

January 10, 2013

The Conrad City Council met in regular session on 01/10/13 in Council Chambers. Officials present were Council Members Peg Brown, Ryan Callaway, Brad Murty, Todd Schnathorst, and Gary Stattler. Mayor Jeff Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved as presented.

Council member Brown moved, second by Stattler, to approve the following consent items: Minutes from the 12/13/12 council meeting; December 2012 clerk's financial reports; Payment of claims totaling \$61,483.62; Acknowledge building permits. Ayes: 5.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Airgas, lease	151.50	Iowa One Call, locates	5.40
Alliant, utilities	4,954.39	IPERS, benefits	2,266.98
Arnold Motor, parts	38.28	Keltek, program fire radios	500.00
Bank of America, fuel/supply	475.04	Library Petty Cash	179.19
Bankers Leasing, copier lease	115.00	Micro Marketing, books	38.00
Bob's Farm Center, fuel/hauling	2,031.37	Mid America Publishing	185.91
CIWA, water	9,003.00	Mid Iowa Coop, fuel	106.65
Click, periodical	26.91	Midwest Benefits, benefits	63.00
Conrad Auto, supply	62.92	Moler Sanitation, services	197.00
Main Street, Façade exp reimburse	3,702.49	Mother Earth News, periodical	14.95
Demco, library supply	563.73	Municipal Supply, services	727.64
First National Bank, library	264.69	NADA, periodical	99.00
Garden Gate, periodical	24.00	Nucara Pharmacy, batteries	6.87
Gearhart Co., gage	7.40	Premier Office, technology	62.03
Gehrke, tile	2,493.50	Salem Press, books	420.00
Getz Fire, service	343.10	Self, periodical	16.00
Glo-Brite, services	75.00	Sports Illustrated, periodical	39.75
Grundy Co. Sheriff, contract	5,191.17	St. Lukes, services	37.00
GNB, HSA	430.00	State Treasurer, taxes	1,795.00
Heart of Iowa, phone/internet	462.37	Susan Blythe, mileage	15.13
Kirby Schmidt, attorney	525.00	Test America, lab	301.67
Hygienic Labs, lab	18.00	The Book Farm, library	15.86
IIMC, dues	145.00	U.S. Postmaster, postage	149.76
IMFOA, dues	40.00	Verizon, cell phone	63.54
Ingram, books	989.36	Wellmark BCBS, premiums	1,765.25
IRS, Fed/FICA tax	1,412.47	Wolf Creek Childcare, LOST	6,248.42
ICAP, insurance	72.00	Payroll, 10-12 to 11-8, 2012	12,420.93
Iowa Library Association, library	125.00	Totals Claims	\$61,483.62

December 2012 expenses per fund: General \$30,395.32; Road Use Tax \$6,760.09; Employee Benefit \$3,906.30; LOST \$10,567.71; 2008 Housing Rehab \$450.00; CDBG Façade \$8,512.64; Water \$15,811.48; Sewer \$17,817.98. Total \$94,221.52.

December 2012 receipts per fund: General \$8,373.36; RUT \$8,628.26; Employee Benefits \$1,486.73; Local Option \$5,327.34; TIF \$1,653.87; Debt Service \$1,135.79; Water \$1,574.97; Sewer \$1,624.15; Sewer Sinking \$8,140.17; Storm Water Utility \$168.00. Total \$38,112.64.

Mayor Martin welcomed four boy scouts who were attending the meeting. The boys are working on earning their community service badge. Those in attendance were: Jacee Chesick, Kristian Furneau, Garrett Furneau, and Mason Yantis.

Council member Callaway moved, second by Stattler, to appoint as Kirby Schmidt Conrad's city attorney and to set the annual retainer fee at \$1500. Ayes: 5.

01-10-13, minutes continued

Council member Callaway moved, second by Schnathorst, to appoint THE RECORD as Conrad's official newspaper in 2013 for legal publications. Ayes: 5.

Council member Brown moved, second by Murty, to renew the Burn Lease Agreement with JoAnn Klein. The agreement is in effect for a one year term and the annual lease rate was set at \$475. Ayes: 5.

Council member Stattler moved, second by Murty, to hold a Boards and Commission training on February 28, 2013 at 6:30 PM at the Conrad Presbyterian Church Fellowship Hall. The training will cover various topics including open meeting and records laws. Jeff Schott, Institute of Public Affairs, University of Iowa, will lead the meeting. All Boards and Commission are highly encouraged to attend. Ayes: 5.

Council member Schnathorst moved, Stattler seconded, to amend the Computer Based Policy updating the "Disaster Recovery Plan" section by changing the name of the software company. Ayes: 5.

Council member Callaway moved, second by Murty, to adopt resolution 2013-01.1 "A resolution outlining financial operating procedures & policies for the Conrad Fire Suppression Division". Ayes: Brown, Murty, Callaway, Schnathorst, Stattler.

Personnel Committee member Peg Brown announced that the committee had recently conducted reviews for Bruce Marble, Nick Kitzman, and Denise Hoy. She then made the following recommendation for FY2014 wages and benefits: a 4% increase for all city personnel with the exception of the recycling employees, and a \$60 per month increase in flexible benefits for Bruce, Nick and Denise. Murty moved to approve the Personnel Committees recommendation, second by Brown. Ayes: 5.

Council discussed the "Top Identified Capital Projects". These projects include a new fire station, water tower renovation, Alice Street surfacing with curb and gutter, and a south water line loop. Council member Murty moved to begin the process to secure bids on the water tower renovation project, second by Stattler. The project is estimated to cost \$250,000 and water rates will be adjusted to pay for principal and interest payments for this project. Clerk Hoy will be visiting with Central Iowa Water Association to see what services they may be able to offer in bid specifications. Ayes: 5. Council will continue to look at potential sites for a new fire station.

With no further business evident the meeting was adjourned at 7:37 PM.

Jeff Martin, Mayor

Denise L. Hoy, Clerk/Administrator