

September 10, 2015

The Conrad City Council met in regular session on 09/10/15 in Council Chambers. Officials present were Council Members Peg Brown, Ryan Callaway, Diane Miller, Brad Murty, and Todd Schnathorst. Also in attendance: Denise Hoy - City Administrator/Clerk, Lee Gallentine - Ryken Engineering, Dean Sharp, and a member of the press. Mayor Jeff Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved as presented.

Council member Brown moved, second by Murty, to approve the following consent items: Minutes from the 08/13/15 council meeting; August 2015 clerk's financial reports; Payment of claims totaling \$75,522.78; Resolution 2015-9.5 SRF report; Liquor license for American Legion; Native Wine permit for Something to Share; Acknowledged building permits. Ayes: Miller, Brown, Murty, Schnathorst, Callaway.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits	598.33	Koch LP, LP	219.00
Alliant, utilities	9,103.86	Krista Grant, reimburse	449.78
Bank of America, fuel/conference	788.03	Library Petty Cash	174.36
Bankers Leasing, copier lease	115.00	Lisa Purvis, bldg. permit	45.00
Blacktop Services, cold mix	671.00	Menard's, supply	115.86
Capstone, books	440.77	Michael Hines, refund	20.00
Casey's, fuel	194.01	Mid-America, publishing	183.87
CIWA, water	9,280.45	Mike Walton, window clean	120.00
Conrad Auto, misc.	8.10	Moler Sanitation, services	267.00
Conrad Hardware, supply	35.96	Municipal Supply, parts	3,142.90
Crop Production, fuel	307.54	National Geo, periodical	19.95
Dave Blackburn, mowing	285.00	Petty Cash, postage	28.05
Demco, library supply	300.52	Premier Office, tech	68.23
Diamond Vogel, paint	91.86	Radio Communication, radio	295.00
First National Bank, library supply	400.53	Sandry Fire, fire supply	390.00
Gary Stattler, reimburse	50.00	Seventeen, periodical	12.84
Gina Dinsmore, pool	53.55	State of IA, sales tax	3,220.00
Grundy Co. Sheriff, contract	5,783.17	Steve Anderson, repairs	570.25
Heart of Iowa, phone/internet	383.82	Test America, lab	369.60
Heronimus, Schmidt & Allen	12.00	US Postmaster	212.35
Hometown Foods, concession	85.81	Verizon, cell phone	84.10
Ingram, books	1,195.39	Wolf Creek Childcare, LOST	5,526.51
IRS, taxes	6,662.32	Payroll, 07/10/15 to 08/13/15	20,325.28
ILC, clerk handbook	40.00		
IPERS, benefit	2,775.83	Totals Claims	\$75,522.78

August 2015 expenses per fund: General \$55,012, Road Use Tax \$38,061; Employee Benefit \$3,728; LOSST \$5,939; Smith Development \$106,732; Water \$63,340; Sewer \$16,540; Storm Water \$47. Total \$289,399.

August 2015 receipts per fund: General \$5,172; RUT \$15,347; Local Option \$6,502; Water \$3,192; Sewer \$1,904; Sewer Sinking \$8,167; Storm Water Utility \$208. Total \$40,492.

09-10/15 council proceedings continued

After discussion, council decided not to pay an invoice from the Grundy County Development Alliance for their annual investment campaign.

The punch list, sales tax forms, and lien waivers from Baumeier Construction on the Smith Development have not been completed and turned in. Council instructed City Administrator/Clerk Hoy to have city attorney Kirby Schmitt send Baumeier a letter outlining what needs to be done to finish the project and that it needs to be completed in a timely matter. The letter will also be forwarded to the Baumeier bonding company and attorney.

Council member Murty, second by Callaway, to approve payment to Steve Anderson in the amount of \$980.92 for crop damage during the construction of the water and storm sewer line going to Circle Drive from the Smith Development. Ayes: 5.

Council agreed to hold final payment to Volken Construction for the installation of the water lines in Smith Development until all lien waivers have been completed and submitted.

Council member Miller moved, second by Brown, to authorize Mayor Martin to sign a letter of support for a Challenge Grant being applied for by the Conrad Chamber-Main Street. Ayes: 5.

A request for an easement to allow a garage to be built over a sewer main was denied.

Council member Schnathorst moved, second by Callaway, to approve the purchase of a Hiniker snow blade from Z Line in Toledo, Iowa for the installed price of \$5742. Ayes: 5.

City Administrator/Clerk Hoy informed council that three proposals for the annual examination of city finances had been received. After consideration, council member Brown moved, second by Miller, to enter into an agreement with Dennis P. Donovan for Agreed Upon Procedures for the not to exceed amount of \$2,500. Ayes: 5

Trick or Treat night was set by Mayor Martin for Saturday, October 31, 2015 from 5:30 to 7:00 PM.

With no further business evident, meeting was adjourned at 7:40 PM.

Jeff Martin, Mayor

Denise L. Hoy, Clerk/Administrator