

The Conrad City Council met in regular session on 12-07-23. Officials present were Council Members John Dinsmore, Peg Brown and Lindsay Kuhl. Todd Schnathorst and Jeff Frank were absent. Lori Stansberry was also in attendance. Mayor Martin called the meeting to order at 7:00 pm with the pledge of allegiance.

Council member Brown made a motion to approve the agenda. Dinsmore seconded the motion. Motion carried 3-0.

Dinsmore made a motion and Kuhl seconded the motion to approve the consent agenda which included minutes from November 28, 2023; liquor license for Wilkerson Hardware; building permits; utility billing audit report for November 2023; approve Keisha Lockhart & Mary Engle to the Park Board; Dorothy Beeghly to the Museum Board; Sandy Gowdy to Planning and Zoning with terms expiring 12-31-26; approve Heath Rhinehart to the Board of Adjustments with term expiring 12-31-28 and claims list. The total of all claims was \$31,956.41. Motion approved 3-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits/fees	506.94	Linda McCann, programming	80.00
Alliant Energy, utilities	5,971.00	Magnolia Journal, magazine	35.00
Bergman Law Care, spraying	1,385.00	Marvin Ledford, tree removal	850.00
C&C Bedbug & Pest Control, spay	225.00	Menards, supplies	314.28
Conrad Auto, supplies	22.14	Midwest Tapes, data base	90.42
Demco, supplies	966.73	Mike Walton, service	80.00
Eurofins Environment, testing	851.14	Moler Sanitation, garbage/recycling	423.14
First National Bank, supplies	351.54	Nutrien Solutions, fuel	187.01
HDC Business Forms, supplies	115.22	Petty Cash – Library supplies	70.15
GFC Leasing, copier	111.74	US Postmaster, postage	175.95
Heart of Iowa, phone/internet	544.31	Wilkerson Hardware, supplies	24.97
Ingram, books	1939.02		
IRS, taxes	2,972.73	Payroll, 11/29/23 to 12/11/23	8,293.29
Iowa Museum Assoc., dues	60.00		
IPERS, pension	5,309.69	Totals Claims	\$ 163,744.15

The oath of office was given to Jeff Martin, Mayor and Council Members Peg Brown & Lindsay Kuhl.

Josh Long from Alliant Energy was here to give an update of the Alliant Energy Substation project. There are additional easements that Alliant would like. In exchange they are going to do 1. Alliant will install new fencing for the entire new City of Conrad's brush/leaves disposal area. The area location is being moved due to the additional easements. 2. Alliant will remove and dispose of all the old fencing. 3. Alliant and Nick Kitzman will continue to monitor runoff/drainage of the new area due to all the changes made during 2023 to make sure everything is working well. 4. Alliant and Nick Kitzman will work together to address future developments/challenges, if any.

The area location is being moved due to the additional easements. Long noted that Alliant subcontracts with ITC for installation of the electric lines. Over the next few months people will see them driving around. Council gave an oral approval. The easements will be sent to Todd Geer for him to create a resolution to be approved at the December 28, 2023 noon council meeting.

The personnel committee made a recommendation to approve merging the Zoning Administrator job in with the City Administrator/Clerk position. Martin explained how it is hard to get a volunteer for this position. Stansberry has been doing the work since the last administrator resigned. The current personnel handbook will be reviewed in the next year and this change will be incorporated. Brown made a motion to approve and Kuhl seconded the motion. Motion approved 3-0.

Dinsmore made a motion to approve the first reading of Ordinance 280\_2023 to change our ordinance so that the city can be a part of the GL Offset Program with the Department of Revenue. Kuhl seconded the motion. Ordinance approved 3-0.

Brown made a motion with Kuhl seconding the motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> reading to Ordinance 280\_2023 2023 to change our ordinance so that the city can be a part of the GL Offset Program with the Department of Revenue. Ordinance approved 3-0.

Kuhl made a motion and was seconded by Brown to adjourn the meeting. The meeting was adjourned at 7:22 pm.

Jeff Martin, Mayor

Lori Stansberry, Administrator/Clerk