

January 12, 2012

The Conrad City Council met in regular session on 01/12/12 in Council Chambers. Officials present were Council Members Peg Brown, Ryan Callaway, Brad Murty, Gary Sattler, and Todd Schnathorst. Mayor Jeff Martin called the meeting to order at 7:00 pm. The agenda was approved as presented.

Council member Stattler moved, Murty seconded, to approve the following consent items: Minutes from the 12-07-11 council meeting; December 2011 clerk's financial report; Payment of claims totaling \$71,553.19. Ayes: 5.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Alliant, utilities	5,552.99	Josh Christensen, reimburse	183.10
Bank of America, fuel/conference	349.19	Keltek, fire radios	3,891.00
Bjelland, curb stop	446.70	Ladehoff Lawn Care	170.00
Bob's Farm Center, fuel	244.14	Library Petty Cash, library	198.28
Car & Driver, periodical	18.00	MES, fire supply	376.27
CID, supplies	380.80	Mid Iowa Coop, fuel	341.58
Christie Door, repairs	455.00	Midwest Benefits, benefits	835.61
CIWA, water	9,312.00	Moler Sanitation, services	186.10
Click, periodical	28.95	Monkeytown, office supply	318.02
Conrad Auto, supply	46.78	Mother Earth, periodical	14.95
Conrad Tire, tire repair	265.40	NADA, periodical	98.00
Crafts & Things, periodical	24.99	Networking Solutions, technology	540.00
Dave Blackburn, mowing	25.00	O The Oprah Magazine	35.28
Denise Hoy, mileage	153.18	Premier Office, tech	370.11
Des Moines Stamp, stamp	28.80	Radio Communications, repair	236.21
Dietz, Donald & Co, audit	1,316.80	Schiebel Electric, repairs	172.41
Electric Supply, supply	276.60	School Lib. Journal, periodical	129.99
First National Bank, library	942.00	Self, periodical	9.97
Garden Gate, periodical	24.00	Sensus, support	1,452.00
Glo-Brite, window clean	150.00	Sports Illustrated, periodical	39.75
Grundy Co. Recorder, release	7.00	State Auditor, filing fee	100.00
Grundy Co. Sheriff, contract	4,991.50	State of Iowa, w/h tax	1,599.00
GNB, HSA payment	430.00	Steve's Plumbing, repair	205.74
Grundy Register, periodical	44.00	Susan Blythe, mileage	84.11
Hanzelka Truck Service, repair	2,733.12	Teen Vogue, periodical	10.00
Heart of Iowa, phone/internet	461.27	Test America, lab	248.12
Hygienic Lab, lab	54.00	The Record, publications	345.57
IMFOA, dues	30.00	Todd Schnathorst, mileage	77.15
Ingram, books	1,789.11	US Post Master, postage	136.30
IRS, Fed/FICA tax	4,206.31	Verizon, cell phone	65.12
Iowa Builders, supply	50.34	Wellmark BCBS, premiums	1,629.45
IA Library Assoc., dues	100.00	Whole Living, periodical	14.95
IMA, museum dues	35.00	Wolf Creek Childcare, allocation	6,531.30
IPERS, benefits	1,907.28	Wages, 12/07/11 to 01/12/12	13,932.38
Jack & Jill, periodical	12.98		
Jeff Martin, mileage	82.14	Totals Claims	\$71,553.19

December 2011 expenses per fund: General \$24,632.69; Road Use Tax \$6,900.22; Employee Benefit \$2,493.93; LOST \$4,556.50; TIF \$8,291.93; Water \$15,032.11; Sewer \$17,319.28. Total \$79,226.66.

Council proceedings 01-12-12

December 2011 receipts per fund: General \$17,578.93; RUT \$8,132.81; Employee Benefits \$1,111.49; Local Option \$5,360.59; TIF \$1,448.64; Debt Service \$5,286.86; 08 Housing Rehab \$4,028.10; Water \$1,836.90; Sewer \$1,448.74; Sewer Sinking \$8,335.17; Storm Water Utility \$168.00. Total \$54,736.23

Mayor Martin announced council committees for 2012. The following appointments were also made:

- Jerry Miller to the Museum Board to fill Jim Springer's unexpired term – moved by Murty, second by Callaway. Ayes: 5.
- Kirby Schmidt as City Attorney for 2012, and set retainer at \$1500 – moved by Stattler, second by Schnathorst. Ayes: 5.
- The Record as the official publication paper for 2012 – moved by Callaway, second by Brown. Ayes – 5.

Kent Higgins, Conrad Fire Chief, informed council that all new radios have arrived and will soon be handed out to fire fighters; others have been installed in the vehicles. These radios make Conrad complaint with the Federal Communication Commission's narrow banding mandate that goes into effect 01/01/13.

Higgins also asked council to proceed in investigating the cost of an addition to the current fire station. After discussion, Murty moved and Stattler seconded, to hire Ryken Engineering, for the fee of up to \$500, to provide some basic specifications so that cost estimates could be obtained from contractors. Ayes: 5.

Councilmember Brown moved, Callaway seconded, to amend the 28E agreement with Vienna Township for FIRE PROTECTION, EMERGENCY RESPONSE AND MEDICAL FIRST RESPONSE (BCERT) SERVICES between Vienna Township and the City of Conrad. The contract was amended to reflect the accurate boundaries for BCERT services; this was the only change made to the contract. Ayes: 5.

Bruce Marble informed council that it had been at least 12 years since the water tower had been painted. To keep the tower from deteriorating it will need to be painted, inside and out, in the near future. Marble is currently working on getting quotes for this work.

Marble also spoke to council about concerns of storm water run-off on Alice Street with the addition to the nursing home. Chad Billings, Ryken Engineering, informed council of three possible options to help alleviate the concern. The least expensive, and short term fix, would be to dig out swales along the east side of Alice; the second option was to install a storm sewer with beehives to catch the water until the street could be curbed and guttered. The third and most expensive option would be to curb and gutter Alice Street, which has been in Conrad's long term plan. Billings agreed to give the finance committee some rough cost estimates for each option so a decision could be made.

Todd Schnathorst presented council with information from the Park Board regarding replacing three asphalt shingle roofs at the Conrad Family Aquatic Center with brown steel. They originally planned to replace the shower house roof this fiscal year, and the picnic table shelter and chemical shed roofs in FY2013. The cost to roof all three building in FY2012 was quoted to be \$10,920 by Kopsa Construction. The Park Board asked council to consider amending their FY2012 budget from \$8000 to roof the bathhouse, to \$11,290 to do all three buildings this spring. The FY2013 budget will be reduced by \$4000. Callaway moved to approve the request as presented, Murty seconded. Ayes: 4. Schnathorst abstained due to possible conflict of interest as he serves on the Park Board.

Council member Schnathorst moved, Stattler seconded, to approve the submission of a grant application for Ipads to the Grundy County Community Foundation. The Ipads will help alleviate expenses in producing monthly council packets and will give council a tool to use while serving their term. Ayes: 5.

Council member Callaway moved to renew the Burn Site Lease with Robert and Joann Klein for a two year term and set the annual fee at \$400. Brown seconded. Ayes: 5.

Council member Brown moved, Stattler seconded to approve resolution 2012-01-1 “Approving Organization Resolution with MidwestOne Bank and GNB Bank”. Ayes: Brown, Callaway, Schnathorst, Murty, Callaway; Nays-none.

Council member Schnathorst moved, Murty seconded, to approve a \$100 increase per full-time employee for insurance/flex benefits and a 3% cost of living increase for Bruce Marble, Nick Kitzman, Denise Hoy, Joan Schleisman, and Jennifer Yantis. These increases go into effect on July 1, 2012. Ayes: 5.

Council acknowledged the receipt of the CDBG Sewer Lining Project program audit by Steve Clausen from Dietz, Donald and Company.

Mayor Martin set Thursday, January 26, 2012, 6 PM in the Conrad Public Library meeting room for the date to watch a webinar from the Iowa League of Cities. The webinar is the second part in the Municipal Leaders Academy.

With no further business evident the meeting was adjourned at 8:07 PM.

Jeff Martin, Mayor

Denise L. Hoy, Clerk/Administrator