

The Conrad City Council met in regular session on 02-09-23. Officials present were Council Members Todd Schnathorst, John Dinsmore, Jeff Frank and Lindsay Kuhl. Peg Brown was absent. Luke Wilson was also in attendance. Mayor Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved by Dinsmore and seconded by Kuhl.

Council member Dinsmore made a motion to approve the consent agenda which was seconded by Frank. The consent agenda consisted of the following items: Minutes from the January 12, 2023 council meeting; building permits, approve liquor license for Caseys, Utility Billing Report and claims totaling \$127,291.96. Motion approved 4-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits/fees	645.84	IRS, taxes	5,618.59
Alliant, utilities & new line	10,269.01	Iowa One Call, locates	22.50
B & G Hvac, repairs	216.30	IPERS, retirement	3,356.42
Bound Tree Medical, supplies	134.63	Menards, supplies	89.61
C & C Bedbug & Pest, service	150.00	Mid America Publishing, publication	31.68
Conrad Auto, supplies	230.87	Mike Walton, service	155.00
Central Iowa Distributing, supplies	544.00	Moler Sanitation, service	421.14
CIEMSD, conference	150.00	Municipal Pipe Tool, contract	954.00
Conrad Auto, supplies	120.29	National Geographic, magazine	39.00
Dave Juchems, mileage	38.76	Petty cash-library, supplies	21.68
Eurofins Environment, lab testing	732.90	Rasmusson Service, repairs	150.94
Everest Emergency, parts	442.12	Sarah Dougherty, shipping costs	6.99
Ferneau Truck Service, repairs	730.01	Simon Fire Equip & Repair, parts	229.89
Fire text response, service	500.00	Stephanie Swanson, repair	6.99
First National Bank, library exp	267.57	Straits Auto Body, repairs	300.00
GFC Leasing, copier	106.85	TFD Films, pictures	100.00
Grundy Co Sheriff, service	6,972.50	Times Republican, affidavit	16.05
Heart of Iowa, phone/internet	176.09	Verizon, cell phone	91.46
Heather Ward, tshirts	188.58	Wilkerson Hardware, supplies	24.16
Heronimus, Schmidt, retainer	1,500.00		
Hometown Foods, supplies	14.05	Payroll, 01/13/23 to 02/09/23	17,455.89
Humanities Iowa, speaker	50.00		
Ingram Library Service, supplies	374.36	Totals Claims	\$ 53,734.04

Schnathorst made a motion which was seconded by Dinsmore to approve moving \$50,000 from checking to money market to eliminate our money market account becoming inactive. Motion approved 4-0.

Frank made a motion to move \$5,200 dollars from the approved Conrad video project to doing landscaping at Catherine Farmer subdivision entrance. The Development committee had applied for a grant for the video and was awarded for the \$5,200. Kuhl seconded the motion. Motion approved 4-0.

Schnathorst made a motion which was seconded by Kuhl to approve Resolution #2023-02 setting Feb 23, 2023 for the public hearing to approve the Maximum Levy Rate for Fiscal Year ending June 30, 2024. Resolution approved 4-0.

Martin opened the public hearing for the 2023 Sidewalk Ramp Project at 7:04. Martin explained there were no written or verbal comments regarding the project. The public hearing was closed at 7:05. Frank made a motion to approve Resolution 2023-03 approving the Plans, Specifications, form of contract and opinion of cost for the 2023 Sidewalk Ramp Project. Dinsmore seconded the motion. Resolution approved 4-0

Schnathorst made a motion to approve Resolution 2023-04 approving the 28E Agreement with Marshall Co Fire Mutual Aid. Kuhl seconded the motion. Resolution approved 4-0.

Dinsmore made a motion to approve the 2023 Burn Site Contract with JoAnn Klein. Kuhl seconded the motion. Resolution #2023-05 approved 4-0.

Kuhl made a motion to approve the transfer of funds for the fiscal year ending June 30, 2023 for FEMA –Derecho expenses paid out of general fund and they should have been from the Derecho Fund. Frank seconded the motion. Resolution 2023-06 approved 4-0.

Martin explained that staff has requested we go to monthly Utility Billing due to the readings being electronic now instead of public works staff needing to walk and read each meter. Can you put additional information in here regarding discussion and how you came up with July 1? Kuhl made a motion to approve the first reading of the Ordinance to change the Utility Bills being sent out monthly versus the current bi-monthly. The monthly billing will begin on July 1, 2023. Schnathorst seconded the motion. Ordinance first reading approved 4-0.

Schnathorst made a motion and was seconded by Kuhl to adjourn the meeting. The meeting was adjourned at 7:11 pm.

Jeff Martin, Mayor

Lori Stansberry, Administrator/Clerk