

Sept 12, 2019

The Conrad City Council met in regular session on 09-12-19 in the Council Chambers. Officials present were Council Members John Dinsmore, Todd Schnathorst and Diane Miller. Peg Brown and Brad Murty were absent. Also in attendance: Lori Stansberry, City Administrator/Clerk and Lee Gallentine, CGA. Mayor Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved by Schnathorst and seconded by Miller.

Council member Miller made a motion to approve the consent agenda as presented and seconded by Dinsmore. The consent agenda consisted of the following items: Minutes from the August 8, 2019 council meeting; Clerk's August 2019 financial reports; payment of claims totaling \$123,416.95, approve August building permits and liquor license renewal for American Legion Post 681. Motion approved 3-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits	1,087.50	IRS, taxes	9,663.41
Alliant, utilities	11,139.48	Iowa Regional Utilities, water	9,540.33
American Legion, flags	85.00	Iowa Rural Water Assoc., ins.	29.55
Appliance Doctor, repairs	119.95	ISU College of Design, services	2,000.00
Arnold Motor, supplies	61.64	IPERS, benefit	2,393.43
B & G HVAC, repairs	257.00	KB Underground, service	10,578.00
Bank of America, fuel, conference supplies	996.62	Library Petty Cash, supplies	175.13
Bergman Lawn Care, services	200.00	Martha Steward Living, periodical	19.00
Blacktop Service, coldmix	356.50	Mid America Publishing, service	152.40
Bound Tree Medical, supplies	294.10	Mike Walton, service	75.00
C & C Bedbug & Pest, services	185.00	Moler Sanitation, services	748.74
C & C Concrete, services	4,400.00	Municipal Emerg Serv, rope	867.33
Casey's, fuel	40.80	Municipal Supply, supplies	2,843.25
Concrete Inc, concrete	321.75	Myers-Cox, supplies	297.52
Conrad Auto Supply, parts	50.94	Nutrien Ag, fuel	604.74
Conrad Grove, easement	3,826.85	Overdrive, Inc, e-book subscrip	405.20
Conrad Tire and Auto, battery	315.90	Southwest Grundy Co, camera	669.98
Dave Juchems, mileage	17.98	Test America, lab	638.40
Econo Signs, supplies	281.68	US Postmaster, postage	134.05
First National Bank, Lib supplies	489.26	Unity Point Clinic, service	42.00
Grainger, vests	477.25	U.S. Bank, copier lease	208.82
Grundy County Engineer, repairs	19,242.09	Verizon Wireless, phones	79.50
Grundy Co. Sheriff, contract	6,540.50		
Heart of Iowa, phone/internet	546.87	Payroll, 08/09/19 to 09/12/19	27,504.64
Hometown Foods, supplies	88.48	Totals Claims	\$ 123,416.95
Ingram Library, books/supplies	2,323.39		

August receipts and transfers in per fund: General \$5,452; Road Use Tax \$16,011; Employee Benefits \$72; LOST \$7,959; TIF \$420; Capital Projects \$71; Water \$2,610; Sewer \$1,978 and Storm Water \$168. Total \$34,741.

August expenditures and transfers out per fund: General \$44,187; RUT \$5,537 Employee Benefits \$3,289; Water \$37,243; Sewer \$8,856 and Storm Water \$6,481. Total \$105,593.

Mayor Martin explained the process and various changes to the lot layouts that have been made throughout the prior few years. He explained the finance committee had reviewed one of the final layouts. They recommended each lot should be at least 90 feet wide. Martin also explained that sidewalk discussions had ensued with the Conrad Development Corporation and finance committees. Murty and Martin would like to see sidewalks on Lillian and Main only. Others preferred to have sidewalks in the entire sub-division. Martin explained the comments Murty had made after the 90 foot layout was presented. Tonight's discussion was to give direction to staff to proceed with the current layout. The engineers will now prepare the preliminary plat; which will be taken to Planning and Zoning (P&Z). P&Z will make their recommendation to Council. Council will then vote on the recommended sub-development layout and plans.

Mayor Martin declared October 31st for Trick or Treat night from 5:30 to 8:30. Schnathorst approved with Miller seconding the motion. Motion passed 3-0.

Miller made a motion to approve the city hall landscaping as a memorial for Darla Ubben with the memorial sign being placed on the water feature. The motion was seconded by Dinsmore. The motion was approved 3-0.

Schnathorst made a motion to approve the removal of old playground equipment and the installation of a new play station at Reunion Park. The motion was seconded by Dinsmore. The motion was approved 3-0.

Schnathorst made a motion to support BCLUW in their grant application for STEM-Best Program. The motion was seconded by Miller. The motion was approved 3-0.

Schnathorst made a motion to approve the reimbursement of \$150 to Jason Hines for the use of his personal cell phone for business use. This is a onetime reimbursement. The motion was seconded by Dinsmore. The motion was approved 3-0.

Schnathorst made a motion to approve resolution #2019-27 to approve the fiscal year 2019 Street Finance Report. The motion was seconded by Miller. A roll call vote approved the motion 3-0.

Lee Gallentine explained why we needed a purchase agreement for Parcel 2 of the Water Main South Loop Extension Project. This agreement is made with Grundy County Conservation for permanent and temporary easements. The Board of Supervisors will be voting on it September 30, 2019. Schnathorst made a motion to approve resolution #2019-28 to approve the resolution. The motion was seconded by Dinsmore. A roll call vote approved the motion 4-0.

Schnathorst made a motion and was seconded by Dinsmore to adjourn the meeting. The meeting was adjourned at 7:25 pm.

Jeff Martin, Mayor

Lori Stansberry, Administrator/Clerk