

The Conrad City Council met in regular session on 05-11-23. Officials present were Council Members Todd Schnathorst, John Dinsmore, Peg Brown and Lindsay Kuhl. Jeff Frank and Krista Grant were present via phone. Lori Stansberry, Nick Kitzman, Luke Wilson and Barry Hoy were also in attendance. Mayor Martin called the meeting to order at 7:00 pm with the pledge of allegiance.

Council member Brown made a motion to approve the agenda. Kuhl seconded the motion. Motion carried. Schnathorst made a motion and Dinsmore seconded the motion to approve the consent agenda which included minutes from April 26, financials, building permits, cigarette license for Casey's, approve Stephen Estes to the Park Board with term expiring Dec 31, 2023, utility billing audit report and claims totaling \$203,488.22. Motion approved 5-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits/fees	322.92	IRS, taxes	3,622.37
Alliant Energy, utilities	6,977.35	Iowa Finance Authority, debt	28,918.86
Bank of America, lights/supplies	589.85	Iowa League of City, software	75.00
Bound Tree Medical, supplies	358.79	Iowa Regional utilities, water	8,513.22
Business Furniture Warehouse, chairs	2,985.50	Ladehoff Landscaping, snow removal	1,815.00
Clapsaddle Garber, engineering	1,012.50	Midwest Alarm, inspection	408.60
Conrad Auto, supplies	24.73	Midwest Tapes, data base	96.08
Conrad Chamber/Main, TIF	15,000.00	MidwestOne, debt	69,699.35
Dave Juchems, mileage	19.38	Mike Walton, service	80.00
Demco Inc., supplies	848.95	Moler Sanitation, garbage	448.00
Eurofins Environment, testing	1,039.54	Nutrien, fuel & rock	910.18
First National Bank, supplies	217.45	Petty Cash – Library supplies	70.79
GFC Leasing, copier	106.85	US Postmaster, postage	168.96
GNB Bank, debt	39,505.04		
Grundy Co Sheriff, law enforcement	7,181.67	Payroll, 04/27/23 to 05/11/23	11,033.98
HW Wilson, book	432.50		
Heart of Iowa, phone/internet	309.68	Totals Claims	\$ 203,488.22
Ingram Library Services, books	706.13		

Krista Grant talked about getting an electronic sign in front of city hall. There is a private citizen who is willing to put \$20,000 toward the cost. The Chamber was awarded a \$4,000 grant from the Community Foundation of Northeast Iowa. There are two additional donations Grant is waiting to hear back on. She is asking the City to contribute \$4,500. Kuhl made a motion that was seconded by Brown to approve the City allocating \$4,500 to go towards the sign. Motion carried.

Grant also updated the council regarding Guys Night Out on Main Street on June 15<sup>th</sup> from 5 pm to 6:30 pm. This will be a fundraiser for Main Street. No action needed.

Barry Hoy came to discuss a water line that is running through the property he owns at 306 E Center Street. He asked for the City to move this because he wants to put a new foundation where the line is currently running. Kitzman explained the layout of the existing lines and how about 20 years ago that line was split for two houses. He explained how it could be run along the north property lines and it should only affect one property for a couple of hours. Kuhl asked when the current building would be taken down. Hoy said it would be going down this year. Hoy also asked if the fire department could do a controlled burn on the property. Schnathorst said they had already turned down two other properties due to the proximity to other buildings. Schnathorst made a motion to approve running the water line from the middle of the property to the north property

line. Brown seconded the motion. Motion approved 5-0.

Stansberry explained that the software the Times Republican uses for their publications are no longer going to accept checks. They will be going to online payments only. Schnathorst made a motion to have the publications paid in advance of the council meeting. Kuhl seconded the motion. Motion approved 5-0.

Brown made a motion to approve to approve the parade routes and street closures for Black Dirt Days. Schnathorst seconded the motion. Motion carried 5-0.

Mayor Martin opened the public hearing for the purpose of entering into a loan agreement for Center Street Mil & Overlay and making ramps handicapped accessible at 7:18. No one was present to and no written comments were received. The public hearing was closed at 7:19. Dinsmore made a motion which was seconded by Kuhl to approve Resolution 2023-17 to take additional action to enter into a General Obligation loan agreement. The principal amount will not exceed \$500,000. Stansberry explained that the dollar amount is higher due to not knowing what the bid will be when the County goes out for bids. Resolution approved 5-0.

Dinsmore made a motion to approve resolution 2023-18 to approve pay rates for fiscal year ending June 30, 2024. Stansberry noted that library was not on this resolution because of personnel changes in the library due to the retirement of Susan Blythe, Director. Kuhl seconded the motion. Resolution approved 5-0.

A change was made to the utility meter rates ordinance amending the utility meter rates beginning July 1, 2023. Stansberry explained that whenever there is a change to an ordinance that you have to start back with the first reading. She said that council could approve the second reading and waive the third at the June meeting. Frank talked about how he is hearing that people know that the City will be going to monthly billing beginning July 1, 2023. Brown made a motion to approve the 1<sup>st</sup> reading of Ordinance 279. Dinsmore seconded the motion. Roll call vote was taken with 5-0 approving the first reading.

Schnathorst made a motion and was seconded by Kuhl to adjourn the meeting. The meeting was adjourned at 7:20 pm.

Jeff Martin, Mayor

Lori Stansberry, Administrator/Clerk