

The Conrad City Council met in regular session on 01-13-03 in Council Chambers at the Conrad Municipal Building. Answering roll call was Shauna Callaway, Bill Gearhart, Robert Lutes, and Steve Mugge. Absent: LeAnn Lynch. Mayor Sanderson called the meeting to order at 7:00 P.M and began with the Pledge of Allegiance.

Minutes from the 12/09/03 minutes were approved as published. Gearhart motioned and Mugge seconded to approve the clerks report and place on file for audit. Ayes 4. Lutes motioned and Mugge seconded to allow bills and order drawn on the Treasurer for the same. Ayes 4. (List includes expenses for City, Park Board, Library, Museum, Fire Department and B-CERTS)

A-Kleen Towel, service	\$36.25	Iowa Fireman's Assoc, dues	210.00
Advanced Water Tech, chemicals	703.71	Iowa League of Cities, fee	30.00
Alliant, utilities	11,151.34	Iowa Library Assoc., dues	115.00
Dennis Bachman, training	141.00	Iowa One Call, locates	8.10
Susan Blythe, mileage/supply	83.19	IRWA, dues	225.00
Bob's Farm Center, diesel	350.86	The Iowan Magazine, library	18.95
Book Look, library exp	117.89	Kibby Hardware, misc. supply	42.77
Casey's, gas	125.05	Robert Klein, lease	150.00
Cellcom, cell phones	110.04	Brian Ladehoff, lawn care	245.00
Chemical Dependency, allocation	750.00	Ladybug, library exp	30.97
Chief Supply, medical supply	31.76	Library Petty Cash	88.37
Click, periodical	32.97	Literary Guild, library ref.	13.96
Coates Mfg., parts	321.10	Martha Stewart Living, library	20.00
Conrad Auto Supply, misc.	28.51	Matt Parrott, business forms	311.85
Conrad Cemetery, allocation	750.00	Michelle Purvis, reimbursement	75.00
Conrad Foods, supplies	144.29	MIW, recycling	68.16
Conrad Pharmacy, batteries	6.90	Moler Sanitation, recycling	103.00
Conrad Tire & Auto, repairs	256.40	Murphy Trans, foam	220.00
Dorsey & Whitney, legal	2060.00	O, The Oprah Magazine, library	15.00
Farm Plan, supplies	25.44	Operation Threshold, allocation	250.00
First National Bank, library exp.	410.19	City Petty Cash	11.84
Flatland Farms, fire truck storage	150.00	Record Printing, supplies	168.00
The Gale Group, library reference	151.51	The Record, publications/ads	173.59
Grundy Co. Landfill, fees	878.42	S & S Construction, handicap ramp	502.50
Grundy Co. Sheriff, contract	3666.66	Sharp Acres, sewer reimbursement	4666.67
Hauser Imp, tractor repairs	94.84	Simmering-Cory, administration	2180.00
HDC, business forms	34.93	State of Iowa, sales tax	898.86
Heart of Iowa, phone	654.93	Test America, lab	236.30
Denise Hoy, mileage	57.31	U.S. Postmaster, stamps	170.63
Hygienic Lab, lab	45.00	Video by Cycling, library videos	61.96
Ingram Book Co, library exp	441.08	Waterloo Fire Extinguisher	943.00
Invensys, tech support	750.00	Wages, 12-10-02 to 01-13-03	<u>16239.85</u>
Iowa DNR, test fee	30.00	Total Expenses	\$53,085.90

Expenses per fund: General \$23,827.15, Road Use Tax \$5463.19, Employer FICA/IPERS Exp. \$1299.49, TIF \$4240.00, Water \$6476.92, Sewer \$11,779.15.

December 2002 receipts per fund: General \$23,064.75, RUT \$6863.72, TIF \$2861.46, Debt Service \$4647.20, Employee Benefits \$561.70, Duesenberg Drive \$3346.14, Maple Ave Project \$1764.08, Water \$884.43, Sewer \$1485.22. Total revenues: \$45,478.70.

Budget requests were presented as follows:

- Conrad Public Library; \$84,685, an increase of 7.75%
- Conrad Fire Department; \$28,648, an increase of 1%
- Conrad Park Board; \$75,436, an increase of 11.41% (included is a capital expense of \$3000)
- Conrad Museum Board; \$1200, same as last year
- Operation Threshold; \$500, same as last year
- Chemical Dependency Center; \$1500, same as last year

Gearhart motioned and Mugge seconded to appoint David Brindle, Ann Carnes, and Myrtle Butler to the Museum Board for a three (3) year term. Ayes 4.

Lutes motioned and Mugge seconded to adopt resolution # 100-1.03 "Converting the Fiscal Year 2003 budget to a new format to conform with the Governmental Accounting Standards Board Statement 34 and changes to the Iowa Administrative Rules, 545-2.1(384, 388)." Ayes: Gearhart, Callaway, Mugge, Lutes. Nays: none.

The Personnel Committee reported that reviews of city employees had been conducted. The Committee recommended a 3% increase in wages for Denise Hoy, Bruce Marble and Nick Kitzman, and a \$.25 raise per hour for Lowell Schleisman. It was also clarified that when an employee is required to check a sounding alarm after hours, the employee shall be entitled to not less than 1 hour of compensation.

Gearhart moved and Lutes seconded to appoint Don Kliebenstein as City Attorney for 2003 and set the retainer at \$1250.00. Ayes: 4.

Motion by Lutes seconded by Mugge to approve a beer permit for Casey's General Store. Ayes: 4.

Mayor Sanderson appointed Bill Gearhart to the Daycare Board.

With no further business evident, council adjourned by motion at 8:35 p.m.