

The Conrad City Council met in regular session on 01-09-20 in the Council Chambers. Officials present were Council Members John Dinsmore, Todd Schnathorst, Peg Brown, Diane Miller and Lindsay Kuhl. Also in attendance: Lori Stansberry, City Administrator/Clerk; Nick Kitzman, Public Works Director; Sarah Dougherty, Museum and Luke Wilson, Clapsaddle Garber Associates (CGA). Mayor Martin called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance. The agenda was approved by Schnathorst and seconded by Brown.

Council member Brown made a motion to approve the consent agenda with building permits being removed which was seconded by Miller. The consent agenda consisted of the following items: Minutes from the Dec 12 & 19, 2019 council meetings; Clerk's Dec 2019 financial reports; payment of claims totaling \$73,170.11 and liquor license for RJ's Lounge & Casey's. Motion approved 5-0.

The following claims include expenses for the City, Park Board, Library, Museum, Fire Department and B-CERT.

Advantage Admin, benefits	725.00	Library Petty Cash, supplies	142.47
Airgas, rental	117.50	Magnolia Journal, magazine	20.00
Alliant, utilities	6,910.88	Mid America Publishing, service	265.30
Bank of America, fuel & supplies	383.61	Mid Iowa Cooperative, supplies	16.63
C & C Bedbug, services	75.00	Midwest Living, magazine	10.00
Caseys, fuel	168.32	Mike Walton, service	75.00
Clapsaddle, engineering	12,292.60	Moler Sanitation, services	361.50
Conrad Auto Supply, parts	194.55	Municipal Supply, supplies	725.50
Dave Juchems, mileage	17.98	National Geographic, magazine	39.00
Demco, supplies	622.42	Nick Kitzman, fuel	5.46
Des Moines Stamp, supplies	36.40	Nutrien Ag, fuel/rock	774.43
Family Handyman, magazine	16.98	People Weekly, magazine	118.26
First National Bank, Lib supplies	615.98	Sandry Fire, bunker gear	4,632.46
Grant Benson, books	294.30	School Library, periodical	136.99
Grundy Co Auditor, election	359.51	SW Grundy, EMS, supplies	107.88
Grundy Co. Sheriff, contract	6,540.50	Taste of Home, magazine	10.00
HDC Business Forms, supplies	103.06	Test America, lab	842.10
Heart of Iowa, phone/internet	495.40	Time, magazine	72.00
Ingram Library, books/supplies	885.62	U.S. Postmaster, postage	131.60
IRS, taxes	5,248.78	U.S. Bank, copier lease	215.05
Iowa Dept of Revenue, tax	2,599.00	Verizon Wireless, phones	125.29
Iowa Library Assoc, dues	115.00		
Iowa Regional Utilities, water	7,431.09		
Iowa Rural Water Assoc., ins.	29.55	Payroll, 12/13/19 to 01/13/20	14,695.75
IPERS, benefit	3,018.41		
Josh Cordes, void & reissue ck	30.00	Totals Claims	\$ 73,170.11
KB Underground, service	320.00		

Dec 19 receipts and transfers in per fund: General \$20,082; Road Use Tax \$8,780; Employee Benefits \$3,293; LOST \$16,282; TIF \$6,921; Capital Projects \$71; Water \$4,836; Sewer \$2,156 and Storm Water \$200. Total \$62,621.

Dec 19 expenditures and transfers out per fund: General \$31,679; RUT \$5,445 Employee Benefits \$2,475; TIF \$109,688, Capital Projects \$24,989, Water \$13,923; Sewer \$9,734 and Storm Water \$20. Total \$197,953.

Sarah Dougherty, Museum, gave a budget presentation on their request for next year's budget. She also noted that the board has a new member who is replacing Gary Stattler.

Luke Wilson said there was not much more to note in regards to the Southside Watermain Project from what was discussed at Tuesday's budget workshop. The boring was going to be done the week of January 13, 2020.

The Mayor announced who would be on the various committees. Todd Schnathorst will be the Mayor Pro-tem.

Schnathorst mad a motion to set the public hearing for the maximum property tax hearing for February 13, 2020. Dinsmore seconded the motion. Stansberry noted this is a new public hearing that is required due to legislation approved by the state in during the 2019 session. Motion carried 5-0.

Brown brought the Vieth Construction invoice back to the table. Schnathorst seconded the motion and made a motion to approve the invoice for payment. Dinsmore seconded the motion. Motion approved 5-0.

Forrest Aldrich from Veenstra & Kimm, Inc. (V&K) was present to explain the Wastewater UV Lighting Project improvements project schedule, Intended Use Plan (IUP) Application and the facility plan. These documents are required for the Iowa Department of Natural Resources (IDNR). Schnathorst made a motion with Dinsmore seconding the motion to approve the IUP application to IDNR. Motion carried 5-0.

Schnathorst made a motion with Dinsmore seconding the motion to approve the Wastewater UV Lighting Project Facility Plan which will be sent to IDNR. Motion carried 5-0.

Wilson, CGA, explained the plans and specs included the items that were discussed at the budget workshop on January 7th. The bid documents will be sent out as one base bid for both the sub-development portion and Lillian Ave reconstruction. Dinsmore made a motion to approve resolution 2020-01 to approve the plans and specs for the Katherine Farmer Addition. The motion was seconded by Brown. Resolution approved 5-0.

Dinsmore made a motion to approve resolution 2020-02 to approve the plans and specs for the Lillian Avenue reconstruction. The motion was seconded by Brown. Resolution approved 5-0.

Schnathorst made a motion which was seconded by Brown to set the date of February 13, 2020 for public hearing on Urban Renewal Plan Amendment for Conrad Urban Renewal area. This will allow the Katherine Farmer Addition to be in the Urban Renewal plan. Resolution number 2020-03 was approved 5-0.

Mayor Martin opened the public hearing on the Comprehensive Plan at 7:29 pm. No one

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was in attendance nor did the Clerk receive any written or oral comments. The public hearing was closed at 7:30 pm. Brown made a motion to approve resolution 2020-04 to approve the City of Conrad Comprehensive Plan as prepared by Iowa State University. Resolution approved 5-0.

Schnathorst made a motion to approve resolution 2020-05 approving an interfund loan from the General Fund to the Wastewater Treatment Fund in the amount of \$45,000 for the JWC grinder. Miller seconded the motion. Stansberry noted this interfund loan is due to the fact the City does not have a current loan yet that has been approved by Council for the work at the waste water treatment facility. Resolution approved 5-0.

Schnathorst made a motion and was seconded by Miller to adjourn the meeting. The meeting was adjourned at 7:31 pm.

Jeff Martin, Mayor

Lori Stansberry, Administrator/Clerk