

The Conrad City Council met in regular session on 03-09-23. Officials present were Council Members Todd Schnathorst, John Dinsmore, Jeff Frank and Peg Brown. Lindsay Kuhl was absent. Lori Stansberry and Luke Wilson were also in attendance. Mayor Martin called the meeting to order at 7:00 pm.

Council member Schnathorst made a motion to approve the agenda which was seconded by Frank. Motion approved 4-0. Brown made a motion to approve the consent agenda. Frank seconded the motion. The consent agenda consisted of the following items: Minutes from February 23, 23; building permits, utility billing audit report for February 2023. Claims totaled \$54,667.28. Motion approved 4-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

3E – Generator Division, repairs	285.72	Krista Grant, postage	14.48
Advantage Admin, benefits/fees	322.92	Midwest Tapes, Hoopla	62.46
Alliant, utilities & new line	8,105.25	Mike Walton, service	80.00
Aqua-Aerobics System, mixer	7,004.00	Moler Sanitation, service	501.14
Arnold Motor, supplies	7.14	Nutrien Ag, fuel	204.12
Bank of America, software, testing	128.10	Oakview Inc, background check	15.00
Conrad Auto Supply, supplies	23.68	Office of Auditor of State, fee	175.00
Conrad Tire & Auto, repairs	295.75	Petty Cash-Library, supplies	37.38
Dave Juchems, mileage	19.38	Rachell Thompson, CPA, service	3,200.00
Eurofins Environment, testing	604.80	Ranger Rick, magazine	19.95
First National Bank, supplies	556.79	Southwest Grundy Co EMS, dues	306.00
GFC Leasing, copier	106.85	Times Republican, publications	113.98
Grundy Co Sheriff, service	7,181.67	US Postmaster, postage	159.28
Heart of Iowa, phone/internet	487.64	WEX, fuel	268.84
Ingram Library, books/supplies	564.98	Z Line Ltd, supplies	475.24
IRS, taxes	3,499.56		
IDNR, testing	20.00	Payroll, 02/24/23 to 03/13/23	10,519.35
Iowa Regional Utilities, water	7,886.72		
JoAnn Klein, rent	500.00	Totals Claims	\$ 54,667.28
Koch LP Gas, LP gas	914.11		

Wilson gave an update on the bids that were received for the 2023 Sidewalk Project. Dinsmore made a motion to approve Resolution 2023-08 to accept the bid and award the contract to A & A Concrete for a bid price of \$ 121,370.00. Schnathorst seconded the motion. Resolution approved 4-0.

Brown made a motion to approve Resolution 2023-09 to accept the Independent Accountant’s Report on Applying Agreed Upon Procedures for Fiscal Year Ending June 30, 22. Schnathorst seconded the motion. Resolution approved 4-0.

Stansberry explained that Resolution 2023-10 to transfer of Funds from Lost to Sanitary Sewer fund is for the 15% of FY 2022 Local Option Sales Tax Collected. Brown made a motion

to approve the resolution which was approved by Frank. Resolution approved 4-0.

Stansberry explained that the staff was requesting to go to monthly utility billing instead of bi-monthly billing. With the new drive by meters being installed, they felt like it would be better to help identify when there is a water leak which some are substantial. Frank made a motion to approve the first reading of Ordinance 278 to begin billing out monthly versus bi-monthly beginning July 1, 2023. Brown seconded the motion. Ordinance 278, first reading was approved 4-0.

Schnathorst made a motion and was seconded by Brown to adjourn the meeting. The meeting was adjourned at 07:15 pm.

Jeff Martin, Mayor

Lori Stansberry, Administrator/Clerk