

The Conrad City Council met in regular session on 11-12-20. Officials present were Council Members John Dinsmore, Peg Brown and Todd Schnathorst. Diane Miller and Lindsay Kuhl were absent. Also in attendance were Lori Stansberry, City Administrator/Clerk and Luke Wilson, Clapsaddle, Garber & Associates (CGA). Mayor Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved by Schnathorst and seconded by Dinsmore.

Council member Brown made a motion to approve the consent agenda which was seconded by Schnathorst. The consent agenda consisted of the following items: Minutes from the October 8 and November 2, 2020 council meetings; Clerk's October 20 financial reports; payment of claims totaling \$747,859.97, approve October building permits and approve liquor license for Hometown Foods, Wilkerson Hardware and American Legion Post 681. Motion approved 3-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits	745.00	Iowa Dept. of Revenue, taxes	6,114.00
Alliant, utilities	5,460.29	Iowa Finance Authority, debt	262.33
Aqua-Aerobics, parts	6,817.13	Iowa Regional Utilities, water	10,126.85
Arnold Motor, supplies	98.94	Iowa Rural Water Assoc., ins.	29.55
Bank of America, supplies,		IPERS, benefit	3,125.63
Fuel, laptop and conference	1,038.94	Jan Hines, meetings	280.00
Bergman Lawn Care, spraying	1,338.73	Jason Hines, meetings	190.00
Betty Haker, zoning	100.00	John McNair, meetings	380.00
Bobby Colin, meetings	280.00	Jordan Hoy, meetings	480.00
BOK Financial, debt payment	111,996.21	Julie Towne, meetings	210.00
Buddy Jones, meetings	100.00	KB Underground, curb stop	600.00
C & C Bedbug, service	75.00	Krista Grant, meetings	300.00
Caitlyn Gianneto, meetings	210.00	Larry Ladehoff, meetings	230.00
Chad Hupfeld, meetings	330.00	Ledford Tree Removal, service	2,225.00
Chad Southard, meetings	140.00	Lori Stansberry, conference reimb	25.00
Chris Harris, meetings	280.00	Menards, supplies	28.52
Clapsaddle, engineering	29,844.55	Mid America Publishing, service	107.31
Collyn Hoy, meetings	202.00	Mike Purvis, meetings	530.00
ConStruct, construction	401,762.57	Moler Sanitation, services	330.00
Conrad Auto Supply, parts	21.51	Neal Hurlbutt, meetings	160.00
Conrad Tire, tires	2,319.50	Nick Kitzman, class reimb	125.00
Dave Juchems, mileage	17.83	Nik Scheidd, meetings	100.00
Dean Ladehoff, meetings	230.00	Nutrien, fuel	240.62
Denny Hines, meetings	160.00	Office of Auditor of State, fee	175.00
GNB Bank, debt payment	3,739.95	Pesticide Bureau, license	25.00
Grant Benson, meetings	264.00	Premier Office Equip, maint/ink	630.75
Grundy Co Sheriff, service	6,769.41	Rachell Thompson, annual exam	2,900.00
gWorks, software license	3,504.41	Robert Colin, meetings	228.00
Heart of Iowa, phone/internet	327.34	Roger Carr, meetings	150.00
Heather Ward, meetings	280.00	Ron Ladehoff, meetings	460.00
Hutch Screen Print, apparel	800.00	Ryan Ward, meetings	252.00
IRS, taxes	5,201.22	Sandry Fire, supplies	74.10
IDNR, exam fees	90.00	Stacey Hines, meetings	300.00

Terry Matney, meetings	180.00	Wilkerson Hardware, supplies	40.43
Test America, lab	617.40	WRH Inc, construction	114,608.00
Tom Schultz, meetings	200.00		
U.S. Post Office, postage/box rent	214.90	Payroll, 10/13/20 to 11/12/20	14,152.82
Veenstra & Kimm, engineering	1,784.23		
Verizon, cell phone	123.00	Totals Claims	\$ 747,859.97

Oct 20 receipts and transfers in per fund: General \$143,594; Road Use Tax \$9,582; Employee Benefits \$28,060; Emergency \$3,558; LOST \$8,344; TIF \$79,654; Debt Service \$31,915, Capital Projects \$488; Water \$2,491; Sanitary Sewer \$1,352 and Storm Water \$150. Total \$309,188.

Oct 20 expenditures and transfers out per fund: General \$38,421; RUT \$816; Employee Benefits \$2,514; Capital Projects \$252,495; Water \$13,747; Sanitary Sewer \$15,983 and Storm Sewer \$20. Total \$323,996.

Wilson gave the Council an update on the Catherine Farmer subdivision. He discussed the paving status and that they will be moving the top soil dirt. Wilson also noted that ConStruct was going to look into the detention pond by Main Street to make sure it is drawing properly. Wilson explained the change order to ConStruct. Schnathorst made a motion and Dinsmore seconded the motion to approve Resolution #2020-51 to ConStruct in the amount of \$4,700. Resolution approved 3-0.

Brown made a motion and Dinsmore seconded the motion to approve the Annual Financial Report (AFR) for fiscal year ending June 30, 2020. Motion approved 3-0.

Schnathorst made a motion and Brown seconded to approve the Agreed-Upon Procedures Report (annual exam) for fiscal year ending June 30, 2020. Motion approved 3-0.

Brown made a motion and Dinsmore seconded the motion to approve \$30,000 annual appropriation to Conrad Chamber-Main Street. This will be paid using TIF revenues. Resolution #2020-52 approved 3-0.

Schnathorst made a motion and Brown seconded the motion to approve the Tax Increment Financing (TIF) Indebtedness Certification to the County Auditor for fiscal year ending June 30, 2022. Resolution #2020-53 approved 3-0.

Brown made a motion to approve and Schnathorst seconded the Annual Urban Renewal Report for fiscal year ending June 30, 2020. Resolution #2020-54 approved 3-0.

Schnathorst made a motion and Dinsmore seconded the motion to approve the Bank Depository Resolution. Resolution #2020-55 approved 3-0.

Schnathorst made a motion and was seconded by Brown to adjourn the meeting. The meeting was adjourned at 7:11 pm.