

October 13, 2016

The Conrad City Council met in regular session on 10/13/16 in Council Chambers. Officials present were Council Members Peg Brown, Ryan Callaway, Diane Miller, and Todd Schnathorst. Absent: Brad Murty. Also in attendance: Denise Hoy - City Administrator/Clerk, Lee Gallentine – Ryken Engineering, Bob Mickelson – ISG, Shane Tiernan, Betty Haker, Darla Ubben – representing Conrad Chamber Main Street, Ben Petty, Joann Klein, Ken Hoff and a member of the press. Mayor Jeff Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved as presented.

Council member Schnathorst moved, second by Miller, to approve the following consent items: Minutes from the 09/08/16 council meeting; September 2016 clerk's financial reports; Payment of claims totaling \$71,500.65; Native Wine permit for Hutch Screen Printing & Conrad Hardware; Onsite beer/liquor permit for American Legion; Acknowledged building permits. Ayes: 4.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits	1,234.08	Ladehoff Landscaping, service	520.00
Alliant, utilities	6,234.07	Ledford Tree Service, service	750.00
Bank of America, fuel/conference	914.85	Library Petty Cash	197.67
Bankers Leasing, copier lease	115.00	Lisa Purvis, admin	15.00
Bergman Lawn Service, services	200.00	Marshall County Ext., classes	105.00
Blacktop Services, cold mix	610.50	Matt Parrott, office supply	122.96
Casey's, fuel	56.06	Mid-America, publishing	76.02
CID, supply	797.70	Mike Walton, window clean	120.00
CIWA, water	9,377.48	Moler Sanitation, services	172.50
Clarion Distributing, supply	98.00	Mother Earth News, periodical	17.00
Conrad Hardware, supply	31.20	Municipal Supply, meter supply	1,042.80
Crop Production, fuel/spray/haul	1,106.85	Premier Office, contract	82.56
Dave Blackburn, mowing	215.00	Robert Coulter, reimburse	15.00
Dave Juchems, mileage	16.74	Sarah Dougherty, reimburse	107.98
Denise Hoy, mileage	72.36	Schendel, spray	80.00
Ferneau Truck Service, repair	396.60	Scholastic, books	152.10
First National Bank, library supply	363.63	Seventeen, periodical	16.02
Follet Software, library	1,000.00	State of Iowa, tax	4,069.00
Gehrke, rock	390.17	Test America, lab	681.45
Grundy Co. Engineer, culvert	576.00	Time, periodical	35.00
Grundy Co. Sheriff, contract	5,956.67	Verizon, cell phone	117.28
Heart of Iowa, phone/internet	317.99	Wolf Creek Childcare, LOST	6,213.24
Ingram, books & supply	481.48	Zehr Enterprises, service	120.00
IRS, taxes	6,561.93	Payroll, 07/15 to 0/11, 2016	16,816.18
Iowa One Call, locates	24.30		
IPERS	2,707.23	Totals Claims	\$71,500.65

September 2016 expenses per fund: General \$26,957; Road Use Tax \$6,208; Employee Benefit \$2,318; LOSST \$6,212; Fire & Rescue Building \$185,575; Water \$14,239; Sewer \$16,469, Storm Water \$550. Total \$258,528.

10-13-16 council proceedings continued

September 2016 receipts per fund: General \$38,384; RUT \$14,289; Employee Benefits \$3,940; Local Option \$7,309; TIF \$14,406; Debt Service \$1,809; Fire & Rescue Building \$184,100; Water \$38,155; Sewer \$37,038; Sewer Sinking \$8,447; Storm Water Utility \$4,009. Total \$351,887.

Joann Klein, Legion Auxiliary, Ken Hoff, American Legion, and Ben Petty, BCLUW High School Superintendent were present while Mayor Martin proclaimed American Education Week to be November 14-19, 2016.

Shane Tiernan presented the budget for the Conrad Chamber Main Street and requested that the city support the Main Street program financially in fiscal year 2018. Council member Miller moved to approve their annual allocation of \$29,000 in TIF funds for FY2018, Brown seconded. Ayes: 4.

Council reviewed and discussed the revised Business District Zoning ordinance. Council member Schnathorst moved, second by Callaway, to refer the proposed ordinance to the Planning and Zoning Board. Ayes: 4.

Under new fire station discussion:

- a. Council discussed the current timeline for the fire station. Substantial completion is scheduled for 10/15; as of this meeting, a request from Brycon for an extension had not been filed.
- b. Callaway moved, second by Schnathorst, to approve proposal request #1 in the amount of \$5,249.48 adding drain tile to the west embankment behind the fire station. Ayes: 4.
- c. A change request for an additional section of water line in the amount of \$530.56 was discussed. Council tabled the approval of paying for this change as they felt the design plans should have made this clear and are requesting that ISG pay for the extra pipe as it was their error in design.
- d. Council member Brown moved, second by Miller, to approve change request #2 in the amount of \$700 to add 2 bollards in front of the EMS door. Ayes: 4.
- e. Council member Callaway moved, second by Brown, to approve pay request #5 to Brycon in the amount of \$92,169. Ayes: 4.

Engineer Lee Gallentine spoke to council about current and future storm sewer needs. After discussion council asked Lee to proceed with surveying the south Main Street storm sewer replacement. They also agreed that it was time to have a new Capital Improvement Plan so that they can understand needs for the entire city and then rank each project of priority. City Administrator/Clerk Hoy will lead them through this process.

With no further business evident, meeting was adjourned at 7:50 PM.

Jeff Martin, Mayor

Denise L. Hoy, Clerk/Administrator/