

The Conrad City Council met in regular session on 05-12-22. Officials present were Council Members John Dinsmore, Jeff Frank, Todd Schnathorst and Peg Brown. Lindsay Kuhl was absent. Also in attendance were Lori Stansberry, City Administrator/Clerk; Nick Kitzman, Public Works, Luke Wilson, (CGA); Pete Busch, Park Board and Brad Stevens. Mayor Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved by Brown and seconded by Frank with correction to the agenda changing the minutes to April 14, 2022.

Council member Schnathorst made a motion to approve the consent agenda which was seconded by Brown. The consent agenda consisted of the following items: Minutes from the April 14, 2022 council meetings; Clerk’s financial reports for April 2022; April 14 to May 10, 2022 building permits; approve FY 22-23 cigarette license for Casey’s Store #2802 & Hometown Foods, approve Ellen Brown and Shane Jacobson to library board with terms expiring June 30, 2026; approve transferring the outdoor liquor license from RJ’s Lounge from back of building to front of building for Black Dirt Days and payment of claims totaling \$167,316.11. Motion approved 4-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits/fees	620.00	Midwest Tapes, library exp.	63.77
Alliant, utilities	6,104.14	Moler Sanitation, service	691.25
Bank of America, supplies	532.14	Municipal Supply, supplies	8,128.27
C & C Bedbug & Pest, service	75.00	Nutrien, fuel	228.06
Clapsaddle-Garber, engineering	5,175.00	Pete Busch, Park supplies	25.92
Conrad Auto, supplies	68.04	Petty cash-library, supplies	51.97
Dave Juchems, mileage	18.14	Petty cash, pool – startup money	150.00
Eurofins Environment, lab testing	42.00	Rasmusson Service, repairs	544.29
Ferneau Trucking, repairs	1,120.65	Robert Coulter, reimbursement	100.00
First National Bank, library exp.	211.06	Toyne, Inc., repairs	226.18
GFC Leasing, copier	103.83	U.S. Postmaster, stamps	144.80
GNB, debt payments	40,229.98	Verizon, cell phone	132.87
Grundy Co Sheriff, service	6,972.50	WEX Bank, fuel	1,139.85
Heart of Iowa, phone/internet	487.18	Wilkerson Hardware, supplies	13.67
Ingram Library Service, supplies	1,315.37	WRH, Inc. retainage	26,126.02
IRS, taxes	5,414.48		
Iowa Finance Authority, debt	33,860.38	Payroll, 04/10/22 to 05//22	15,255.78
Iowa Regional Utilities, water	8,620.64		
IPERS, retirement	3,216.63	Totals Claims	\$ 167,316.11
Mid America Publishing, publication	106.25		

April 22 receipts and transfers in per fund: General \$116,687; RUT \$16,363; Employee Benefits \$25,516; Emergency \$3,295; LOST \$8,611; TIF \$61,828; Debt Service \$27,259; Capital Projects \$42; Water \$2,620; Sanitary Sewer \$2,314 and Storm Water \$198. Total \$264,733.

April 22 expenditures and transfers out per fund: General \$61,327; RUT \$11,909; Employee Benefits \$2,589; Capital Projects \$2,899; Water \$15,855; Sanitary Sewer, \$14,153 and Storm Sewer \$22. Total \$134,880.

Stansberry, Kitzman and Wilson discussed meeting with Gary Mauer and Steve Cox regarding the Center Street Mill and Overlay. They met in person to give an update on the cost of the project. Costs have risen from \$302,632 last fall to the current estimate of \$406,326. A federal grant will cover approximately 30% of the cost. Since it is a federal grant, the City will need to be ADA compliant at all intersections along Center Street. The County does not have the staff to design the work and asked if we could get our city engineer to design that piece. It was discussed amongst council and approved for Wilson to get an engineer's design and estimated cost. This portion of the project will be done prior to letting the entire project through the County due to all of the constraints of using federal dollars. This portion will be paid directly by the City.

The good part of meeting with Mauer is that he waived the City from having to pay a portion of South Main Street south of Duesenberg. The County will pick up 100% of those costs. The City will still be responsible for cost sharing to Duesenberg.

Brad Stevens is building a new home on Hawk Avenue. He has requested to hook up to the City water system since it is closer than the next hook up to rural water. Kitzman talked to rural water and they would be okay with this process. He also explained that he currently has to do water samples at Schippers because it is at the end of the line. Testing would be extended to Stevens. Stevens would pay for all costs associated with hooking up to the City's line. Staff was given direction to have the City Attorney draw up the appropriate contracts and resolutions.

Pete Busch gave an update regarding the last meeting with the Park Board and Visioning Committee. A total of 201 responses were received on the survey. He explained that both committees were in agreement with what their priorities were based upon the survey results. The number one project was to install a multipurpose court that would include a basketball, tennis and Pickleball court. The priority is to have a regulatory court at Four Seasons Park. Busch, Dinsmore, Wilson and Kitzman will go to the parks and get the measurements. If it would not fit at Four Seasons, then the alternative would be south of the shelter house at Reunion Park. Before anything is done, the City would reach out to the residents in that area. The second priority is more playground equipment. The City just received a grant to pay for 50% of new equipment for Four Seasons Park. That will be delivered in the fall. Lighting and restrooms will be requested with the grant applications but those will be a down the road project if not awarded a grant. Council gave guidance to Stansberry to begin working with the grant writer for the multipurpose court.

Stansberry explained there had been a request to increase the dollar amount of the sidewalk program. Currently the program will reimburse 50% or \$2.00 per square yard of any defective portion of the sidewalk. Kitzman explained there is specific criteria before the City will reimburse. He goes over this with the property owner after inspection. The

reimbursement has been the same dollar amount since he has started. It was agreed amongst the council to bring a resolution back approving it to be at 50% or \$10 per square yard of any defective portion of the sidewalk, whichever is lower.

Stansberry & Kitzman explained the City will be getting an additional \$80,518 from American Rescue Plan. This money will be used on water/sewer related infrastructure projects. Kitzman explained why he requested the equipment for the Wastewater Plant and how it would ultimately save the City some on the electric bill. Since we now have the UV light and updated software this was a good time to install. The other request was for a GPS locator and related software. This will help identify not only curb stops but help to build a data base for lines etc. in the future. Council gave Staff the go ahead to get additional request for quotes on both pieces of equipment.

Schnathorst made a motion to approve the street closures and parade routes for Black Dirt Days. Dinsmore seconded the motion. Motion approved 4-0.

Stansberry explained the first reading of the Water & Sewer Ordinance pertained to raising the rates for July 1, 2022. She explained that after the rate studies sewer would be increased 3% and water 4.17%. Brown made a motion to approve the first reading of the Ordinance modifying Water & Sewer Rates beginning with July 1, 2022 billing. Frank seconded the motion. A roll call vote was taken and the first reading was approved 4-0.

Todd made a motion and was seconded by Brown to adjourn the meeting. The meeting was adjourned at 8:05 pm.

Jeff Martin, Mayor

Lori Stansberry, Administrator/Clerk