

March 10, 2003

The Conrad City Council met in regular session on 03-10-03 in Council Chambers at the Conrad Municipal Building. Answering roll call was Shauna Callaway, Bill Gearhart, LeAnn Lynch, Robert Lutes and Steve Mugge. Mayor Sanderson called the meeting to order at 7:00 P.M and began with the Pledge of Allegiance.

Minutes from the 02/10/03 & 02/24/03 meetings were approved as published. Mugge motioned and Lutes seconded to approve the clerks report and place on file for audit. Ayes 5. Lutes motioned and Mugge seconded to allow bills and order drawn on the Treasurer for the same. Ayes 5. (List includes expenses for City, Park Board, Library, Museum, Fire Department and B-CERTS)

A-Kleen Towel, service	\$36.25	Innovative Communications, repair	55.00
Advanced Water Tech, chemicals	768.39	Iowa Codifications, zoning books	105.00
Alliant, utilities	5902.73	ICAP, insurance	19,213.00
Amazon.com, library exp	105.35	Kibby Hardware, misc. supply	28.68
Apex, office supply	157.00	Kids Discover, periodical	19.95
Battery Zone, batteries	51.00	Kirkwood College, training	600.00
Bob's Farm Center, diesel/trucking	287.47	Nick Kitzman, reimbursement	122.65
BWI, library books	7.34	Brian Ladehoff, snow removal	350.00
Dan Bracy, reimburse for computer	944.68	Brian LaMothe, technology	115.20
Casey's, gas	252.22	Library Petty Cash	120.40
Cellcom, cell phones	82.29	Jawanda Love, mileage	61.80
Click, periodical	29.95	Marshall Co. EMS, dues	30.00
Conrad Auto Supply, misc.	101.35	Mid-Land Equip, repairs	430.81
Conrad Foods, supplies	7.39	MIW, recycling	194.59
Country Cobbler, sewing	19.50	Moler Sanitation, recycling/garbage	103.00
Demco, supplies	142.79	PC Magazine, periodical	25.00
Farm & Ranch, periodical	14.98	Polk Directories, library exp	228.00
First National Bank, library exp.	173.68	The Record, publications/ads	138.17
First State Bank, lock box rent	7.50	Jana Smith, mileage	3.00
Good Housekeeping, periodical	21.97	Sports Illustrated, periodical	39.75
Grundy Co. Fire Assoc., dues	10.00	Steckelberg Vet, gloves	17.64
Grundy Co. Landfill, fees	1756.84	Test America, lab	382.50
Grundy Co. Sheriff, contract	7333.32	That Place, firemen meeting exp	245.12
Heart of Iowa, phone	665.28	Shane Tiernan, bldg permits	30.00
Highsmith, library exp.	21.42	U.S. Postmaster, bills/rent	134.86
Home, periodical	13.00	Upstart, library exp	178.15
IMFOA, registration	47.00	Wages, 02-11-03 to 03-12-03	<u>12,761.29</u>
INCODE-CMS, conversion	400.00		
Ingram Book Co, books	600.22	Total Expenses	\$55,694.47

Expenses per fund: General \$41,928.62, Road Use Tax \$4056.01, Employer FICA/IPERS Exp. \$1084.12, Water \$3860.66, Sewer \$4765.06.

February 2003 receipts per fund: General \$67,993.70, RUT \$7140.12, Employee Benefits \$89.93, TIF \$180.86, Debt Service \$253.57, Water \$1477.28, Sewer \$2577.46. Total revenues: \$79,712.92

Susan Blythe, Library Director, asked Council to consider setting up a Library Trust Fund to keep track of unspent budget balances they can carry forward. Blythe explained that the fund would also help to keep track of unbudgeted Erate dollars and donations. Council will consider the request.

Darla Ubben, Park Board, reported that new playground equipment had been ordered for Reunion Park. She requested help from Bruce and Nick for preparation work in setting the equipment. May 17, 2003 is the target date for placing the equipment.

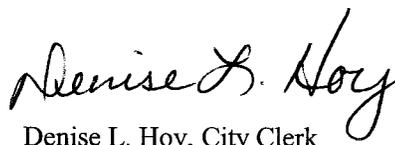
A building permit from Ed and Dee Brown for a 20 X 20 room addition for \$10,000 was presented.

Mayor Sanderson then opened the public hearing on the fiscal year 2004 budget for the City of Conrad. With no oral or written comments the hearing was closed. Gearhart then motioned to adopt by resolution the fiscal year 2004 budget, Mugge seconded. Ayes: Lutes, Lynch, Mugge, Callaway, Gearhart. Nays: none.

Council discussed briefly the sewer taps on Wolf Creek Estates II Addition. Bruce Marble indicated that he could use a camera from IRWA to televise the sewer lines and locate the taps. Council instructed Bruce to proceed with the televising. They also instructed City Clerk Hoy to return the invoice from Bill Hartwig, for the extra work done in locating the tap at Myers lot, with out payment stating that the City did not obtain his services for this job and therefore are not liable.

Under other business Clerk Hoy informed council that Conrad had been awarded the Housing Rehab Grant they had applied for in December. The grant is contingent on state funding to the HUD program.

With no further business evident, council adjourned by motion at 7:35 p.m.



Denise L. Hoy, City Clerk

Kenny Sanderson, Mayor