

November 30, 2016

The Conrad City Council met in special session on 11/30/16 in the City Clerk's Office. Officials present were Council Member Todd Schnathorst, joining the meeting via conference call was Peg Brown and Brad Murty. Absent: Ryan Callaway and Diane Miller. Also in attendance: Denise Hoy - City Administrator/Clerk, and a member of the press. Mayor Jeff Martin called the meeting to order at 12 Noon.

Council member Brown moved, second by Schnathorst, to regretfully accept the resignation of City Administrator/Clerk Denise Hoy effective December 30, 2016. Ayes: 3.

Council member Murty moved, second by Brown adopt resolution #2016.11-14 approving a contract for services with Lori Stansberry for City Administrative services while searching for a new city administrator. Ayes: Brown, Schnathorst, Murty.

Schnathorst moved, second by Brown, to authorize Denise Hoy, to post the City Administrator job opening on the city website, ClerkNet, and Grapevine. Application will be received until December 8, 2016 at 3 PM. Interviews will be conducted the week of December 12 with the expectation of an offer for employment by December 19. Ayes: 3.

With no further business evident, meeting was adjourned at 12:13 PM.

Jeff Martin, Mayor

Denise L. Hoy, Clerk/Administrator/