

The Conrad City Council met in regular session on 09-10-20. Officials present were Council Members John Dinsmore, Diane Miller, Todd Schnathorst and Lindsay Kuhl. Peg Brown was absent. Also in attendance were Lori Stansberry, City Administrator/Clerk and Luke Wilson, Clapsaddle, Garber & Associates (CGA). Mayor Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved by Schnathorst and seconded by Dinsmore.

Council member Schnathorst made a motion to approve the consent agenda which was seconded by Kuhl. The consent agenda consisted of the following items: Minutes from the Aug 13, 2020 council meeting; Clerk's August 20 financial reports; payment of claims totaling \$434,026.19, approve August building permits and approve Class C liquor license for Conrad Post No. 681. Motion approved 4-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits	1,117.50	Iowa Rural Water Assoc., ins.	29.55
Alliant, utilities	9,240.53	IPERS, benefit	3,493.32
Bank of America, supplies,		Jason Hines, fuel	19.32
Fuel and conference	597.81	Mid America Publishing, service	105.27
Bergman Law Cares, services	28.50	Mike Walton Window, service	150.00
Betty Haker, Zoning	25.00	Moler Sanitation, services	362.00
Book Page, subscription	354.00	Nutrien Ag, fuel/propane	2,058.79
Boston Gunderson, mowing	200.00	Petty Cash, library expenses	24.98
C & C Bedbug, service	75.00	Rainbow International, service	1,461.57
Clapsaddle, engineering	15,345.55	Readers Digest, magazine	15.00
ConStruct, construction	254,831.15	Real Simple, magazine	18.00
Conrad Auto Supply, parts	108.30	Sports Illustrated Kids, magazine	29.96
Conrad Tire, service	37.00	State Library of IA, database	91.48
Dave Juchems, mileage	17.83	Test America, lab	596.40
Dian Engle, supplies	32.06	US Postmaster, postage	129.15
First National Bank, Lib supplies	873.38	U.S. Bank, copier lease	204.50
Follett School Solution, service	1,042.50	Veenstra & Kimm, engineering	539.50
Grundy Co Sheriff, service	6,769.41	Vieth Construction, retainage	17,531.97
H.W. Wilson, books	295.70	Wilkerson Hardware, supplies	21.99
Heart of Iowa, phone/internet	465.95	WRH Inc., service	72,912.50
Ingram Library, books/supplies	812.82		
IRS, taxes	10,789.29	Payroll, 08/21/20 to 09/14/20	20,083.65
Iowa One Call, locates	38.70		
Iowa Regional Utilities, water	11,373.75	Totals Claims	\$ 434,026.19

Aug 20 receipts and transfers in per fund: General \$1,982; Road Use Tax \$11,724; Employee Benefits \$138; Emergency \$17; LOST \$8,344; TIF \$417; Debt Service \$159, Capital Projects \$629; Water \$2,275; Sanitary Sewer \$21,853 and Storm Water \$188. Total \$47,726.

Aug 20 expenditures and transfers out per fund: General \$52,008; RUT \$23,537; Employee Benefits \$4,060; LOST \$15,249; Capital Projects \$321,806; Water \$51,870; and Sanitary Sewer \$54,256. Total \$522,786.

Mayor Martin explained MidWestOne Bank was donating \$5,000 to the City to be applied to storm related purchase. He thought it would be good to purchase a generator for City Hall. The City would need to pay for the cost to hook it up to the building. The City could offer a cooling off/heating area where citizens could use. They could use the facility to charge phones, get water or use the microwave. Stansberry noted that with the August 2020 Midwest derecho storm individuals had called city hall for information. There was no way to forward the calls to another location. She was able to receive the messages on Monday with her phone but not on Tuesday. Council agreed and gave direction to find a generator and bring it to the October meeting for approval.

Dinsmore made a motion which was seconded by Miller to apply for a DR-4557 Hazard Mitigation Grant Program. This grant is for applying for a future disaster. Stansberry noted she would like to apply for a generator for the wastewater lift station or siren. This would be a FEMA grant with the City obligated to 15% of the cost of the project. Motion approved 4-0.

Wilson gave the Council an update on the Katherine Farmer subdivision. He noted they are a week or two behind due to the weather. They would still like to get the paving down in a few weeks with asphalt repairing on Main Street finished before winter.

Schnathorst made a motion and seconded by Miller to approve Resolution #2020-45 approving submission of application to the Local Government Relief Fund for COVID Reimbursement. Stansberry noted this is a requirement to apply to the State for reimbursement of COVID related expenses. The amount listed in the resolution is a not to exceed, but the City of Conrad will not come to that number. Expenses incurred through December 31, 2020 are eligible for reimbursement. Resolution approved 4-0.

Miller made a motion and Dinsmore seconded to approve Resolution #2020-46 approving the City to participate in the Fleet Card Contract between WEX and the State of Iowa. Stansberry noted this program allows for a 1.3% rebate off the pump price at participating vendors. It can be used at both the Casey's Store and station in Beaman. There have been problems with the current Casey's card for billing since they switched billing companies. Resolution approved 4-0.

Schnathorst made and motion and Miller seconded to approve Resolution #2020-47 to approve Dissemination Agent Agreement with DA Davidson for SEC reporting requirements. Stansberry noted this is a requirement for the bonds that were sold. They prepared the documents for the current year as part of current agreement. This would be for the future if the City would need them to prepare the documents. Stansberry noted she had done the annual reporting on EMMA in the past and this would be a decision that would be made on a year to year basis if we would need them. Resolution approved 4-0.

Miller made a motion and Dinsmore seconded to approve Resolution #2020-48 Approving the Annual Street Finance Report for Fiscal Year Ending June 30, 2020. Resolution approved 4-0.

Schnathorst made a motion and was seconded by Miller to adjourn the meeting. The meeting was adjourned at 7:23 pm.

Jeff Martin, Mayor

Lori Stansberry, Administrator/Clerk