

The Conrad City Council met in regular session on 02-13-20 in the Council Chambers. Officials present were Council Members John Dinsmore, Todd Schnathorst Peg Brown, Diane Miller and Lindsay Kuhl. Staff members present were Lori Stansberry, City Administrator/Clerk and Nick Kitzman, Public Works Director. Mayor Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved by Schnathorst and seconded by Dinsmore.

Council member Brown made a motion to approve the consent agenda with building permits being removed, which was seconded by Miller. The consent agenda consisted of the following items: Minutes from the Jan 7, 9 and 28, 20 council meetings; Clerk’s Jan 20 financial reports; payment of claims totaling \$183,117.89, and Jan 20 building permits. Motion approved 5-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits	725.00	IPERS, benefit	4,007.22
Alliant, utilities	7,621.11	Joann Klein, rent	500.00
Arnold Motor, supplies	109.85	Kate Poling, mileage	74.62
B & G HVAC, repairs	153.00	KB Underground, service	600.00
Bank of America, fuel & supplies	882.57	Krista Grant, turnout coat	248.89
Bound Tree Medical, supplies	439.78	Library Petty Cash, supplies	54.69
C & C Bedbug, services	150.00	Mid America Publishing, service	322.21
Casey’s, fuel	128.92	Mike Walton, service	75.00
Clapsaddle, engineering	41,296.45	Moler Sanitation, services	504.50
Conrad Auto Supply, parts	65.53	Municipal Supply, supplies	365.95
Conrad Tire, repairs	77.45	Nutrien Ag, fuel/snow removal	714.57
Dave Juchems, mileage	17.83	RC Systems, supplies	85.89
Fire Text Response, subscription	500.00	SW Grundy, fire books	260.85
First National Bank, Lib supplies	318.95	Swank Movie, license	256.00
Grundy Co. Sheriff, contract	6,540.50	Test America, lab	454.65
HW Wilson, books	307.50	U.S. Bank, copier lease	215.05
Heart of Iowa, phone/internet	497.54	Veenstra & Kimm, engineering	6,781.74
Heronimus, Schmidt, legal	1,500.00	Verizon Wireless, phones	124.92
IMFOA, dues	50.00	Vieth Construction, water main	70,697.52
Ingram Library, books/supplies	1,041.89	Wilkerson Hardware, supplies	17.76
IRS, taxes	6,727.44		
IDNR, permits	560.00	Payroll, 01/14/20 to 02/13/20	18,573.57
Iowa One Call, locates	19.80		
Iowa Regional Utilities, water	8,421.63	Totals Claims	\$ 183,117.89
Iowa Rural Water Assoc., ins.	29.55		

Jan 20 receipts and transfers in per fund: General \$29,364; Road Use Tax \$15,065; Employee Benefits \$254; LOST \$8,141; TIF \$1,056; Capital Projects \$68; Water \$57,188; Sewer \$33,269 and Storm Water \$4,172. Total \$148,577.

Jan 20 expenditures and transfers out per fund: General \$30,629; RUT \$8,020 Employee Benefits \$3,160; Capital Projects \$12,293, Water \$37,066; and Sewer \$10,335. Total \$101,503.

Jody Anderson spoke under the citizen's forum that he would like the Council to enforce the west side downtown businesses to clean up behind their buildings. In addition, he would like the City to enforce the stray cat ordinance. He has several cats in his area running at large.

A request was made by Ann Rogers, Black Dirt Days chairperson, for the Council to consider moving the beer garden and stage for the bands. The beer garden would be moved away from RJ's Lounge; the committee would be responsible for manning; and the Committee would receive all the proceeds of the beer sales. The routes for the parades were also presented. Mayor Martin started the conversation by saying he heard he supported this move. Martin stated he did not endorse this move. Everybody needed to remember Conrad is a Main Street Community and that everybody should support the Main Street businesses with all downtown celebrations.

Rogers then spoke about why they were making the request. It would compare to other towns and how they organized their celebrations. She said this was a financial necessity. Council member Brown stated she was concerned with the placement of the stage and noise of it facing the residential area. Rogers stated the location was moved from the original memo requesting this change. Schnathorst commented he was concerned about insurance and the City liability. Miller commented about how it was done years ago and she could see both sides. Kuhl had to abstain from comments due to a conflict of interest with her being one of the committee members.

Discussion ensued from citizens of the community and how the tractor pulls and fireworks were cancelled. Ruth Peterson spoke about her concern about individuals traveling between the two locations with alcohol; Anderson spoke about supporting local business; and Craig Smith commented he would have donated to the tractor pull. Martin stated Black Dirt Days was not designed to be a money making event and activities should be based upon the donations received. He would like the Committee to work with RJ's Lounge to come up with an agreeable solution. Schnathorst made a motion to approve the parade route with Miller seconding the motion.

The meeting had to be recessed for two minutes while Council member Dinsmore and Mayor Martin went out to see what the commotion was in the entryway. When the meeting reconvened, Luke Wilson from Clapsaddle Garber Associates (CGA) gave an update on the south side water main project. He stated that CGA was asked to give an amendment to their engineering contract. Stansberry stated that the CGA had maximized their contract as of December 31's work. CGA have redesigned the plans over the fairway at the golf course and attended several meetings since that date. Wilson noted they calculated what their engineering costs were and decreased the amendment by the \$7,500 the City requested reimbursement for due to remobilization costs. Dinsmore made a motion to approve Resolution #2020-07. Brown seconded the motion. Resolution approved 5-0.

Martin opened the public hearing on the proposed amendment to the Conrad Urban Renewal Area at 7:29. There were no comments from the meeting attendees and Stansberry had not received any comments. The public hearing was closed at 7:30. Brown made a motion to approve Resolution #2020-08 to amend the Urban Renewal Area. Schnathorst seconded the motion. Resolution approved 5-0.

Dinsmore made a motion to the set the public hearing of February 27, 2020 at 7 pm to approve the Plans, Specification, Form of Contract and Engineer's Opinion of Cost for the Katherine

Farmer Subdivision and Lillian Ave reconstruction. Miller seconded the motion. Motion approved 5-0.

Nick Kitzman gave an update on the Wastewater UV Lighting Project. Staff had simulated what a power outage would do to the current generator. He noted the original plans had called for a 100 kw generator but only a 80 kw was installed. Kitzman also explained that the software that controls all of the equipment is 20 years old. Veenstra & Kimm could make modifications but recommends the replacement which would cost approximately \$20,000 due to the age of the software. Miller commented on why this was not identified sooner in the project. Dinsmore made a motion to set the public hearing date of March 12, 2020 to approve the Plans, Specifications, Form of Contract and Engineer's Cost Estimate. Schnathorst seconded the motion. Motion approved 5-0.

Martin opened the public hearing for the Property Tax Maximum Levy Rate for Fiscal Year ending June 30, 2021 at 7:41. Stansberry updated the Council this was a new requirement of the budget process due to a legislative law last year. It was noted that there was a 27 cent per \$1,000 taxable valuation emergency levy implemented this year to help save for future equipment replacement or repairs. It was incorporated now because after this public hearing, the rate cannot increase but we can decrease it. The maximum levy does not include the City's debt service levy and that she had not received any comments. The public hearing was closed at 7:43. Brown made a motion which was seconded by Miller to approve Resolution #2020-09. Resolution approved 5-0.

Schnathorst approved Resolution #2020-10 to approve the hiring of Simmering Cory to apply for a FEMA Assistance to Firefighters Grant for the replacement of the fire department tanker truck. Dinsmore seconded the motion. Resolution approved 5-0.

Schnathorst made a motion and was seconded by Brown to adjourn the meeting. The meeting was adjourned at 7:45 pm.

Jeff Martin, Mayor

Lori Stansberry, Administrator/Clerk