

February 8, 2007

The Conrad City Council met in regular session on 02/08/07 in Council Chambers. Officials present were, Council Members Shauna Callaway, Bill Gearhart, LeAnn Lynch, Lowell Schleisman, and Gary Stattler. Mayor Gregg Sharp called the meeting to order at 7:00 PM and began with the Pledge of Allegiance.

The agenda was approved as posted. Gearhart moved, Stattler seconded, to approve the following consent items: minutes from the 01/11/07 council meeting; January 2007 clerk's financial report; payment of claims totaling \$41,908.37; change order #2 on Schultz housing rehab project and final pay request to A & B Construction in the amount of \$21,010; re-scheduling of a public hearing on the Urban Renewal Plan amendment to 3/08/07. Ayes: 5.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department, and B-CERT.

A-Kleen Towel, service	77.50	Kirby Schmidt, 2007 retainer	1350.00
ACS Firehouse Solutions, support	210.00	Library Petty Cash, misc.	148.73
Alliant, utilities	7513.41	Jo Love, mileage	105.91
Audio Adventures, audio books	85.98	Midwest Wireless, cell phones	70.28
Susan Blythe, mileage	97.46	Mitinet, database	189.00
Bob's Farm Center, diesel	1083.89	Moler Sanitation, services	180.00
Book Look, books	112.84	Monkeytown, office supply	59.00
Casey's, gas	182.94	Municipal Supply, water parts	873.74
CID, supplies	103.90	National Geographic Kids, periodical	15.00
Dave Colin, re-issue lost check	128.00	Papercrafts, periodical	17.97
Conrad Auto Supply, supplies	96.00	Platinum Plus, water parts	21.45
Des Moines Stamp, stamp	30.05	Premier, maintenance/toner	182.00
First National, library exp	371.68	The Record, publications	240.43
Grundy County Landfill, fees	962.67	S & L Electric, labor	66.26
Grundy Co. Sheriff, contract	4125.83	Simmering-Cory, rehab admin	4680.00
Hanzelka Service, repairs	268.00	State Library, conference	120.00
Heart of Iowa, phone/internet	281.11	State of Iowa Treasurer, sales tax	1201.87
Home Town Foods, supplies	3.96	Tapco, signs hangers	55.93
Ingram Books, books	718.53	Test America, lab	313.43
ICAP, builders risk insurance	462.00	U.S. Postmaster, box rent	26.00
Iowa League of Cities, DATA dues	30.00	Upstart, library reading program	205.58
Iowa Library Assoc., membership	125.00	Wages, 01-11-07 to 02-08-07	14,510.89
Josten Yearbook, BCLUW Yearbook	45.00		
Kibby Service, labor	159.15	Totals Claims	\$41,908.37

Expenses per fund: General \$18,417.77; Road Use Tax \$5803.02; Employee Benefit \$1253.41; Housing Rehab \$4680.00; Library Bldg Project \$462.00; Water \$5179.09; Sewer \$6113.08. January 2007 receipts per fund: General \$10,351.31; RUT \$7534.58; Employee Benefits \$44.95; TIF \$3.10; Debt Service \$109.71; Housing Rehab \$22,125.00; Library Building Project \$27,450.00; Water \$11,880.35; Sewer \$29,779.47; Total \$109,278.47.

The Conrad Development Committee presented council with a 2006 annual report. The report included a financial statement and ideas from the committee for future planning. Ideas included a Washington D.C. summit; visionary forum; and a town hall meeting. Besides support and involvement in the forums and meetings, they asked council to contribute \$2000 towards the Washington D.C. summit to help with travel expenses. Council member Lynch moved to approve funding for the Washington D.C. summit in the amount of \$2000 per year, for up to two years. Callaway seconded. Ayes: 5.

The City Council investigated and found that notice of the intention of the City Council to conduct a public hearing on a Development Agreement between the City and Conrad Main Street, Inc. with respect to the administration of the Main Street Improvement Program, which agreement provides for certain financial incentives in the form of annual appropriation, incremental property tax payments in a total amount not exceeding \$45,000, had been published according to law and as directed by the Council and that this is the time and place at which the Council shall receive oral or written objections from any resident or property owner of the City. There being no oral or written objections, statements, and evidence filed the public hearing was closed.

Gearhart moved and Stattler seconded to approve change order #1 for the sludge drying bed improvements by adding \$6500 to the contract with S.L. Baumeier Construction for additional work. Ayes: 5.

Stattler moved, Schleisman seconded, to approve a final pay request to S.L. Baumeier in the amount of \$10,340, and to accept the project as completed. Ayes: 5.

City Department reports:

Library:

- Gearhart moved, Schleisman seconded, to approve a contract with Terracon Consulting Engineers & Scientist for soil work at the new library building project site. Ayes: 5.
- Gearhart moved, Stattler seconded, to approve pay request #1 to Garling Construction in the amount of \$15,250.35 for the library building project. Ayes: 5.
- Council will poll other city committees for input on where the bell at the current library should be relocated.

Park Board:

- A request from the Park Board to pave a portion of the Comet Trail was discussed. It was determined that combining this project with another paving project in town may be cost effective. Council member Stattler agreed to visit with Park Board members about investigating availability of grants to financially support this project.

Maintenance:

- Schleisman moved, Callaway seconded, to develop specifications and to solicit quotes for a new city pickup. Ayes: 4; Nays: Gearhart.

Council member Gearhart moved to adopt resolution #103-07.02 “Prohibiting left turns on to Main Street from the drive located south of the Post Office”. Lowell seconded and roll was as follows: Ayes – Schleisman, Gearhart, Lynch, Stattler, Callaway.

Mayor Sharp appointed Bill Gearhart, Lowell Schleisman, and city maintenance employees to review and develop rules for the city burn site.

Council reviewed a proposed zoning ordinance on front entrances. After discussion City Clerk Hoy was instructed to make minor revisions to the ordinance and submit it to council for consideration at the regular March council meeting.

Mayor Sharp appointed Denise Hoy, City Clerk, to the Zoning Secretary position.

Council reviewed the fiscal year 2008 city budget. After discussion Council member Stattler moved, Gearhart seconded, to account for the insurance, grounds, and building expenses for the Conrad Public Library under the Library’s Operation and Maintenance budget, beginning 07/01/07. The library line item budget will be increased to reflect these expenditures. Ayes: 5.

A public hearing on the FY2008 budget was set for 03/08/07 at 7:00 PM in Council Chambers.

With no further business evident, council adjourned at 9:27 PM.

H. Gregg Sharp, Mayor

Denise L. Hoy, Clerk