

The Conrad City Council met in a special council meeting on 03-19-20 in the Council Chambers. Officials present were Council Members John Dinsmore and Todd Schnathorst. Officials present via phone were Peg Brown Lindsay Kuhl and Diane Miller. Also in attendance: Lori Stansberry, City Administrator/Clerk; and Luke Wilson, Clapsaddle Garber Associates (CGA). Mayor Jeff Martin called the meeting to order at 7:00 PM and opened with the Pledge of Allegiance. The agenda was approved by Schnathorst and seconded by Dinsmore.

Martin read a proclamation in regards to the Coronavirus (COVID-19) emergency and he, as mayor, is authorized to take emergency actions and to provide for the safety, health and well-being of the citizens of Conrad, Iowa.

Schnathorst made a motion to approve Resolution #2020-18 to fix a date for a public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrow money in a principal amount not to exceed \$800,000. The motion was seconded by Miller. Resolution approved 5-0.

Martin opened the public hearing at 7:06 to take action on entering into a General Obligation Corporate Purpose Loan agreement. Stansberry noted there were no comments received prior to the meeting and no comments were made by those present. The public hearing was closed at 7:07. Stansberry explained that the loan amount will not exceed \$3.3 million and \$2.00 per \$1,000 taxable valuation pre-levy was part of this resolution. The total amount of the property tax pre-levy is \$79,050. The other portion of the resolution is to set a public hearing on April 9th to issue non-essential debt in an amount not to exceed \$200,000. This portion of the debt is for the bike path and Alliant Energy's utilities. Brown made a motion to approve Resolution #2020-19 taking additional action on proposal to enter into a General Obligation Corporate Purpose Loan Agreement and setting the date for a public hearing on proposal to enter into a General obligation Loan Agreement and to borrow money thereunder. Miller seconded the motion. Resolution approved 5-0.

Luke Wilson of CGA explained that the Change Order #1 to Construct for the Lillian Avenue Reconstruction was to decrease the contract amount by \$539,183. The only section of the road that will be reconstructed is 582 linear feet that is adjacent to the new subdivision. The road will not be widened as originally planned. Construct requested an extension to complete the project to December 31, 2020. Schnathorst made a motion to approve Resolution 2020-20 for change order #1 to Construction for the Lillian Avenue Reconstruction project. The motion was seconded by Dinsmore. Resolution approved 5-0

Wilson gave an update on the Southside Watermain project. He said everything is operational, the contractor needs to come back to pull a fire hydrant and do the spring cleanup. The company that services the water sprinkler system at the golf course came out immediately to fix the break. He will come back and charge the system.

Martin opened the public hearing for the budget for the fiscal year ending June 30, 2021 at 7:15 pm. Stansberry said there were no written or verbal comments. No comments were made by those in attendance. The public hearing was closed at 7:16. Stansberry explained that the

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property tax certification page included a debt service levy of \$2.62 cents that needed to be removed. It should have been included in the “other funding sources” of the debt schedule. Dinsmore made a motion to approve Resolution 2020-21 to approve the Budget for Fiscal Year Ending June 30, 2021 with the amendment to decrease the property tax levy to \$11.38340 per \$1,000 taxable valuation. Miller seconded the motion. Resolution approved 5-0.

Schnathorst made a motion to approve Resolution 2022 to approve the Capital Improvement and Equipment Replacement Plan for the fiscal years ending June 30, 2021 through 2025. Brown seconded the motion. Resolution approved 5-0.

Dinsmore made a motion to approve Resolution 2020-23 approving the budgeted transfers for fiscal year ending June 30, 2021. The motion was seconded by Miller. Resolution approved 5-0.

Miller made a motion to approve Resolution 2020-24 to approve the employee pay rates for fiscal year ending June 30, 2021. Brown seconded the motion. Resolution approved 5-0.

Dinsmore made a motion to approve Resolution 2020-25 which approves setting aside the Emergency property tax levy into Capital Project/Equipment Replacement Fund. This fund could only be spent out with Council approval. There is not an end date of designating this set aside money. Miller seconded the motion. Resolution approved 5-0.

Schnathorst made a motion to adjourn which was seconded by Miller. The meeting was adjourned at 7:24 pm.

Jeff Martin, Mayor

Lori Stansberry, Administrator/Clerk