

August 08, 2019

The Conrad City Council met in regular session on 08-08-19 in the Council Chambers. Officials present were Council Members John Dinsmore, Todd Schnathorst, Diane Miller and Brad Murty. Peg Brown was absent. Also in attendance: Lori Stansberry, City Administrator/Clerk and Lee Gallentine, CGA. Mayor Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved by Murty and seconded by Miller.

Council member Schnathorst made a motion to approve the consent agenda as presented and seconded by Miller. The consent agenda consisted of the following items: Minutes from the July 11, 2019 council meeting; Clerk's July 2019 financial reports; payment of claims totaling \$118,209.76 and approve July building permits. Motion approved 4-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits	612.50	Iowa Rural Water Assoc., ins.	26.97
Alliant, utilities	11,093.45	IPERS, benefit	4,516.63
Arnold Motor, supplies	248.01	Julie Lavender, refund	25.00
Bank of America, fuel, supplies	772.15	KB Underground, repairs	7,720.00
Betty Haker, services	25.00	Library Journal, periodical	157.99
Bjelland Plumbing, repairs	672.93	Library Petty Cash, supplies	194.88
Boston Gunderson, mowing	240.00	Menards, parts	52.44
C&C Bedbug & Pest, services	145.00	Mid America Publishing, service	133.75
Casey's, fuel	7.58	Mike Walton, service	75.00
Clapsaddle-Garber, engineering	1,785.25	Moler Sanitation, services	304.50
Conrad Auto Supply, parts	14.75	Municipal Supply, supplies	1,071.00
Cuisine at Home, periodical	32.00	Myers-Cox, supplies	919.44
Derek Bruner, refund	25.00	Nutrien Ag, fuel	168.37
First National Bank, Lib supplies	231.86	Peg Brown, mileage	99.76
Grainger, vests	53.00	State of Iowa, taxes	3,388.00
Grundy County Library Assoc, dues	30.00	State Library of Iowa, fees	152.48
Grundy Co. Sheriff, contract	6,540.50	Test America, lab	1,313.55
H.W. Wilson, books	229.50	US Postmaster, box rent	54.00
Hawkins Inc., chemicals	1,636.04	U.S. Bank, copier lease	208.82
Health, magazine	26.70	Utility Services, maintenance	17,634.00
Heart of Iowa, phone/internet	569.28	Verizon Wireless, phones	479.59
Hometown Foods, supplies	417.77	Wilkerson Hardware, supplies	63.63
Ingram Library, books/supplies	209.64	Zehr Enterprises, services	125.00
INRCOG, dues	554.00		
IRS, taxes	11,160.87	Payroll, 07/12/19 to 08/08/19	32,808.31
Iowa DNR, fee	210.00		
Iowa One Call, locates	29.70	Totals Claims	\$ 118,209.76
Iowa Regional Utilities, water	8,944.17		

July receipts and transfers in per fund: General \$15,362; Road Use Tax \$11,438; Employee Benefits \$130; LOST \$7,381; TIF \$263; Debt Service \$135; Capital Projects \$78; Water \$39,270; Sewer \$51,506 and Storm Water \$4,176. Total \$129,739.

July expenditures and transfers out per fund: General \$63,064; RUT \$11,955 Employee Benefits \$5,727; Local Option Sales Tax \$14,730; Capital Projects \$889; Water \$21,059; Sewer \$11,005 and Storm Water \$19. Total \$128,448.

Tom Deimerly, Executive Director of Marshall Economic Development (MED) came and gave a presentation. He talked to the Council regarding how they could help Conrad in addition to the Butler Grundy Development Alliance. In addition to economic development, MED's current focus is on housing even prior to the tornado.

Angie Martin came to show the Council a landscaping layout in front of City Hall. This landscaping would include a fountain that would have a fountain with a memorial sign in memory of Darla Ubben. The landscaping would be paid for from memorials.

Schnathorst made a motion to approve the Personnel Committee's recommendation to hire Jason Hines for the street maintenance worker position. The motion was seconded by Miller. The motion was approved 4-0.

Schnathorst made a motion to approve resolution #2019-23 to approve the contract with Rachelle Thompson, CPA. She will perform the annual Agreed Upon Procedures for fiscal years ending June 30, 2019, 2020 and 2021. The motion was seconded by Murty. A roll call vote approved the motion 4-0.

Murty made a motion to approve resolution #2019-24 to approve the Iowa League of Cities Record Retention Manual for Iowa cities. The motion was seconded by Miller. A roll call vote approved the motion 4-0.

Schnathorst made a motion to approve resolution #2019-25 to approve the engineering contract with Clapsaddle Garber Associates for Lillian Street Reconstruction Project in an amount not to exceed \$100,000. The motion was seconded by Miller. A roll call vote approved the motion 4-0.

Schnathorst made a motion to approve resolution #2019-26 approving the purchase agreement for Parcel 1 of the Water Main South Loop Extension Project with Conrad Grove Recreation Club, Inc. The agreement is for permanent and temporary easements in the amount of \$3,826.85. The motion was seconded by Murty. A roll call vote approved the motion 4-0.

Murty made a motion and was seconded by Miller to adjourn the meeting. The meeting was adjourned at 7:35 pm.

Jeff Martin, Mayor

Lori Stansberry, Administrator/Clerk