

July 14, 2003

The Conrad City Council met in regular session on 07/14/03 in Council Chambers at the Conrad Municipal Building. Answering roll call was Shauna Callaway, Bill Gearhart, Robert Lutes, LeAnn Lynch, and Steve Mugge. Mayor Sanderson called the meeting to order at 7:00 P.M and began with the Pledge of Allegiance.

Minutes from the 06/09/03 & 6/23/03 meetings were approved as published. Lutes motioned and Gearhart seconded to approve the clerks report and place on file for audit. Ayes: 5. Lutes motioned and Mugge seconded to allow bills and order drawn on the Treasurer for the same. Ayes: 5. (List includes expenses for City, Park Board, Library, Museum, Fire Department and B-CERTS)

A-Kleen Towel, service	\$37.25	Iowa One Call, locates	26.90
Advanced Water, chemicals	383.13	Iowa Park N' Rec., training	440.00
Alliant, utilities	9096.24	Kibby Hardware, misc. supply	20.31
Amozon.com, library	95.43	Kibby Service, pool exp	219.90
American Girl, library	19.95	Lee Mowing, mow parks	1457.25
Atlantic, library	29.95	Leisure Arts, library	29.91
Audio Adventures, library	45.00	Library Petty Cash	127.56
Dustin Blackburn, mow library	80.00	Jo Love, reimbursement	59.62
Bob's Farm Center, diesel/lawn care	360.52	M'town T-R, library	119.80
Book Look, library	146.87	Martin-Marietta, rock	812.42
Book Wholesalers, library books	7.34	Leah McCoy, deposit refund	5.57
Car & Driver, library	21.94	Micro Marketing, library	12.75
Casey's, gas	108.88	Midwest Breathing, fire exp	332.00
Cellcom, cell phones	61.57	Miracle Rec., park equip.	7476.40
Chemical Dependency, 1/2 allocation	750.00	Moler Sanitation, recycling/garbage	103.00
Clarke Mosquito, chemical	1775.02	Mommar, mosquito dunks	260.00
Conrad Auto Supply, misc.	29.59	Municipal Supply, meters	372.00
Conrad Cemetery, 1/2 allocation	1000.00	Myers-Cox, pool concessions	1151.24
Cooking Light, library	18.00	Operation Threshold, 1/2 allocation	500.00
Bob Daniel, repairs	35.00	PCA, TIF incentive	12152.50
Demco, library	311.43	Becky Patterson, deposit refund	17.53
Nick Eckerman, mowing	120.00	Pepsi, pool concessions	286.40
Eddy-Walker, street sweeper exp	288.00	The Record, publications/ads	336.67
Family Handyman, library	19.98	Recreation Supply, pool umbrella's	428.12
First National Bank, library	455.29	Red Book, library	15.00
The Gale Group, library	267.84	Scholastic, library	19.95
Gehrke Quarries, rock	210.03	Sheet Music, library	19.94
Grundy Co. Landfill, fees	962.67	Jennifer Simpson, reimbursement	14.04
Grundy Co. Sheriff, contract	3740.00	Stacy Simpson, CPR training	110.25
HACH, chemicals/repairs	440.28	Southern Living, library	19.95
Hawkins, pool chemicals	1484.15	State Library, library	46.10
Heart of Iowa, phone	643.81	State of Iowa, sales tax	546.31
Denise Hoy, mileage	12.60	Arvin Steckelberg, refund credit	47.11
Hygienic Labs, lab	75.00	Test America, lab	328.95
Ingram, library books	806.91	Shane Tiernan, bldg permits	45.00
INRCOG, dues/safety program	1409.71	U.S. Postmaster, stamps/utility bills	149.01
IDNR, water permit fee	135.23	Wages, 06-09-03 to 07-14-03	<u>34,001.37</u>
Iowa League of Cities, dues	466.00	Total Expenses	\$88,061.44

Expenses per fund: General \$59,506.81, Road Use Tax \$4274.86, Employer FICA/IPERS Exp. \$2576.79, TIF \$12152.50, Water \$5079.00, Sewer \$4471.48.

June 2003 receipts per fund: General \$29,610.88, RUT \$7249.94, Employee Benefits \$248.80, TIF \$13,413.93, Debt Service \$9205.96, Main Street Project \$583.23, Water \$635.36, Sewer \$1154.76. Total revenues: \$62,102.86.

Susan Blythe informed Council that Carol Hoff's term as a Library Board Member had expired and Jim Dolphin had resigned as of June 30, 2003. Mugge motioned and Lynch seconded to appoint Kevin Barkema to the Library Board in place of Carol Hoff. Ayes: 5. They are still seeking someone to fill the un-expired term of Jim Dolphin.

Gearhart motioned and Mugge seconded to adopt resolution # 105-7.03 "Establishing a Library Reserve Account". Ayes: Gearhart, Callaway, Mugge, Lynch, Lutes.

Correspondence was read from the B-CERTS requesting that the unspent balance of their FY 2003 budget be rolled into their reserve account.

Building permits: Steve Scurr, 24X30 garage addition (by variance), \$25,000.00; Larry Davis, 30X50 garage, \$12,000; Eugene Ubben, 16X28 deck, \$3000; Douglas Husak, deck addition, \$1800.

Francis Strusa, Jennifer Strusa, and Jan Martin discussed with Council a water run-off issue that occurs in the front of Jan Martin's residents at 301 E. Center during heavy rainfalls. Council informed Martin that this problem has been on going over several years and is not a new condition. Council feels the problem is that the property and sidewalk are situated at a low elevation. Council will consult Ryken Engineering on this issue.

Bill motioned and Mugge seconded to adopt resolution #106-7.03 "A Temporary Easement Agreement with Ritchie Industries". Ayes: Lutes, Lynch, Mugge, Callaway, Gearhart.

Gearhart motioned and Lutes seconded to enter into a contract with Simmering-Cory for administrative services concerning the Housing Rehab Grant. Ayes: 5.

Mugge motioned and Callaway seconded to approve the Owner-Occupied Rehabilitation Administrative Plan for program year 2003. Ayes: 5.

Gearhart motioned and Mugge seconded to enter into a contract with the State of Iowa for a CDBG Housing Fund Grant. Ayes: 5.

Mugge motioned and Gearhart seconded to enter into contract with Grundy County Sheriff for Law enforcement. Ayes: 5

Motion by Callaway and second by Lynch to enter into agreement with the Animal Rescue League for animal control purposes. Ayes: 5.

Callaway motioned and Lynch seconded to appoint Cherie Casady to the Board of Adjustment to fill Kurt Wallace's un-expired term through 12-31-2004. Ayes: 5.

Lynch motioned and Lutes seconded to approve a liquor license and a cigarette application from Bogie & Bacall's Lounge. Ayes: 5.

Council granted street closing requests as follows: Conrad Main Street Promotion Committee, Main Street from Center, North 2 blocks to Maple, on August 1, 2003 for the car show; Main Street, Inc., business area of Main Street, on August 23, 2003 for a dog show; LeAnn Lynch, Wilhelm from Lillian to Don Martin Drive, on July 26<sup>th</sup>, 2003 for a block party.

Council discussed the Local Option Sales Tax issue. If a petition is filed calling for a sales tax question, council will adopt a resolution placing a measure on the ballot at a special meeting, and file it with the County Auditor by the 25<sup>th</sup> of August. Council discussed the language for the ballot, but no final decision was made.

Council granted permission to purchase a licensing agreement from GovOffice.com to set up a website for Conrad. They also gave permission to purchase a scanner for City Hall.

With no further business evident, council adjourned by motion at 8:25 p.m.

Kenny Sanderson, Mayor

  
Denise L. Hoy, City Clerk