

The Conrad City Council met in regular session on 03-12-20 in the Council Chambers. Officials present were Council Members John Dinsmore, Todd Schnathorst and Diane Miller. Peg Brown and Lindsay Kuhl were absent. Other members present were Lori Stansberry, City Administrator/Clerk, Barry Kell, Park Board, Forrest Aldrich, Veenstra & Kimm Engineering (V&K), and Luke Wilson, Clapsaddle, Garber & Associates (CGA). Mayor Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved by Dinsmore and seconded by Miller.

Council member Schnathorst made a motion to approve the consent agenda which was seconded by Miller. The consent agenda consisted of the following items: Minutes from the Feb 13 and 27, 2020 council meetings; Clerk's Feb 20 financial reports; payment of claims totaling \$140,747.19, Feb 20 building permits and approval of Sue Mcleland to the Board of Adjustment with her term expiring Dec 31, 2022. Motion approved 3-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits	725.00	Iowa Regional Utilities, water	8,640.68
Alliant, utilities	7,814.07	Iowa Rural Water Assoc., ins.	29.55
Allrecipes, magazine	8.00	IPERS, benefit	3,034.70
American Patchwork, magazine	24.97	Jeff Martin, mileage	62.10
Bank of America, fuel & supplies,		Library Petty Cash, supplies	115.60
Conference	379.73	Mid America Publishing, service	256.64
BCLUW, easement	10.00	Mike Walton, service	75.00
Betty Haker, zoning	75.00	Moler Sanitation, services	261.50
Bird Watching, magazine	28.95	Nucara, supplies	89.03
Boston Gunderson, mowing	260.00	Nutrien Ag, fuel/snow removal	187.98
Chris Harris, reimbursement	339.65	Petty cash, clerk, recording fees	32.00
Clapsaddle, engineering	15,741.54	Ranger Rick, magazine	19.95
Conrad Auto Supply, parts	5.89	Rasmusson Service, repairs	2,572.32
Conrad Chamber, dues	50.00	Reveal, magazine	20.00
Craig Smith, crop damage	800.00	Storey Kenworth, supplies	84.13
Creations by Jam, service	422.00	Test America, lab	696.15
Dave Juchems, mileage	17.83	U.S. Postmaster, postage	130.90
First National Bank, Lib supplies	687.67	U.S. Bank, copier lease	224.33
Grundy Co. Sheriff, contract	6,540.50	Veenstra & Kimm, engineering	23,981.63
Heart of Iowa, phone/internet	487.24	Verizon Wireless, phones	124.92
IMFOA, conference	125.00	Vieth Construction, water main	46,202.83
Ingram Library, books/supplies	444.94		
IRS, taxes	4,917.88	Payroll, 02/14/20 to 03/12/20	13,739.29
IA Firefighters Assoc, dues	234.00		
Iowa One Call, locates	26.10	Totals Claims	\$ 140,747.19

Feb 20 receipts and transfers in per fund: General \$4,216; Road Use Tax \$13,669; Employee Benefits \$359; LOST \$6,881; TIF \$853; Capital Projects \$39; Water \$76,406; Sewer \$1,727 and Storm Water \$136. Total \$104,286.

Feb 20 expenditures and transfers out per fund: General \$26,817; RUT \$6,662 Employee Benefits \$2,560; Capital Projects \$38,096, Water \$88,207; and Sewer \$14,639. Total \$176,981.

Council discussed the four lots that are for sale on Blythe/Wilhem Streets. They are currently for sale at \$23,500 with a declining rebate depending on when you build from purchase date. If you build within one year you will receive a rebate of \$5,000. To encourage the development on these four parcels, the Council has committed to giving an additional \$5,000 if a house was built on the lot within one year. This is to encourage that all lots are sold from the prior subdivision before selling lots on the Katherine Farmer subdivision. This action was approved by the Conrad Development at their March 2020 meeting. Schnathorst made a motion to approve the additional \$5,000 rebate if house built or started within one year of purchase date which was seconded by Miller. Motion approved 3-0.

Schnathorst made a motion, which was seconded by Miller, to approve the annual insurance payment to ICAP in the amount of \$31,061.63. Motion approved 3-0.

Barry Kell from the Conrad Park Board gave an update requesting the approval for the purchase of a free standing play structure at Reunion Park, Sunshade feature for the pool and replacement of the shelter house roof at Reunion Park. He explained that the equipment was on sale from Boland Recreation and that David Lee's class from BCLUW high school would be doing the labor on the roof. The money would come out of their reserves. Dinsmore made a motion, which was seconded by Miller, to approve the purchase of two pieces of equipment and material to re-roof the shelter house. Motion approved 3-0.

Mayor Martin opened the public hearing at 7:14 to approve the plans, specifications, proposed form of contract and estimated cost for the construction of the Wastewater Treatment Facility Disinfection Improvements project. There were no comments nor had the City Clerk received any verbal or written comments. The public hearing was closed at 7:15. Forrest Aldrich of V&K explained that bids were opened on Tuesday March 10, 2020 with three bids received. WRH, Inc. was low bidder at \$517,700 with the other two bidders over \$600,000. Aldrich explained that WRH bid was in line with what they had seen a year ago before construction costs began to rise. He explained the bid also included the generator and new software that was added with the Feb 13<sup>th</sup> meeting. Aldrich has worked with the company before in Grinnell and Mt. Vernon. Schnathorst made a motion to approve resolution 2020-15 approving the plans, specifications, proposed form of contract and estimate of cost for the construction of the Wastewater Treatment Facility Disinfection Improvements project. The motion was seconded by Dinsmore. Resolution approved 3-0.

Dinsmore made a motion to accept resolution 2020-16 approving the bid and authorize the award of contract to WRH, Inc. for \$517,700 to WRH, Inc. for the Wastewater Disinfection project. Miller seconded the motion. Resolution approved 3-0.

Schnathorst made a motion to bring back to the table the resolution to accept the bid and authorize the award of contract to Construct for the Katherine Farmer Subdivision and Lillian Ave Reconstruction which was tabled at the Feb 27, 2020 meeting. Schnathorst then made a motion to approve resolution 2020-17 accepting the bid and award the contract to Construct for \$2,676,724. The motion was seconded by Dinsmore. Resolution approved 3-0.

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Schnathorst made a motion and was seconded by Miller to adjourn the meeting. The meeting was adjourned at 7:26 pm.

Jeff Martin, Mayor

Lori Stansberry, Administrator/Clerk