

The Conrad City Council met in regular session on 09-09-21. Officials present were Council Members Todd Schnathorst, Diane Miller, Lindsay Kuhl and Peg Brown. John Dinsmore was absent. Also in attendance were Lori Stansberry, City Administrator/Clerk and Luke Wilson of Clapsaddle Garber Associates (CGA). Mayor Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved by Schnathorst and seconded by Miller.

Council member Brown made a motion to approve the consent agenda which was seconded by Kuhl. The consent agenda consisted of the following items: Minutes from the August 12, 2021 council meeting; Clerk’s financial reports for June, July and August; building permits, liquor license for Something to Share and American Legion Post 681; and payment of claims totaling \$212,861.13. Motion approved 4-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits/fees	620.00	Kenny or Sandy Sharp, sidewalk	320.00
Airgas, tank rental	20.08	Mid America Publishing, advertise	53.00
Alliant, utilities	10,382.06	Mike Walton, service	75.00
Arnold Motor, parts	430.48	Moler Sanitation, services	367.25
Bank of America, fuel,		Municipal Supply, supplies	280.90
supplies, workshop	547.67	Nutrien, fuel	273.22
C & C Pest Control, service	75.00	Overdrive Inc., subscription	499.44
CGA, engineering	373.70	Petty cash-clerk, postage	18.63
ConStruct, construction	109,131.41	Petty cash-library, supplies	86.92
Conrad Auto, supplies	36.87	Popular Mechanics, periodical	12.00
Conrad Tire & Auto, repairs	287.50	Racom, repairs	78.75
Demco Inc., supplies	670.40	Reader’s Digest, periodical	10.00
Emergency Apparatus, testing	858.58	Sandry Fire Supply, testing	1,045.50
First National Bank, library exp	1,132.58	School Library Journal, periodicals	136.99
Food Network, periodical	9.99	Sports Illustrated-Kids, periodical	35.96
Freed Construction, new roof	7,193.30	Taste of Home, periodical	12.98
Grundy Co Engineer, sand/salt	1,051.45	Test America, lab testing	942.90
Grundy Co Sheriff, service	6,972.50	U.S. Postmaster, postage	130.32
Heart of Iowa, phone/internet	577.97	US Bank, copier lease	221.90
HGTV Magazine, periodical	19.97	Utility Service, maintenance	17,634.00
Ingram Library Service, supplies	630.60	Van Wall Equip, chainsaw	1,060.79
IRS, taxes	6,408.55	Verizon, cell phone	133.16
Iowa One Call, service	12.60	WEX Bank, fuel	445.50
Iowa Regional Utilities, water	9,587.65	Wilkerson Hardware, supplies	6.99
Iowa Seamless Gutters, service	5,658.00		
IPERS, retirement	3,397.52	Payroll, 08/13/21 to 09/13/21	19,831.81
Jerry Zehr, chainsaw cost	1,060.79		
KB Underground, service	2,000.00	Totals Claims	\$ 212,861.13

August 21 receipts and transfers in per fund: General \$9,763; RUT \$10,294; Employee Benefits \$6; Emergency \$1; LOST \$9,707; TIF \$5; Debt Service \$5; Capital Projects \$80,249; Water \$1,914; Sanitary Sewer \$1,228 and Storm Water \$153. Total \$113,325.

August 21 expenditures and transfers out per fund: General \$49,265; RUT \$9,438; Employee Benefits \$3,743; Capital Projects \$6,227; Water \$17,978; and Sanitary Sewer \$17,444. Total \$104,095.

Mayor Martin set Saturday October 30<sup>th</sup> for Trick or Treat Night. Hours will be from 5:30 pm to 7:30 pm.

Schnathorst explained that he and Diane Miller discussed the parking on Wilhelm Street. They are the designated council for the Street Committee which Mayor Martin explained the Committee process. Schnathorst & Miller would like all of the residents from the Steelsmith Apartments park in the designated parking lots for their buildings. In addition, the designated bike path is on the west side of Wilhelm on the street. Frank Haker spoke regarding the parking. He thinks there should be no parking on both sides of Wilhelm Street from Grundy Street to Maple Street. He talked about people using the bike path on this section. He also talked about the daycare and kids being dropped off. Mike Moore who lives on Wilhelm agreed and he would be okay with no parking on this street even though he would be affected. He agreed that Steelsmith residents should not be parking on the street. The consensus of Council was to have Stansberry contact the City Attorney, Todd Geer to write up the legal documents for no parking which would be on the October agenda.

Schnathorst explained about a request from a private citizen to have a multipurpose path from the Main Street bridge to Oakwood Street. He explained that there are 5 – 6 utility poles on the east side along with fire hydrants. He would like CGA to do a feasibility study. Wilson spoke that he already started the process for cost estimates. He had a handout sharing a preliminary cost estimate along with a picture of where it could be located in regards to the existing utility poles. He would like to contact Alliant Energy regarding the possibility of having the utility lines buried in that area. He believes a eight foot path could be put in that area. He discussed have six inch pavement depth versus four inch. He explained that American Disabilities Act (ADA) will not allow a city to put a cross walk diagonally in a street. Miller mentioned this is something Conrad wants. Martin explained he would like to look into the process closer especially concerning eight foot path versus a five foot sidewalk. Wilson explained he would not even consider the west side of the street. It would be approximately three times the cost of the east side. This topic will be put onto the October agenda for further discussion,

Stansberry wrote a memo regarding the use of the American Rescue Plan Act funds. The City will receive \$160,498.48 from the act that became law on March 11, 2021. She gave an overview of the four categories with two not really applying to Conrad since there are state and county programs. The City has not had much for a loss of revenue due to the Coronavirus. That left the fourth category that Conrad would basically fall under. This category is to make necessary investments in water, sewer or broadband infrastructure. Staff would like to upgrade the meter reading process for reading meters for utility bills. This would be a migration from using the touch pad of every meter to a drive by reading. For approximately \$73,250 the city would be able to put a new touchpad over the existing meters to allow the drive by. Stansberry also explained that the City has currently been budgeting for 25 new meters per year to update the residents' current meters. Those would be used if the existing meters were too old to convert. Schnathorst made a motion and Brown seconded

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it to approve the purchase of the equipment for the drive by meter readings. Motion approved 4-0.

Discussion was continued from the August meeting regarding garbage dumpsters in the street and/or private property. The final consensus was to have a \$50 deposit that would be refunded to the residents when the dumpster was removed. Council did not want the dumpster in the street and would be required to be on private property. The permit would be for 60 days with the option of having an additional 60 days for a total of 120 days. Stansberry was direct to get the necessary legal documents for the October meeting.

Schnathorst made a motion and was seconded by Miller to adjourn the meeting. The meeting was adjourned at 7:41 pm.

Jeff Martin, Mayor

Lori Stansberry, Administrator/Clerk