

The Conrad City Council met in regular session on 07-21-22. Officials present were Council Members John Dinsmore, Jeff Frank and Todd Schnathorst. Peg Brown and Lindsay Kuhl were absent. Also in attendance were Lori Stansberry, City Administrator/Clerk and Luke Wilson from Clapsaddle Garber Associates (CGA). Mayor Jeff Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda approved by Dinsmore and seconded by Frank.

Council member Schnathorst made a motion to approve the consent agenda which was seconded by Dinsmore. The consent agenda consisted of the following items: Minutes from the July 7, 2022 council meetings; approve Jason Beeghly to Board of Adjustments with term expiring June 30, 2024; payment of claims totaling \$163,600.34. Motion approved 3-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

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| Advantage Admin, benefits/fees | 620.00 | IRS, taxes | 13,822.85 |
| Airgas, tank rental | 11.21 | Iowa DNR, fee | 120.39 |
| Alliant, utilities | 11,155.77 | Iowa Dept. of Revenue, taxes | 5,703.00 |
| American Red Cross, fee | 200.00 | Iowa League of Cities, dues | 939.00 |
| Bank of America, conference/supplies | | Iowa One Call, locates | 11.70 |
| | 1,059.12 | Iowa Regional Utilities, water | 8,971.52 |
| Bergman Law Care, spraying | 1,268.95 | IPERS, retirement | 4,793.14 |
| Boston Gunderson, mowing | 440.00 | Ledford Tree Service, services | 2,725.00 |
| Bound Tree Financial | 404.47 | Lee Mowing, service | 1,919.00 |
| C & C Bedbug, pest control | 150.00 | Lori Stansberry, mileage/hotel | 953.52 |
| Carrico Aquatic, pool supplies | 1,570.01 | Menards, supplies | 397.90 |
| Clapsaddle Garber, engineering | 4,215.00 | Mid America Publishing Corp | 248.82 |
| Conrad Auto, parts | 14.55 | Mid-Amer Research, Supplies | 168.23 |
| Conrad Chamber, 2 nd appropriation | | Mike Walton, window cleaning | 75.00 |
| | 15,000.00 | Moler Sanitation, service | 726.26 |
| Conrad Tire & Auto, repairs | 1,215.30 | Municipal Supply, touch pads | 3,726.00 |
| Consumer Reports, magazine | 30.00 | Nutrien, fuel | 767.20 |
| Diamond Vogel, supplies | 25.97 | Office of Auditor, filing fee | 250.00 |
| DMC Welding, repairs | 104.58 | Petty cash-library, supplies | 115.90 |
| Emily's Papercrafts, program | 100.00 | Pooltech, supplies | 5,863.58 |
| Eurofins Environment, lab testing | 1,432.20 | Straits Auto Body, service | 322.40 |
| Ferneau Truck Service, repairs | 2,962.06 | Strands, flooring | 10,833.48 |
| First National Bank, supplies | 546.86 | Stucky's, vacuum | 506.94 |
| GFC Leasing, copier | 103.83 | Tri-State Lock, supplies | 16.50 |
| Gina Dinsmore, supplies | 14.97 | US Postmaster, stamps | 434.00 |
| Grundy Co Auditor, election exp. | 567.90 | Verizon, cell phone | 265.92 |
| Grundy Co Library Assoc., dues | 30.00 | WEX Bank, fuel | 790.69 |
| Heart of Iowa, phone/internet | 584.04 | Wilkerson Hardware, supplies | 53.04 |
| Hometown Foods, food for pool | 1,894.88 | Payroll, 06/14/22 to 07/21/22 | 46,184.10 |
| Honest Heating, air conditioner | 5,750.00 | | |
| Ingram Library Service, supplies | 423.59 | Totals Claims | \$ 163,600.34 |

June 22 receipts and transfers in per fund: General & Reserve \$95,951; RUT \$11,200; Employee Benefits \$25,772; Emergency \$117; LOST \$10,130; TIF \$1,498; Debt Service \$113; Capital Projects \$5,317; Water \$2,443; Sanitary Sewer \$83,064 and Storm Water \$133. Total \$298,387.

June 22 expenditures and transfers out per fund: General \$95,951; RUT \$11,200; Emergency \$9,365; Employee Benefits \$25,772; LOST \$65,000; TIF \$25,000; Debt Service \$112,448; Capital Projects \$5,339; Water \$64,985; Sanitary Sewer, \$67,075 and storm \$22. Total \$482,157.

Julie McNair was here and spoke during the Citizens Forum. She wants to put a memorial in behalf of her husband John McNair. She would like to put at the fire station whether it is just a single tree or the start of a wind breaker. She was just talking if Council would be open to the concept. Council was so she is going to visit with the BCert group.

Stansberry talked about the City's auditor Rachele Thompson putting a finding in the Agreed Upon Procedures Report to have the City Council review the outstanding utility bills. Stansberry explained this is a recommendation and the City is not in violation of a code section. Since the City does not have a full audit the recommendation gets put as a finding. Frank wanted to know the purpose of it. Stansberry explained so they were aware of how many dollars have not been collected as of the last day of each month. Mayor Martin is going to start signing off on the detailed outstanding list. The Council will only see their customer number and dollar amount. Martin will approve when it is time for an account to write off.

Wilson explained that that as part of the Center Street Repaving Project, the City is required to make sure all of the sidewalks are ADA Compliant. This is a requirement of the federal government. Alleys will need to be updated with a sidewalk but they do not need the approach. He explained why the City is not going with the County and the increase in costs due to being required to following all federal rules and compliance. Stansberry announced she would bring the resolution to approve a contract with CGA to make sure all sidewalks are in compliance. If not they will need to be redone to be compliant.

Frank made a motion to approve Resolution to approve pay rate changes for two employees. Dinsmore seconded the motion. Resolution 2022-19 was approved 3-0.

Schnathorst made a motion to approve the first reading of the Ordinance #276 adding a paragraph to Chapter 136.05. This would change the Sidewalk Reimbursement Program. Dinsmore seconded the motion. The ordinance change would increase the reimbursement amount for citizens that voluntarily fix their sidewalk. The area of the sidewalk that is considered defective based upon the Ordinance definitions will be reimbursed at 50% of the cost to fix the defective piece or \$10 per square foot; whichever is less. A roll call vote was taken and Ordinance #276 was approved 3-0.

Schnathorst made a motion to approve the second reading and waive the third reading of Ordinance #276 Amending Chapter 136 Sidewalks section 136.05. Frank seconded the motion. Ordinance second and third reading approved 3-0.

Schnathorst made a motion and was seconded by Frank to adjourn the meeting. The meeting was adjourned at 7:37 pm.

Jeff Martin, Mayor

Lori Stansberry, Administrator/Clerk