

The Conrad City Council met in regular session on 01-14-21 via Zoom meeting. Officials present were Council Members, Peg Brown, Diane Miller and John Dinsmore. Todd Schnathorst and Lindsay Kuhl were absent. Also in attendance were Lori Stansberry, City Administrator/Clerk and Luke Wilson, Clapsaddle, Garber & Associates (CGA). Mayor Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved by Dinsmore and seconded by Brown.

Council member Brown made a motion to approve the consent agenda which was seconded by Miller. The consent agenda consisted of the following items: Minutes from the December 10 & 17, 2020 council meeting; Clerk's December 20 financial reports; payment of claims totaling \$415,400.29 and approve liquor license for Caseys Store #2802. Motion approved 3-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits	745.00	Iowa Rural Water Assoc., ins	29.55
Alliant, utilities	6,225.90	IPERS, benefit	4,129.24
Arnold Motor, supplies	68.96	JoAnn Klein, rent	500.00
Bank of America, supplies,		Library Furniture, shelving	2,506.93
fuel, software, dues	642.53	Mid America Publishing, magazines	543.24
C & C Concrete, service	3,300.00	Mike Walton, window cleaning	75.00
Central Iowa Distrib., supplies	312.80	Minute Man, brochures	42.95
Clapsaddle, engineering	9,659.50	Moler Sanitation, services	362.00
ConStruct, construction	88,484.66	Municipal Supply, supplies	158.05
Conrad Auto Supply, parts	14.38	National Geographic, magazine	39.00
Conrad Cemetery, appropriation	3,000.00	Nutrien, fuel/snow removal	1,015.56
Dave Juchems, mileage	35.66	Petty cash-library, postage/supplies	44.40
First National Bank, supplies	334.67	Sandry Fire, supplies	8.30
GNB, debt payment	5,326.66	Star Equipment, equip rental	855.00
Grundy Co Sheriff, service	6,769.41	Test America, lab	842.10
Hach Co, chlorine	312.01	The Book Farm, supplies	80.94
HDC Forms, supplies	72.85	U.S. Postmaster, postage	131.20
Heart of Iowa, phone/internet	489.99	US Bank, copier lease	221.90
Heronimus, Schmidt, legal	1,500.00	Veenstra & Kimm, engineering	487.13
Ingram Lib Services, supplies	1,489.32	Verizon, cell phone	123.00
IRS, taxes	7,038.87	Westrum Leak Detection, service	1,522.50
Interstate Power, utility installation		WRH Inc, construction	81,290.93
	153,365.56		
Iowa Dept of Revenue, taxes	2,794.00	Payroll, 12/15/20 to 01/14/21	19,583.01
Iowa Library Association, dues	80.00		
Iowa One Call, locates	20.70	Totals Claims	\$ 415,400.29
Iowa Regional Utilities, water	8,724.93		

Dec 20 receipts and transfers in per fund: General \$24,208; Road Use Tax \$13,588; Employee Benefits \$3,918; Emergency \$497; LOST \$8,490; TIF \$10,201; Debt Service \$75,388; Capital Projects \$36,161; Water \$2,629; Sanitary Sewer \$1,495 and Storm Water \$189. Total \$176,764.

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Dec 20 expenditures and transfers out per fund: General \$21,153; RUT \$8,934; Employee Benefits \$3,006; LOST \$71,000; TIF \$15,000; Capital Projects \$643,842; Water \$16,692; Sanitary Sewer \$164,568 and Storm Sewer \$20. Total \$944,215.

Wilson gave the Council an update on the Catherine Farmer subdivision. He discussed the change order that was needed due to water main breaks on Main Street and year end mulching that was put on. He discussed what was on the punch list and that Con-Struct would be back in the spring to do the final seeding. Dinsmore made a motion and Brown seconded the motion to approve Resolution #2021-01 to Con-Struct for change order #5 in the amount of \$35,285. Resolution approved 3-0.

January 28, 2021 at 6 pm was set for the budget workshop. Departments will also give their budget presentations on this night.

Dinsmore made a motion and Miller seconded the motion to set February 11, 2021 for a public hearing for a budget amendment for fiscal year ending June 30, 2021. The date had to be reset from the prior month due to the public notice stating it was a regular meeting and the meeting ended up being a Zoom meeting. Motion approved 3-0.

Miller made a motion and Dinsmore seconded the motion to set February 11, 2021 for the public hearing on the Maximum Proposed Property Tax Levy. Resolution #2021-02 approved 3-0.

Wilson explained CGA submitted a contract to prepare an updated Zoning Map for the City. He explained that when the City had the Comprehensive Plan prepare one of the recommendations was to amend the zoning classifications and to color coordinate the classes. Miller asked what all the \$2,000 would cover and Wilson explained that it would be electronic and would ultimately tie in with the County's GIS system. Miller made a motion and Brown seconded the motion to approve the contract with Clapsaddle Garber Associates for updating the City's Zoning Map. Resolution #2021-03 approved 3-0.

Brown made a motion and was seconded by Miller to adjourn the meeting. The meeting was adjourned at 7:19 pm.

Jeff Martin, Mayor

Lori Stansberry, Administrator/Clerk