

The Conrad City Council met in regular session on 06-11-20. Officials present were Council Members John Dinsmore, Peg Brown and Lindsay Kuhl. Todd Schnathorst was attended by telephone. Diane Miller was absent. Also in attendance were Lori Stansberry, City Administrator/Clerk and Luke Wilson, Clapsaddle, Garber & Associates (CGA). Mayor Martin called the meeting to order at 7:05 pm and opened with the Pledge of Allegiance. The agenda was approved by Brown and seconded by Dinsmore.

Council member Schnathorst made a motion to approve the consent agenda which was seconded by Dinsmore. The consent agenda consisted of the following items: Minutes from the May 14, 2020 council meeting; Clerk’s May 20 financial reports; payment of claims totaling \$249,001.14, approve May building permits and approve Cassidy Reicks to library board with term expiring June 30, reappointment until 2024 and Jim Hillygus & Jeff Okones to Library Board with terms expiring June 30, 2021. Motion approved 4-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits	725.00	Jason Hines, clothing allow	100.00
Alliant, utilities	5,987.08	KB Underground, repairs	4,300.00
Bank of America, supplies,		Ladehoff Landscaping, service	14,405.43
Dues, fuel	2,168.69	Ledford Tree, service	350.00
Bergman Lawn Care, services	1,280.73	Lexi Dinsmore, supplies	5.38
Betty Haker, zoning	100.00	Library Petty Cash, supplies	165.86
Bok Financial, bond costs	300.00	Lori Stansberry, clothing allow	100.00
C & C Bedbug, pest control	115.00	Menards, supplies	193.57
Central IA Dist., supplies	159.50	Mid America Publishing, service	228.32
Clapsaddle, engineering	6,247.70	MidWestOne, wire charge	10.60
ConStruct, construction	134,073.98	Mike Walton, window cleaning	150.00
Conrad Auto Supply, parts	17.08	Moler Sanitation, services	696.92
Chamber/Main St, appropriation	15,000.00	Municipal Supplies, supplies	723.70
Cooley Pump, hand wash station	150.00	New Century F/S, fuel	36.96
Country, magazine	15.00	Nick Kitzman, clothing allow	100.00
Dave Juchems, mileage	17.83	Nutrien Ag, fuel/chemicals	1,122.76
Derek Bruner, wood	224.66	Petty cash pools-startup money	150.00
Fastenal, supplies	17.51	Popular Mechanics, magazine	12.00
First National Bank, Lib supplies	284.20	RC Systems, pagers	1,850.40
Grundy Co Sheriff, service	6,540.50	Secretary of State, notary	30.00
Hawkins, supplies	1,196.18	Test America, lab	575.40
Heart of Iowa, phone/internet	485.19	U.S. Bank, copier lease	227.28
Hometown Foods, supplies	11.64	Verizon Wireless, phones	124.73
IMWCA, work comp	5,946.00	Vieth Construction, Watermain	11,115.38
Ingram Library, books/supplies	318.74	Wilkerson Hardware, supplies	91.42
IRS, taxes	4,839.63		
Iowa League of Cities, subscription	50.00	Payroll, 05/15/20 to 06/11/20	13,494.54
Iowa Regional Utilities, water	9,358.49		
Iowa Rural Water Assoc., ins.	29.55	Totals Claims	\$ 249,001.14
IPERS, benefit	2,980.61		

May 20 receipts and transfers in per fund: General \$21,765; Road Use Tax \$10,459; Employee Benefits \$2,370; LOST \$8,082; TIF \$5,346; Capital Projects \$2,677,822; Water \$39,306; Sewer \$78,846 and Storm Water \$4,168. Total \$2,848,164.

May 20 expenditures and transfers out per fund: General \$40,224; RUT \$7,611 Employee Benefits \$2,417; TIF \$69,688, Debt Service \$33,474, Capital Projects \$3,797, Water \$12,728; Sewer \$8,176 and Storm Sewer \$235. Total \$178,350.

Council discussed when to open city hall to foot traffic. Stansberry noted she was fine with whenever they chose. It was decided city hall would open Monday June 15, 2020.

Council discussed landscaping on the north side of city hall. When asked why we were discussing this project, Stansberry stated that when the vehicle hit the air conditioners, the City received insurance money to replace those and the shrubs in front. The City will be redoing the front due to a memorial in Darla Ubben's name. The quote was for the north and west side of city hall in the amount of \$15,405. Ladehoff Landscaping also recommends replacing the railroad ties on the south side of parking lot with concrete curb. Schnathorst proposed going with Ladehoff Landscaping in phases. Dinsmore suggested working with Brian to see where we could minimize costs. Brown suggested asking for funds. Schnathorst made a motion to accept the proposal as a not to exceed and work with Brian on decreasing costs. Dinsmore seconded the motion. Motion carried 4-0.

Wilson gave an update on the Southside Watermain Project. He explained that the cart paths will be done late summer or early fall. The golf course put in additional rock and will be sending the bill to the City. There is one area in the fairway that will need some attention. Wilson explained that Vieth Construction had fulfilled their part of the contract. CGA prepared the Engineer's Statement of Completion and recommends paying out the retainage. Brown made a motion to approve Resolution #2020-35 approving the Engineer Statement of Completion with a final project cost of \$205,211.45 to Vieth Construction and to release the final retainage. Dinsmore seconded the motion. Resolution approved 4-0.

Wilson also gave an update on the Katherine Farmer Subdevelopment. Dirt Work has been done, Lillian Avenue should be paved in three to four weeks and dry detention basin is working as designed.

Mayor Martin opened the public hearing for the fiscal year 2020 budget amendment at 7:19. Stansberry noted there were no written or verbal comments. Having no comments at meeting, Martin closed the public hearing at 7:20. Schnathorst made a motion to approve Resolution 2020-36 approving the Budget Amendment for Fiscal Year Ending June 30, 2020. Kuhl seconded the motion. Resolution approved 4-0.

Brown made a motion to approve Resolution 2020-37 Authorizing and Approving the Loan Agreement, providing for the issuance and securing the payment of a \$50,000 Sewer Revenue Bond. Stansberry explained this loan was for the grinder that was being installed at the sanitary sewer plant. We could not incorporate into the SRF loan due to all the additional requirements of the loan being from federal dollars. Dinsmore seconded the motion. Resolution approved 4-0.

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Dinsmore made a motion to accept Resolution 2020-38 Approving Contracts for EMS and Fire Services with the Local Townships. Brown seconded the motion. Resolution approved 4-0.

Brown made a motion to approve Resolution #2020-38 for Street Lighting Change for the Katherine Farmer Development. Kuhl seconded the motion. Resolution approved 4-0

Kuhl made a motion to accept Resolution 2020-40 to Approve Cash Transfer Amongst Funds for Fiscal Year Ending June 30, 2020. Brown seconded the motion. Resolution approved 4-0

Brown made a motion to accept the second reading for the Utility Rate Changes to Sections 99.02, 99.02 and 100.07 of the City of Conrad Ordinances. Kuhl seconded the motion. Second reading approved 4-0. Brown made a motion to waive the third reading which was approved by Dinsmore. Waiving the third reading was approved 4-0.

Schnathorst made a motion and was seconded by Brown to adjourn the meeting. The meeting was adjourned at 7:29 pm.

Jeff Martin, Mayor

Lori Stansberry, Administrator/Clerk