

The Conrad City Council met in regular session on 10-13-22. Officials present were Council Members John Dinsmore, Jeff Frank, Todd Schnathorst and Peg Brown. Lindsay Kuhl was absent. Also in attendance was Lori Stansberry, City Administrator/Clerk; Luke Wilson, Clapsaddle Garber Associates; Ben Petty, BCLUW Superintendent; and Larry Stanley and Connie See, homeowners. Mayor Jeff Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. Schnathorst made a motion to approve the agenda and seconded by Frank.

Council member Brown made a motion to approve the consent agenda which was seconded by Dinsmore. The consent agenda consisted of the following items: Minutes from the September 8, 2022 council meeting; liquor licenses; building permits; delinquent utility bill listing and payment of claims totaling \$94,495.20. Motion approved 4-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits/fees	608.33	Mid America Publishing, publication	79.70
Alliant, utilities	8,668.37	Midwest Tapes, supplies	73.92
Bank of America, conference/supplies		Mike Walton, window cleaning	75.00
	1,011.31	Moler Sanitation, garbage/recycling	648.22
Boston Gunderson, mowing	80.00	Mother Earth News, magazine	17.00
Bound Tree, supplies	37.86	Municipal Supply, supplies	5,854.80
Clapsaddle Garber, engineering	3,842.00	Nutrien, fuel	797.30
Conrad American Legion, flags	150.00	Petty Cash, library exp.	51.69
Conrad Tire & Auto, repairs	41.00	Premier Office, copier	595.00
Cooley Pumping, service	420.00	Racom, service	2,213.57
David Juchems, mileage	19.38	State Hygenic Lab, testing	130.00
Eurofins Environment, lab	730.80	Strands, blinds	859.32
First National Bank, library exp.	446.00	Tri State Lock, service	84.00
Follett School Solutions, service	1,128.63	US Post office, box rent	52.00
GFC Leasing, copier	104.47	Unity Point, service	42.00
Grundy Co Hospital, supplies	89.57	Van Wall Equipment, repairs	3,403.82
Grundy Co Sheriff, services	7,181.67	Verizon, cell phones	107.44
Heart of Iowa, phone/internet	485.15	Wayne Bracy, display case	290.00
Honest Heating, air conditioner	6,200.00	WEX Bank, fuel	1,008.85
Ingram Library, supplies/books	1,464.86	Wilkerson Hardware, supplies	5.99
IRS, taxes	5,522.40		
Iowa Dept. of Revenue, taxes	3,546.00	Payroll, 09/13/22 to 10/13/22	15,544.64
Iowa One Call, locates	23.40		
Iowa Regional Utilities, water	17,392.64	Totals Claims	\$ 94,495.20
IPERS, pension	3,367.10		

July, August & September 2022 receipts and transfers in per fund: General & Reserve \$24,918.87; RUT \$22,731.43; Employee Benefits \$3,077.81 Emergency \$45.63; LOST \$19,166.10; TIF \$848.85; Debt Service \$376.08; Capital Projects \$80,559.67; Water \$116,782.39; Sanitary Sewer \$80,230.70 and Storm Water \$10,378.50. Total \$359,116.03.

July, August & September 2022 expenditures and transfers out per fund: General \$159,880.87; RUT \$35,475.68; Employee Benefits \$11,467.59; Capital Projects \$20,993.00; Water \$62,132.26; Sanitary Sewer, \$32,104.57 and storm \$22.63. Total \$322,076.60.

The December council will be moved from December 8th to 15th due to conflicts.

Larry Stanley and Connie See were in attendance regarding their house that was destroyed by a fire at 514 E Oak Street. Larry explained that the purchaser he had backed out of the agreement and Alliant Energy hasn't come out to get the meter yet. He wanted to know why it was now not going to be burned and the City was going to take action on having it removed. Mayor Martin explained that at the August meeting Council asked for more information. They were told to come back to the September meeting with requested information, they did not. Some of the information is does the house have liability insurance if there would be damage to someone else's property. When that question could not be answered Schnathorst commented that since that question could not be answered the fire department would not be burning it. Stansberry noted that since the letters went out to regarding the two houses destroyed by fires and no action has been taken, the City is pursuing the next step. This step will consist of going out for bids to have a contractor removed the house and fill in the hole. If property owner cannot pay for that then the cost will be attached to the property. Mayor Martin told them to keep in touch with city administrator/clerk if there are any developments on their end.

Stansberry explained that this motion had to be reset due to the paper not publishing when it was submitted. Frank made a motion to set November 10, 2022 for budget amendment #1 for fiscal year ending June 30, 2023. Brown seconded the motion. Motion approved 4-0.

Ben Petty explained that the school had received a Forestry Tree Grant. They have 15 trees that were purchased under this grant. He would like to plant a variety along the fence line which would ultimately grow over onto the City's property. They would be approximately 15 feet from the fence to shade that area. There was additional questions with Council wanting the fire department to be notified also.

Brown made a motion to approve the bid from Carrico Aquatic Resources to replace the sand filters at the pool. The bid was \$9,100. Frank seconded the motion. Motion approved 4-0.

Stansberry noted that Credit Card Policy was being amended to increase the dollar limits from \$1,000 to \$1,500 per card. In addition, names were removed and instead put the positions title. Martin explained that it also included a representative from the Fire/BCert have an individual with a credit card also. That person will be approved by the Mayor. The recommendation is to have Jordan Hoy be that representative. Dinsmore made a motion to approve the resolution which was seconded by Schnathorst. Resolution #2022-25 approved 4-0.

Brown made a motion to approve having Rachelle Thompson, CPA perform the annual exam for fiscal year ending June 30, 2022. Frank seconded the motion. Resolution #2022-26 approved 4-0.

Stansberry explained that changing to UMB Bank as the Dissemination Agent for the EMMA filing was due to the Nate Summers moving to UMB. He was the individual that worked with us and met with Council regarding the sale of bonds for the Catherine Farmer addition. Dinsmore approved and Brown seconded the motion to approve UMB Bank as the City's Dissemination Agent. Resolution #2022-27 approved 4-0.

Schnathorst made a motion to approve Certifying \$30,000 to TIF for funding the Conrad Chamber-Main Street for Fiscal Year Ending June 30, 2024. Dinsmore seconded the motion. Resolution #2022-28 approved 4-0.

Brown made a motion to approve Support & Financial Agreement and between the City and Conrad Chamber-Main Street. Frank seconded the motion. Resolution #2022-29 approved 4-0.

Schnathorst made a motion and was seconded by Brown to adjourn the meeting. The meeting was adjourned at 7:37 pm.

Jeff Martin, Mayor

Lori Stansberry, Administrator/Clerk