109.94
Conrad Chamber/MS, allocation	15,000.00	Mike Purvis, meetings	190.00
Dave Juchems, mileage	69.44	Mike Walton, service	75.00
Dean Ladehoff, meetings	230.00	Moler Sanitation, services	342.25
Denny Hines, meetings	140.00	Neal Hurlbutt, meetings	70.00
First National Bank, library exp	2,839.88	Mike Scheidd, meetings	50.00
Grant Benson, meetings	216.00	Nutrien, fuel	91.08
Grundy Co Hospital, supplies	92.67	People Weekly, periodical	118.26
Grundy Co Engineer, street work	21,693.00	Petty cash-library, supplies	27.18
Grundy Co Sheriff, service	6,972.50	Robert Colin, meetings	240.00
HDC Forms, forms	274.73	Roger Carr, meetings	200.00
Heart of Iowa, phone/internet	482.10	Ron Ladehoff, meetings	170.00

Ryan Ward, meetings	240.00	WEX Bank, fuel	418.61
Stacey Hines, meetings	240.00	Wilkerson Hardware, supplies	13.76
Storey Kenworthy, paper	154.93	Zach Lawler, meetings	90.00
Terry Matney, meetings	192.00		
Tom Schultz, meetings	180.00	Payroll, 11/12/21 to 12/13/21	14,510.40
Union Auto, keys	12.86		
US Bank, copier lease	229.44	Totals Claims	\$ 231,538.67
Verizon, cell phone	132.97		

November 21 receipts and transfers in per fund: General \$31,777; RUT \$9,593; Employee Benefits \$2,129; Emergency \$264; LOST \$35,756; TIF \$4,418; Debt Service \$2,147; Capital Projects \$337; Water \$22,290; Sanitary Sewer \$41,590 and Storm Water \$4,889. Total \$189,042.

November 21 expenditures and transfers out per fund: General \$23,396; RUT \$9,028; Employee Benefits \$2,343; TIF \$69,688; Debt Service \$2,782; Capital Projects \$16,366; Water \$22,290; Sanitary Sewer \$21,301 and Storm Sewer \$22. Total \$167,216.

Mayor Martin thanked Diane Miller for her eight years of service. He noted that she has contributed a lot while being on City Council. Her term is up December 31, 2021.

Mayor Martin read his Oath of Office since he was reelected to another two terms. He then gave the oath to John Dinsmore who was reelected for another four years and newly elected Jeff Frank.

This was the time for city appointments. The first on the agenda was the appointment of the Grundy Register as the City's official newspaper. Mayor Martin talked about the length of time the City has been with first the Conrad Record and then then Grundy Register. He commented that there is a lack of Conrad representation and Christmas in Conrad was not even covered in the paper. The City had their minutes held until the following week on two occasions even though they had to be published by 15 days based upon Iowa Code. Holding the minutes made them late. Martin stated this was unacceptable and asked for a commitment from Connor Derrek that this would not happen again. Martin stated he would like this information passed on to other newspaper officials. Frank echoed Martin's comments and also stated that with what we pay we should have more representation. Connor Derek, reporter stated he has only been there a month and half and would be covering Conrad so the City would have more representation. We can also email him with anything that the City would like to be published. Schnathorst made a motion with Dinsmore seconding to approve having the Grundy Register as the City's official newspaper. Motion approved 5-0.

Brown made a motion which was seconded by Dinsmore to approve Todd Geer as the City Attorney in 2022. The City will pay a retainer fee of \$1,500 in January 2022. The appointment was approved 5-0.

Brown made a motion to approve the Annual Financial Report for Fiscal Year Ending June 30, 2021. The motion was seconded by Kuhl. Motion approved 5-0.

Stansberry gave an update regarding the projects that the Iowa Visioning Committee was recommending for future projects. The Park Board also reviewed at their December meeting. The projects included a Skate Park, Pickle ball Courts and updated playground equipment. She noted that \$25,000 was being requested so that the City could apply for the Grundy County Foundation grant. Last year's request for funds was denied partly due to the City not including any dollars for the upgraded playground equipment.

Schnathorst stated that he would not support a Skate Park since kids don't ride bikes here, a skate park doesn't make sense. Kuhl stated she wondered about that project too. He would agree on a pickle ball court. Dinsmore and Wilson explained more of the process and why we were rushing this request because the grant has a deadline of December 31, 2021 for applying.

Frank explained he is part of the Foundation board and would have to abstain from scoring our application. He explained some of the things the board looks for within an application. He commented they do look at if there are funds included by the applicant. After much discussion, Brown made the motion to approve the City to match whatever grant dollars the Foundation may give to the City. This motion was seconded by Miller. Motion approved 5-0.

Brown made a motion to accept Resolution 2021-33 Tax Increment Financing (TIF) Indebtedness Certification to County Auditor and it was seconded by Schnathorst. Stansberry explained that she likes to keep the TIF asking relative even each year at approximately \$183,000. The current certification is \$182,692. Resolution approved 5-0.

Stansberry commented that the lease agreement with JoAnn Klein for \$500 rent per year was the same as prior years. She did note that the lease is ongoing unless either party want something changed in the future. If the annual rent would change a new lease agreement will be brought for the Council to review and approve. Schnathorst made a motion which was seconded by Kuhl to approve Resolution #2021-38 to approve Lease Agreement with JoAnn Klein for the burn site. Resolution approved 5-0.

Brown made a motion to approve Resolution 2021-39 approving the Transfer Resolution for fiscal year ending June 30, 2022. Dinsmore seconded the motion. Resolution approved 5-0.

Schnathorst made a motion and was seconded by Miller to adjourn the meeting. The meeting was adjourned at 7:44 pm.

Jeff Martin, Mayor

Lori Stansberry, Administrator/Clerk