

April 14, 2003

The Conrad City Council met in regular session on 04-14-03 in Council Chambers at the Conrad Municipal Building. Answering roll call was Bill Gearhart, LeAnn Lynch, Robert Lutes and Steve Mugge. Absent: Shauna Callaway. Mayor Sanderson called the meeting to order at 7:00 P.M and began with the Pledge of Allegiance.

Minutes from the 03/06/03 & 03/10/03 meetings were approved as published. Gearhart motioned and Mugge seconded to approve the clerks report and place on file for audit. Ayes 4. Lutes motioned and Mugge seconded to allow bills and order drawn on the Treasurer for the same. Ayes 4. (List includes expenses for City, Park Board, Library, Museum, Fire Department and B-CERTS)

A-Kleen Towel, service	\$36.25	Innovative Communications, repair	145.00
Advanced Water Tech, chemicals	574.74	Iowa Dept. of Health, pool permits	60.00
Alliant, utilities	7068.85	IDNR, wastewater cert.	20.00
Apex, office supply	143.31	Kibby Hardware, misc. supply	30.68
Aqua-Aerobics, float repairs	700.00	Ron Ladehoff, reimb.	76.94
Dennis Bachman, training	160.00	Brian LaMothe, technology	859.00
Susan Blythe, mileage	65.40	Library Journal, periodical	129.00
Bob's Farm Center, diesel/trucking	317.49	Library Petty Cash	137.43
Book Look, books	130.88	Martha Stewart, periodical	20.00
CJ Cooper, testing	29.00	Matt Parrott, forms	269.67
Casey's, gas	107.54	Michael Todd, street signs	590.85
Cellcom, cell phones	85.48	Mid-Land Equip, boom for tractor	893.00
CMG, training	30.00	MIW, recycling	85.46
Conrad Auto Supply, misc.	214.44	Moler Sanitation, recycling	75.00
Conrad Clinic, hep shot	15.00	National Geographic, periodical	34.00
Conrad Foods, meeting exp	157.30	National Waterworks, meters	1202.76
Conrad Pharmacy, hep shot	76.24	NIACC, wastewater conference	70.00
Electric Supply, fuses	24.27	Penworthy Co., books	187.92
EMP, B-Cert exp	530.84	Premier, technology repairs	609.62
First National Bank, library exp.	428.62	Record Printing, letterhead	54.00
Follett, software supply	63.84	The Record, publications/ads	107.49
Grundy Co. Landfill, fees	878.42	Schiebel Electric, repairs	42.54
Grundy Co. Hospital, lab fees	14.00	Roy Sharp, snow blowing	340.00
Grundy Co. Sheriff, contract	3666.66	State of Iowa, sales tax	1387.97
HACH, chemicals	152.65	Tech Med, B-CERT exp	535.62
Heart of Iowa, phone	608.82	Test America, lab	333.20
Hydro Kleen, sewer jetting	1167.75	Wal-Mart, misc.	35.32
Hygienic Lab, lab	45.00	Wages, 03-13-03 to 04-14-03	<u>13,471.05</u>
IIMC, dues	75.00		
Ingram Book Co, books	531.18	Total Expenses	\$39,902.49

Expenses per fund: General \$20,702.76, Road Use Tax \$5135.36, Employer FICA/IPERS Exp. \$1143.59, Water \$6407.58, Sewer \$6513.20.

March 2003 receipts per fund: General \$19,904.93, RUT \$9231.55, Employee Benefits \$161.20, TIF \$683.24, Debt Service \$2576.11, Water \$11,053.80, Sewer \$24,108.24. Total revenues: \$67,719.07.

Susan Blythe, Library Director, asked Council to consider purchasing a portable data collector for inventory purposes at the Library. During inventory time the collector would reduce staff hours, reduce the amount of time the Library is closed, and would be more flexible in keeping accurate counts. The City of Beaman is willing to go in one third, which would make Conrad's share \$360.00. After discussion Council decided not to allow any extra funds toward the purchase of the collector but encouraged the Library Board to find away to take it out of there existing budget. Council also discussed the Library Trust Fund resolution that was presented at the last council meeting. City Attorney, Don Kliebenstein, recommended that Council handle the funds as a "reserve fund" instead of a "trust fund". Reserve funds are set up for the Fire Department, Park Board and Museum and recommended the Library's be handled in the same fashion. No action was taken at this time.

Building permits were as follows: Tom Jones, new home, \$80,000; Max Gerber, garage addition, \$9000; Mid Iowa Coop, addition, \$200,000.

Council acknowledged a letter from Don Kliebenstein stating that the City of Conrad had been named to receive 50% of the Catherine Farmer Trust. The money can be used in a manner and fashion as may be determined by City Council for the betterment of the City. The only restriction is that the money may not be used for routine operating expenses of the City. The bequest is given to the City in memory of Catherine's Father, Otis D. Farmer and Mother Jewell A. Farmer and herself.

Council reviewed a revised building permit. The revision included language in regards to service taps. Gearhart motioned and Mugge seconded to approve the permit. Ayes-4.

Council discussed the city's credit policy for outside water metering. To date, old meters have been purchased from other cities and plumbed and then resold to residents who desire to keep track of the water they use outside. The resident then is credited back the sewer portion on the water used outside. We are currently out of used meters and they are getting harder to obtain. We have also had trouble with the old meters not measuring accurately or not working at all. Council decided from now on any residents desiring to meter outside usage, and don't already have a working meter, must purchase a new one. No used meters will be sold.

The Presbyterian Church requested that the Council approve a handicap parking spot, however it was not clear where they wanted the parking spot. No action was taken until further clarified.

With no further business evident, council adjourned by motion at 8:00 p.m.

Kenny Sanderson, Mayor


Denise L. Hoy, City Clerk