

October 9, 2014

The Conrad City Council met in regular session on 10/09/14 in Council Chambers. Officials present were Council Members Ryan Callaway, Diane Miller, and Todd Schnathorst. Absent: Peg Brown and Brad Murty. Mayor Jeff Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved as presented.

Council Member Miller moved, second by Schnathorst, to approve the following consent items: Minutes from the 09/11/14 council meeting; September 2014 clerk's financial reports; Payment of claims totaling \$93,372.52; Liquor and/or Wine permit renewals for American Legion; Something to Share; Conrad Grove Recreation. Ayes: 3.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits	498.34	Ladehoff Landscapes, mow	400.00
Alliant, utilities	6,525.17	Library Petty Cash	196.60
Bank of America, fuel/conference	763.84	Marshall Co. Extension, classes	105.00
Bankers Leasing, copier lease	115.00	Micro Marketing, books	53.50
Bob's Farm Center, fuel	2,845.11	Mid-America, publishing	200.84
CIWA, water	9,158.70	Mid Iowa Coop, supply	18.40
Conrad Auto, misc.	82.82	Moler Sanitation, services	174.00
Dave Blackburn, mowing	188.00	Mother Earth News, periodical	17.00
Dave Juchems, mileage	17.36	Municipal Supply, supply	374.00
Denise Hoy, mileage	229.16	Northeast Inspection, pool	418.00
Dorsey & Whitney, bond atty	7,000.00	Nucara Pharmacy, BCERT	1.59
Electric Supply, supply	108.50	O The Oprah Mag, periodical	10.00
First National Bank, library supply	589.61	Premier Office, technology	68.23
Follet Software, library	1,320.00	Ryken, engineering	5,194.80
Glo-Brite, window cleaning	75.00	State of Iowa, tax	5,531.00
Grundy Co. Sheriff, contract	5,614.79	Susan Blythe, mileage	15.13
Heart of Iowa, phone/internet	420.87	Test America, lab	306.60
Hygienic Lab, lab	180.00	Toyne, Tanker repairs	13,990.48
Ingram, books	2,487.81	Verizon, cell phone	83.96
IRS, taxes	4,939.77	Wolf Creek Childcare, LOSST	5,892.26
Iowa League of Cities, workshop	31.50	Payroll, 9/12/14 to 10/09/14	13,330.03
IPERS, benefit	2,749.75		
KB Underground, service	1,050.00	Totals Claims	\$93,372.52

September 2014 expenses per fund: General \$28,403; Road Use Tax \$6,315; Employee Benefit \$2,921; LOSST \$5,892; Façade Project \$65,913; Smith Development \$108,387; Water \$23,429; Sewer \$24,992. Total \$266,252.

September 2014 receipts per fund: General \$30,829; RUT \$8,836; Employee Benefits \$6,447; Local Option \$6,932; TIF \$26,338; Debt Service \$5,180; CDBG Façade \$65,913; Smith Development \$138,388; Water \$32,064; Sewer \$30,109; Sewer Sinking \$8,049; Storm Water Utility \$3,960. Total \$363,045.

Susan Sams requested to have the Education Proclamation tabled until the November 13 Council Meeting so that a school representative could be present.

The Conrad Chamber-Main Street Chair, Kevyn Zacharias, discussed with Council the concept of adding to the Chamber-Main Street Program Directors job description economic Development Director. This job would enhance and add elements of business recruitment, economic development initiatives, development plans, promote city properties that are for sale, work to bring additional tax revenues to the City, lead in fund raising campaigns, prepare grant proposals, help with Urban Renewal Program and TIF incentives. This position would also work closely with the Conrad Development Committee. The Board has not yet come to an agreement on salary/hours but wanted to inform Council of the concept. They will make their formal request for funds at the November council meeting.

Lee Gallentine, Ryken Engineering, informed council of a formal letter sent to SL Baumeier Company, contract holder for the Smith Development, concerning the lack of work being performed on the development. The letter reminded him that the completion date of December 1 was quickly approaching and the work was expected to be done.

Council also expressed concern about the time it is taking to get information from the Smith Trust regarding the tiling project. Council instructed Gallentine to continue with the pond retention area plans unless the Trust gets back with the city prior to Baumeier needing to finish the area.

Clerk Hoy informed council she had contacted Gary Mauer, Grundy County Engineer, regarding the engineering of the Fire Station as agreed upon in February 2013. Mauer expressed to Hoy his schedule was extremely busy and that it would be next year before he could get to the plans. Council agreed that his time frame did not meet their expectations and instructed Hoy to research other options for architects/engineers to design the building. Schnathorst agreed to contact Morton Buildings to see if they had an engineer on staff. They also instructed her to contact Mauer to see if we could get a copy of the Wellsburg fire station plans, which Mauer/Cox designed, on auto cad so that someone else could potentially use them to begin design work.

Council member Callaway moved, second by Miller, to adopt resolution 2014-10.21 "Removing a yield sign and replacing it with a stop sign on the south west corner of Wilhelm and W. Maple Avenue in Conrad, IA". Ayes - Miller, Callaway, Schnathorst; Nays – None.

Council member Schnathorst moved, second by Callaway, to approve the Annual 2014 TIF report. Ayes – 3.

Clerk Hoy announced that she had received 5 proposals for the city's annual examination. After scoring, she recommended council enter into contract with Dennis P. Donovan, PC, with a not to exceed amount of \$2,500. Schnathorst moved, second by Miller, to accept the recommendation and enter into this contract for the city's annual exam for FY 2014. Ayes – 3.

Under other business Callaway raised concerns regarding abandoned pedestal equipment in alleyways. Hoy agreed to do some research and make some phone calls.

With no further business evident, meeting was adjourned at 7:55 PM.