

January 12, 2004

The Conrad City Council met in regular session on 01/12/04 at the Conrad Municipal Building in council chambers. Answering roll call was Jim Barger, Shauna Callaway, Bill Gearhart, LeAnn Lynch, and Al Stewart. Also present: Brad Murty, Jane Katzer, Bob Hogle, Denise Rabbitt, Diane Petty all representing the Wolf Creek Child Care and Preschool, Chuck Friend, and City Clerk Denise Hoy. Mayor Sanderson called the meeting to order at 7:00 P.M. and began with the Pledge of Allegiance.

Minutes from the 12/08/03 meeting were approved as published. Gearhart motioned and Barger seconded to approve the clerks report and place on file for audit. Ayes: 5. Lynch motioned and Stewart seconded to allow bills and order drawn on the Treasurer for the same. Ayes: 5. (List includes expenses for City, Park Board, Library, Museum, Fire Department and B-CERTS)

A-Kleen Towel, service	\$37.25	IA League of Cities, registration	72.50
Advanced Water Tech, chemical	849.66	IA Library Assoc., dues	123.00
Alliant, utilities	5398.83	Iowan Magazine, periodical	18.95
Apex, office supply	42.56	IPERS, debt memo	1799.72
Birders World, periodical	23.70	Kibby Hardware, misc.	21.56
Dustin Blackburn, mowing	44.00	Robert Klein, burn site lease	150.00
Susan Blythe, mileage	10.20	Brian Ladehoff, snow removal	285.00
Bob's Farm Center, diesel/misc.	418.95	Library Petty Cash	151.12
Casey's, gas	103.59	Mid-land Equip, tractor repairs	4045.27
Chemical Dependency, allocation	750.00	Midwest Wireless, cell phones	58.57
Conrad Auto, supplies	46.74	Mister Anderson, SLP	27.00
Conrad Cemetery, allocation	1000.00	MIW, recycling	42.49
Conrad Foods, misc. supply	6.52	Moler Sanitation, recycling/garbage	178.00
Craft 'n Things, periodical	34.97	NESSA, parts	16.70
Crafting Traditions, periodical	17.98	O, The Oprah Magazine, periodical	15.00
First National Bank, library	187.16	Operation Threshold, allocation	500.00
Flatland Farms, storage rent	150.00	PC Magazine, periodical	25.00
Friday's Service, repairs to truck	372.50	Racom Corp., tower repair	127.53
Gale Group, reference books	180.79	Radio Communication, batteries	53.84
Grundy Co. Landfill, fees	962.67	The Record, publications	160.72
Grundy Co. Sheriff, contract	3740.00	Self, periodicals	14.97
Hanzelka Service, repairs	610.77	Test America, lab	287.30
HDC, W-2 forms	21.28	Total Fire Group, fire gear	1568.96
Heart of Iowa, phone/internet	535.32	U.S. Postmaster, postage	208.32
Heiman Fire, supplies	63.50	VISA Card, light bulbs	31.72
Denise Hoy, mileage	116.33	Wages, 12-09-03 to 01-12-04	<u>16,681.51</u>
Hygienic Labs, lab	45.00		
IMFOA, dues	30.00		
Ingram Book Co., books	399.30	Total Expenses	\$42,864.32

Expenses per fund: General \$22,578.93, Road Use Tax \$9079.03, Employee Benefit \$2541.27, Water \$4541.04, Sewer \$4124.05.

December 2003 receipts per fund: General \$8649.30, RUT \$7289.62, Employee Benefits \$523.05, TIF \$2534.82, Debt Service \$1713.79, Water \$1288.37, Sewer \$1259.79. Total revenues: \$23,258.74.

Council discussed with the Wolf Creek Child Care and Preschool board members the agreement concerning the LOSST money. The Board would like to see some specific changes in the language of the agreement. Council agreed to consider the alternate language and have the city attorney review and give an opinion on the changes.

Gearhart motioned and Barger seconded to appoint Don Kliebenstein as the City Attorney and to set his retainer fee at \$1250.00 for calendar year 2004. Ayes: 5.

Council discussed the farm ground located south of the creek near the sewer plant. Craig Smith presented a proposal for Council to consider as payment for farming the ground. Council agreed to accept payment of \$725.00 for this past year. Al Stewart will be looking into some drainage issues that Craig would like addressed.

Shauna Callaway discussed personnel reviews and recommended that Bruce Marble, Nick Kitzman, and Denise Hoy be allowed a 3% cost of living raise. Gearhart seconded the recommendation and council voted all ayes. She also recommended that the City Clerk / Treasurers job title be changed to City Administrator. She will be exploring job descriptions for this title and report back at a later date.

Lynch motioned and Stewart seconded to approve a beer license for Conrad Foods and Casey's General Store. Ayes: 5.

Clerk Hoy reported that IPERS had recently conducted a compliance review. It was found that Lowell Schleisman should be an IPERS covered employee. The city has reconciled his account.

Under other business council discussed Duesenberg Drive, the County Landfill meeting, trailer park issues, the purchase of a new tractor, leak detection through out the city, and the Farmer Estate inheritance.

With no further business evident, council adjourned at 8:21 p.m.